



MINUTES

Date: Thursday, September 25th, 2014

Time: 3:30pm-5:30pm

Location: Building 2 Room 10

Item **Presenter**

I. Call To Order

Today's chair is Vice President Evelyn Valenzuela, due to the fact that President Javier Santos is on leave from presidential duties until October 2nd at 9:00 am. President Javier Santos is a voting member today, while Vice President Evelyn Valenzuela is not a voting member.

Vice President Evelyn Valenzuela calls the meeting to order at 3:30 p.m.

1. **Time Keeper:** Evelyn Bench
2. **Secretary:** Lina Tsvirkunova

II. Roll Call (Quorum 6)

P Javier Santos

P Evelyn Bench

P Andee Liljegren

(left 5:05 p.m.)

P Evelyn Valenzuela

A Shawn Martin

P Jithan Tennakoon

P Lina Tsvirkunova

P Carlos Lazarte

(arrived 3:39 p.m.)

P Claire Sharif

P Moody Metry

(left 4:30 p.m.)

III. Adoption of the Agenda

Only changes in the order of the agenda or removal of items from the agenda are allowed. Additions must be in compliance with The Brown Act.

President Javier Santos motions to adopt the agenda with the postponement of 4a (Approval of Minutes: Thursday, September 4th, 2014), and deletions of 6c (Special Presentations: International Movie Night) and 9b (Funding Requests: International Movie Night), **seconded by Commissioner of Activities Claire Sharif.**

Treasurer Lina Tsvirkunova motions to amend the previous motion with the addition of changing the dollar amount in 9a (Funding Request: Regional Leadership Conference) from \$2000 to \$625, **seconded by President Javier Santos.**

Voting on Amendment:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Absent		
Claire Sharif	Aye	Moody Metry	Aye		

Amendment passes.

Voting on original motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Absent		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

IV. Approval of Minutes

a. Thursday, September 4th, 2014

Postponed in Section 3.

b. Thursday, September 18th, 2014

President Javier Santos motions to table this item until it is prepared to be viewable on the projector screen, **seconded by Commissioner of Activities Claire Sharif.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Absent		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

Item is revisited after the completion of 6a (Special Presentations: Ice-Breaker).

President Javier Santos motions to approve the minutes for Thursday, September 18th with the following changes: adding “no reports” in Programming Board’s reports and changing the word “for” to “forward” in Claire Sharif’s reports, **seconded by Treasurer Lina Tsvirkunova.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		

Claire Sharif Aye Moody Metry Aye
Motion passes.

V. Hearing of the Public

This time is reserved for the members of the public who wish to address the Associated Students of Cañada College on non-agenda items. If time is limited, discussion will be restricted to 5 minutes per speaker and 5 minutes per topic.

Guests Present: Madella is here to observe, Gerald is here to present for PTK for item 6b (Special Presentations: Regional Leadership Conference), Omar is here for his Senator interview in item 10c.a (Appointments and Interviews: Senator: Omar Gonzalez), Dr. David Ulate is presenting item 7a (Old Business: College Benchmark), and Anna is here to observe.

VI. Special Presentations/Item of the Week

- a. Ice-Breaker (5 minutes) – Claire Sharif

For today's ice breaker, all present state their name and an adjective that begins with the same letter as their first name that describes them.

- b. Regional Leadership Conference (5 minutes) – PTK Beta Zeta Nu

Pi Theta Kappa chapter Beta Zeta Nu will be sending several members to PTK's Regional Leadership Conference in LA. There will be educational seminars, keynote speakers, and opportunities to obtain leadership skills and to learn more about PTK. Upon their return, attendants will teach other Cañada students what they have learned at the conference and will bring their newly-developed leadership skills to use at campus events.

- c. International Movie Night (5 minutes) – ICE Club

Removed in Section 3.

VII. Old Business

- a. College Benchmark (10 minutes)

Dr. David Ulate presents the goals and benchmarks that are presented to the college every year to mark the college's progress and goals. These goals and benchmarks are updated annually. He made sure to explain what each item meant and what the results implicate, for example, first year student success rates are not meeting their benchmarks, so various campus committees are discussing what they can do in order to increase their ability to meet their benchmark. All benchmarks need to be instated annually, accredited, and discussed by campus governance councils.

VIII. New Business

a. Budget Report and Allocation (10 minutes) – Lina Tsvirkunova

Treasurer Lina Tsvirkunova presents on her concerns and recommendations for the present budget using a Prezi presentation. She provides information on how to find various budget information on her Treasurer's blog. The entire presentation is available at <http://tinyurl.com/fa14br01>.

