



**STUDENT SERVICES PLANNING COUNCIL  
MEETING MINUTES OF**

Wednesday, February 11, 2015  
2:00 pm – 4:00 pm  
Building 9 – Room 154

- Members Present:** Trish Guevarra, Melissa Alforja, Jeanne Stalker, Gloria Darafshi, Diva Ward, Max Hartman, Robin Richards, Soraya Sohrabi, Elizabeth Ontiveros, Lizette Bricker, Krishna Maharaj, Misha Maggi, Bob Haick, Sarah Aranyakul, Debbie Joy, Adolfo Leiva, Noel Chavez, Carlos Luna, Margie Carrington, Kim Lopez
- Members Absent:** Ruth Miller, Chialin Hsieh, Jeffrey Rhoades
- Guests:** Sunny Choi
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**1. Approval of Minutes** – Approved December 10, 2014 minutes

**2. Business**

**I. Program Review and SPOL**

A small group has been working on SPOL and the program is close to being ready to use. SSPC will continue working with WORD and when SPOL is ready we'll be able to just cut and paste into the program.  
Each program team will have one password to share among the team.

**II. Hiring Process Timeline**

Presentations are due March 10<sup>th</sup> and discussions are on March 17<sup>th</sup>.

**III. Membership on SSPC**

**A. Review of Bylaws**

*Bylaw Review Task Force: Margie Carrington, Debbie Joy, Robin Richards*

The task force will review the bylaws and bring the suggested revisions back to SSPC for review in March or April.

**B. Membership**

SSPC reviewed the membership and decided to add a representative from Middle College, Upward Bound and SparkPoint to the membership list.

**IV. Update on HSI Grant**

Lizette gave a presentation on the A2B program.

At this time, the University Center has partnerships with San Francisco State University (SFSU), Notre Dame de Namur University (NDNU), Arizona State University (ASU) and National University (NU) that offer students the chance to earn a four-year degree and professional certification in:

Allied Health (BS from NU)  
Business Administration (BS from NDNU)  
Human Services (BA from NDNU)  
Nursing (BS from SFSU)  
Psychology (BA from NDNU)  
Family and Human Development (BS from ASU) online class  
Educational Studies (BA from ASU) online class

Possible New Partnerships forming are:

Liberal Studies (BA from NDNU)  
Early Childhood and Family Studies (BA from University of Washington)

Diva Ward gave a presentation on the iESO! Grant (Expanding Student Opportunities). Below are the 6 main objectives of the grant.

1. Increase the percentage of entering students that participate in and benefit from academic preparation programs (Math Jam, Word Jam, Physics Jam)
2. Improve existing expanded academic preparation program (Colts Academy)
3. Improve, expand, and combine existing academic support services and “boutique” programs
4. Increase participation in academic support services (targeting developmentally placed students)
5. Develop and implement transfer preparation program (Transfer Jam)
6. Increase the transfer rates to 4-year colleges

#### V. **SparkPoint Update**

The SparkPoint Open House was a huge success!

The Food Pantry is serving 30 families a week and each family is receiving two grocery bags full of food!

Financial Coaches are in training and will be ready to coach students soon.

Second Harvest donated 1- 6’ refrigerator and 1- 6’ freezer.

### 3. **Other**

2014-2015 Meetings

October 8 – cancelled

October 22

November 12

November 26 – cancelled

December 10

January 14 – cancelled

January 28 – cancelled

February 11

February 25 – cancelled

March 11 & 25

April 8 & 22

May 13 & 27

June 10