

Student Services Planning Council



Agenda

Date: February 28, 2024
Time: 2:00 - 4:00 pm
Location: Building 13, Room 233
Zoom: <https://smccd.zoom.us/j/88106114533>

Item	Presenter	Time (minutes)
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I. Call to Order		1
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Time Keeper –

Please call time (verbally, chat, or via zoom time app) at the intervals of 5 mins, 1 min, 30 seconds and time [Check out this video link on how to do timekeeper easily on Zoom!](#)

II. Roll Call		1
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Quorum=14

Adolfo Leiva	(SparkPoint)
Bettina Lee	(Disability Resource Center & Personal Counseling Center)
Bob Haick	(Career Center)
Danielle Pelletier	(Faculty)
David Vera	(Financial Aid)
Gonzalo Arrizon	(COLTS-U Transfer Center)
Jinmei Lun	(Faculty)
Juan Vera	(Veteran Resource & Opportunity Center)
Kathy Kohut	(International Student)
Katie Hasse	(Student Representative)
Krystal Martinez	(Classified Representative)
Lorraine Barrales-Ramirez	(EOPS, CARE, CalWORKs, FYSI)
Mahitha Rao	(Interim Post-Secondary Success)
Manuel A. Pérez	(VPSS)
Maria Huning	(TRIO)
Maria Lara	(Admission & Records)
Max Hartman	(Counseling Dean)
Mayra Arellano	(Promise Scholars)
Michiko Kealoha	(Cultural Center Representative)
Nimsi Garcia	(Undocumented Community Center)
Olivia Cortez-Figueroa	(College Recruiter)
Sarah Cortez	(Welcome Center)
Sergio Suarez	(Interim Student Life & Leadership)
Vijet Upadhyay	(Student Representative)
Wisse Bennani	(Enrollment Services Dean)
Vacant	(Classified Representative)

Advisory

Karen Engel	(Dean of PRIE)
Dr Ron Andrade	(Library and Learning Center)
Jose Manzo	(IPC Representative)

III. Adoption of the Agenda	Co-Chair Vera	1
Adoption of agenda for February 28, 2024		
IV. Approval of the Minutes	Co-Chair Vera	1
Approval of minutes February 14, 2024		
V. Reports		
a. “Why” We Do What We Do – 2.0		2
<i>To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their “Why” – an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.</i>		
b. Department Reports	All	
<i>Thank you all for sharing your department reports in the chat.</i>		
VI. Standing Items		
a. Planning and Budgeting Council	Mayra Arellano	3
b. Vice President of Student Services (VPSS) Updates	VPSS	3
c. Enrollment Services Committee Update (ESC)	Wissem/Maria	3
e. Instructional Planning Council (IPC) Updates	Jose Manzo	3
VII. Old Business		
a. Marketing and Social Media Brainstorm	Megan Rodriguez Antone	15
VIII. New Business		
a. Student Fee Notifications	Maria Lara	20
IX. Special Presentations		
a. Financial Aid Update	Dr. David Vera	15
X. Discussion		
XI. Open Forum and Feedback	Co-Chairs	50
a. 2024-2025 Program Review Timeline		
XII. Adjournment		
For Next Meeting: March 13, 2024		