President Javier Santos motions to allocate \$3000.00 to Bad Debts, **seconded by Commissioner of Publicity Evelyn Bench.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

President Javier Santos motions to allocate \$1000.00 to Club Assistance, **seconded by Commissioner of Activities Claire Sharif.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

President Javier Santos motions to allocate \$1000.00 to College Program Assistance, **seconded by Commissioner of Activities Claire Sharif.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

b. Fall Retreat Debrief (5 minutes)

Advisor Misha Maggi will be sending a reminder to create STAR goals, complete a retreat assessment, and a request to have class schedules sent in. Treasurer Lina Tsvirkunova stated that retreat was a

positive bonding experience. Senator Jithan Tennakoon had fun and requests that future retreats have a rest period in order to catch up on schoolwork.

c. District Strategic Plan Public Forum Debrief (5 minutes)

Advisor Misha Maggi attended this event that had unfortunately low attendance. Officials discussed how they set up their district strategic plan. The plan was kept very open-ended due to the fact that it needs to apply to all the sister schools within the district.

d. ASCC Approval of Policies 1.40, 1.55, 2.19, 2.25, 7.07, 8.12, 8.70 (8 minutes)

Vice President Evelyn Valenzuela motions to table the item until information is available to be viewed on the projector, **so moved by President Javier Santos, seconded by Commissioner of Activities Claire Sharif.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

1.40 – Meetings of the Board

Vice President Evelyn Valenzuela motions to approve policy 1.40 with the inclusion of abstention votes to 9c, **so moved by Senator Jithan Tennakoon, seconded by President Javier Santos.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

1.55 – Order of Business and Procedure

Vice President Evelyn Valenzuela motions to approve policy 1.55 with reflection of California Education Code in item 1, **so moved by Treasurer Lina Tsvirkunova, seconded by President Javier Santos.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
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Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

2.19 – Nondiscrimination

Treasurer Lina Tsvirkunova motions to approve policy 2.19 with the addition of military and veteran status to items 2 and 4, **seconded by Commissioner of Publicity Evelyn Bench.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

2.25 – Prohibition of Harassment

Treasurer Lina Tsvirkunova motions to approve policy 2.25 with the addition of military and veteran status to item 1, **seconded by President Javier Santos.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

7.07 – Non-resident Student Tuition Fees

Commissioner of Activities Claire Sharif motions to approve policy 7.07 with the change from the word “Attendance” to “Budget” in item 2 and “College President or Designee” to “District” in item 3 and the rewriting of sections 5 and 6, **seconded by Treasurer Lina Tsvirkunova.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

8.12 – Reserve Requirements for the Unrestricted General Fund

Commissioner of Activities Claire Sharif motions to approve the newly created policy 8.12, **seconded by Senator Carlos Lazarte.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

8.70 – Fees and Charges

Commissioner of Activities Claire Sharif motions to approve policy 8.70 with the clarifications to align to the California Education Code, **seconded by Senator Andee Liljegren.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

IX. Funding Requests

a. Regional Leadership Conference (\$2000)

Commissioner of Activities Claire Sharif motions to approve \$625 from Club Assistance to be used for Conference Registration towards the PTK Regional Leadership Conference with the provision that requisitions are submitted no later than two weeks after the event in order to receive funding, **seconded by President Javier Santos.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

b. International Movie Night (\$356)

Removed in Section 3.

X. Appointments and Interviews

- a. ASCC Budget Committee (4 minutes)
 - a. Chair – Treasurer Lina Tsvirkunova
 - b. Two Executive Board Members

Senator Jithan Tennakoon motions to appoint Commissioner of Activities Claire Sharif to the ASCC Budget Committee, **seconded by Commissioner of Publicity Evelyn Bench.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

Treasurer Lina Tsvirkunova motions to appoint Vice-President Evelyn Valenzuela to the ASCC Budget Committee, **seconded by Commissioner of Activities Claire Sharif.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

- c. Two Senators

President Javier Santos motions to appoint Senator Andee Liljegren to the ASCC Budget Committee, **seconded by Senator Jithan Tennakoon.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

President Javier Santos motions to appoint Senator Carlos Lazarte to the ASCC Budget Committee, **seconded by Commissioner of Publicity Evelyn Bench.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Aye	Moody Metry	Aye		

Motion passes.

b. Bylaw Revision Committee (3 minutes)

a. Chair – Vice-President Evelyn Valenzuela

b. Four ASCC Members

Senator Andee Liljegren motions to appoint Treasurer Lina Tsvirkunova to the Bylaw Revision Committee, **seconded by Senator Jithan Tennakoon.**

Voting on motion:

Javier Santos	Abstain	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Absent	Moody Metry	Aye		

Motion passes.

Vice President Evelyn Valenzuela motions to appoint President Javier Santos to the Bylaw Revision Committee, so moved by Commissioner of Publicity Evelyn Bench, **seconded by Senator Carlos Lazarte.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Absent	Moody Metry	Aye		

Motion passes.

President Javier Santos motions to appoint Commissioner of Publicity Evelyn Bench to the Bylaw Revision Committee, **seconded by Senator Jithan Tennakoon.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Absent	Moody Metry	Aye		

Motion passes.

