

Student Services Planning Council



SSPC Meeting Agenda

Date: August 23, 2023

Time: 2:00 - 4:00 pm

Location: Join Zoom Meeting

<https://smccd.zoom.us/j/94950753901>

Item	Presenter	Time (minutes)
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I. Call to Order 1

Time Keeper – Maria Huning

Please call time (verbally, chat, or via zoom time app) at the intervals of 5 mins, 1 min, 30 seconds and time
[Check out this video link on how to do timekeeper easily on Zoom!](#)

II. Roll Call 1

Quorum=13

Adolfo Leiva	(SparkPoint)	Goal 1.1
Aricka Bueno	(Faculty)	Goal 1.1 (Excused)
Bettina Lee	(Wellness Center)	Goal 3.3
Bob Haick	(Career Center)	Goal 3.3
Danielle Pelletier	(Faculty)	Goal 1.1 Chair
David Vera	(Financial Aid)	Goal 1.1
Gonzalo Arrizon	(Transfer)	Goal 2.1
Juan Vera	(Veterans Center)	
Kathy Kohut	(International Student)	Goal 2.11
Kai Gorman	(Counseling)	
Lorraine Barrales-Ramirez	(EOPS, CARE, CalWORKs, FYSI)	Goal 1.14 and Goal 3.2
Manuel A. Pérez	(VPSS)	Support all goals as SSPC Co-Chair
Maria Huning	(TRIO)	Goal 3.2 Chair
Maria Lara	(Admission & Records)	Goal 1.1
Mary Ho	(Post-Secondary Success)	Goal 2.12
Max Hartman	(Counseling Dean)	Goal 1.1 and Goal 1.14
Mayra Arellano	(Promise)	Goal 3.2 Chair
Michiko Kealoha	(Student Life)	Support all goals as SSPC Co-Chair
Nimsi Garcia	(Dream Center)	Goal 2.11 Chair and Goal 3.2
Noah Liu	(Student Senate Rep)	Goal 3.3
Olivia Cortez-Figueroa	(College Recruiter)	Goal 3.1 Chair and Goal a 3.2
Sarah Cortez	(Welcome Center)	Goal 1.1
Wissem Bennani	(SS Dean)	Goal 1.1
Yesenia Mercado	(Classified Rep)	

Advisory

Dean of Planning, Research and Institutional Effectiveness – Karen Engel

Learning Center Representative – Adriana Lugo

Jose Manzo (IPC Representative)

Guests:

III. Adoption of the Agenda August 23, 2023	Michiko Kealoha	1
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IV. Approval of the Minutes May 24, 2023	Michiko Kealoha	1
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V. Reports

a. “Why” We Do What We Do – 2.0		2
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To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their “Why” – an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.

b. Department Reports	All
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Thank you all for sharing your department reports in the chat.

VI. Standing Items

a. Planning and Budgeting Council	Maria Huning	2
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b. Vice President of Student Services (VPSS) Updates	Manuel Pérez	2
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c. Enrollment Services Committee Update (ESC)	Wissem Bennani	2
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d. Program Review Workgroup Updates	Wissem Bennani	2
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e. Instructional Planning Council (IPC) Updates	Jose Manzo	2
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VII. Special Presentations

a. Welcome Back!	Michiko Kealoha & Manuel Pérez	10
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b. Fresh EMPs 23-24	Michiko Kealoha & Manuel Pérez	10
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c. SAO	Michiko Kealoha & Manuel Pérez	10
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VIII. New Business

a. SSPC Membership & SSPC Chair Opening		10
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b. SSPC Subcommittees		15
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i. Marketing and Social Media – Task Force (Aug-Sept)

ii. Make Registration Easier

c. Student Services Updates	Student Services Managers	20
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i. New Members and Hires

ii. Organizational & Facilities Updates

iii. Food Resources on Campus

IX. Discussion

X. Open Forum and Feedback

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XI. Adjournment

For Next Meeting

Bylaws Review on Membership

EMP Collaborates Groups