

## Division Meeting 2.3.2023

1. Summer and Fall schedule input in progress
  - a. Summer is almost done and a draft will be sent out to each department
    - i. Coming out in about a week
  - b. Fall 2023 schedule: will start inputting in a few weeks
    - i. Drafts forthcoming in about a month
2. Staffing Changes
  - a. Gonzalo currently serving in detail position in Transfer Center for about a year, still working with us on transfer piece
  - b. Broad point person for issues around transfers
  - c. 3 vacant retention specialist in guided pathways and will be hiring soon
3. Syllabi
  - a. If you haven't turned in your syllabi please submit to Krystal in the division office
    - i. Multiple sections of same class, need one for each
4. Census Roster
  - a. Due this Sunday 2/5 by 11pm
  - b. Any students not attending please remove from the class
    - i. Er on the side of caution and drop any students not attending
    - ii. Easier to reinstate a student than to remove them and adjust grade
5. ZTC Adoption Campaign
  - a. Sarah Harmon heading program
  - b. looking for 5 candidates for the program
  - c. Ray Lapuz applied for grant to revamp Stats class
    - i. Take mini courses on ADA items and ZTC to get familiar with language
    - ii. Work on the course updates and get paid
    - iii. Camille interested in applying, Ameer will move forward with helping get started
    - iv. Applications due Feb 13, use website for link, emailed out to all faculty
  - d. Highly encourage to make adjustments where possible, don't want to sacrifice pedagogy, if you can make it
6. COVID Protocols
  - a. Will send out COVID Decision Tree for next steps should you test positive or suspect that you are sick
    - i. Link to positive testing reporting procedures, very straightforward
    - ii. Possible follow-up if tested positive
7. Black History Month
  - a. Great BHM calendar, Umoja folks helping to organize events
  - b. One of our former students coming to speak to our current students, Dr. Marilyn Thomas, heck of story,
    - i. Homelessness issues, teen mom, now post doctorate fellow at UCSF
    - ii. From Here, You Can Go Anywhere, prime example
    - iii. Learn her story, very fascinating

- c. Rance – STEM Center After Hours will be streaming the speaker series – refreshments included
  - d. Michael Hoffman also sent out flyer with upcoming events, will send out in Division meeting invite for all
- 8. Feb 13 Workshop for Turo University
  - a. For students who want to go into pharmacy
  - b. Students can come to Cañada and do prerequisites and once earned 67 units students can directly apply into Pharmacy doctoral program while bypassing 2 yrs of course study
  - c. Gonzalo handing Interest Area Canvas shell, Ameer will send out to all as well
- 9. Partnership with SFSU S-SMART Summer Engineering Research Internship Program
  - a. Fully funded \$4000 stipend internship
  - b. Qualitative survey: did this help you feel like a scientist? Students responded yes, so not so much change, trying to cast a wider net to engage the students who don't quite feel like scientists
  - c. Students interested in math, computer science, earth science along with engineering
  - d. No need for prior research experience
    - i. Post bulletin boards via ASCC, needs ADA statement and ASCC stamp, or can clear it via Marketing
- 10. Shared Governance
  - a. Ray: PBC – budgets, strategic enrollment operation – reserved for administrators, program review recommendation, waive for our chem since all faculty are new
  - b. Nada: DE – 2 chorts of QOTL training link: <https://www.canadacollege.edu/onlineteaching/qotl2.php>
  - c. Ellen: PD – let her know of anything you'd like to present at upcoming flex day
  - d. Sumathi – Josue shared scholarship info for all mentors and requests for letters of rec for students where appropriate
  - e. Susan – Deadline for Cañada scholarship is March 2, encourage students to apply this month
    - i. Honors Coordinator stuff- encourage students to enroll in Honors Research seminar for students proposing Honors contracts in your courses
    - ii. Bay Honors Consortium: any students who've done past work or current research work, encourage to apply, deadline is 2/14, Susan can help with proposal submission
    - iii. Students may can get credit for internships using 695 courses, see Susan for more details
  - f. Rance – TRABAJO: lots of grants for research opportunities, emailed out to students, will post in division email, wants to do class presentations, reach out to Rance to schedule. Great funding available, also he is working on industry tours
    - i. Is there a place where students can go and see all internships/grants
      - 1. Canvas page with all info, in process of updating along with website
  - g. Martin – Curriculum committee: if you have a course that hasn't been offered it needs to be taken out of active status by the committee, will need a justification to keep it on the books if the course is not offered
  - h. Nada: big conversation requiring training certification for faculty teaching online

- i. Should it be required every 3yrs for all faculty, CSM requires it, we and skyline don't.
      - ii. Division should discuss next month in meeting
    - i. Eshton – Club in need of advisor Cañada College STEM and Research Club, reach out to Eshton to connect with club, Student senate elections coming up in April, will hear more info in the coming months
      - i. Nathan Staples volunteered
      - ii. Club Rush upcoming Feb 14<sup>th</sup>, introducing student body to various clubs active on campus, in the Grove 10am-1pm, will have refreshments, encourage you all to inform students
11. Adjourn to Department breakout rooms