Senator Moody Metry motions to appoint Senator Andee Liljegren to the Bylaw Revision Committee, **seconded by Senator Jithan Tennakoon.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Absent	Moody Metry	Aye		

Motion passes.

c. **Senator**

a. **Omar Gonzalez (7 minutes)**

Omar Gonzalez is passionate about sports, helping out, and making a difference. He tries to focus on the positive aspects and skills of people. Omar believes that his strengths are motivation, his love for talking to people, and his drive for the things he feels passionate about; he hopes that ASCC will be one of his passions. He would like to be the connection between clubs, specifically Salsa Club, and ASCC, in order to keep them better informed. Omar is confident that he is available to make a commitment to ASCC.

President Javier Santos motions to allocate two more minutes to the item, **seconded by Senator Jithan Tennakoon. President Javier Santos motions** to withdraw his previous motion, **seconded by Commissioner of Publicity Evelyn Bench.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Absent	Moody Metry	Aye		

Motion passes.

President Javier Santos motions to allocate five more minutes for the interview, discussion, and appointment of Omar Gonzalez, **seconded by Commissioner of Publicity Evelyn Bench.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Absent	Moody Metry	Aye		

Motion passes.

President Javier Santos motions to allocate two more minutes for this item, **seconded by Senator Andee Liljegren.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Absent	Moody Metry	Aye		

Motion passes.

President Javier Santos motions to appoint Omar Gonzalez the Associate Students of Cañada College Student Senate for the 2014-2015 school year, **seconded by Senator Jithan Tennakoon.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Absent	Moody Metry	Aye		

Motion passes. Omar Gonzalez is now ASCC's newest Senator.

d. PBC Representative (2 minutes)

President Javier Santos motions to appoint Senator Jithan Tennakoon to the Planning and Budget Council as an ASCC representative, **seconded by Commissioner of Publicity Evelyn Bench.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Absent	Moody Metry	Aye		

Motion passes.

XI. Reports

College President: Dr. Larry Buckley

Not present.

Inter-Club Council

No reports

Programming Board

Treasurer Lina Tsvirkunova and Senator Jithan Tennakoon explain the Halloween event planning that had been done that morning.

Senator Jithan Tennakoon motions for two more minutes for this report, **seconded by Senator Carlos Lazarte.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Aye
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Absent	Moody Metry	Aye		

Motion passes.

Student Life and Leadership Manager: Misha Maggi

General Assembly is on November 14-17. President Javier Santos and Treasurer Lina Tsvirkunova express interest in attending.

Leader of the Week: Moody Metry

Senator Moody Metry awards the Leader of the Week title to Senator Shawn Martin for his helpfulness at retreat and promptness for all his meetings.

Executive Officers

a. *President:* Javier Santos

Javier Santos is currently on leave, so he is a voting member today. He had fun at retreat and enjoyed the presentations. He'd like to remind ASCC that it is important to read the emails that he sends out promptly.

b. *Vice President:* Evelyn Valenzuela

No reports.

c. *Secretary:* (vacant)

d. *Treasurer:* Lina Tsvirkunova

Lina Tsvirkunova attended the Academic Senate Governing Council meeting earlier today. The Evaluation Guidance Committee gained a new member with Distance Education experience. Many board policies were discussed.

e. *Commissioner of Activities:* Claire Sharif

Left at 4:30 p.m..

f. *Commissioner of Publicity:* Evelyn Bench

No reports.

Senators:

- a. Shawn Martin

Absent

- b. Carlos Lazarte

Carlos Lazarte heard back from the Sustainability Committee on the subject of which day the next meeting will occur, still planning the time.

- c. Moody Metry

Thank you for the retreat!

- d. Andee Liljegren

Left at 5:05 p.m..

- e. Jithan Tennakoon

Thanks for the retreat. Jithan Tennakoon suggests that we purchase a wireless keyboard and mouse to use during meetings so that no student needs to stand alone at the podium.

- f. Omar Gonzalez

Omar Gonzalez is glad to be able to join ASCC and is looking forward to this year.

XI. Open Forum/Feedback/Future Events

An opportunity for members of the board or the audience to discuss any items and give feedback they have received from fellow students. Additional items for next meeting agenda

All students who presented at retreat should send their presentations to Advisor Misha Maggi.

XII. Adjournment: the next meeting will be on October 2nd, 2014.

President Javier Santos motions to adjourn the meeting at 5:07 p.m., **seconded by Senator Jithan Tennakoon.**

Voting on motion:

Javier Santos	Aye	Evelyn Bench	Aye	Andee Liljegren	Absent
Evelyn Valenzuela	Ineligible	Shawn Martin	Absent	Jithan Tennakoon	Aye
Lina Tsvirkunova	Aye	Carlos Lazarte	Aye		
Claire Sharif	Absent	Moody Metry	Aye		

Motion passes.