

DOES MY CLASS QUALIFY FOR ZTC?

(Zero Textbook Cost)

YES

NO

**MY CLASS INCLUDES
MATERIAL, LAB, OR
EQUIPMENT FEES**

A course can include other, non-textbook, fees and be considered ZTC.

**THE TEXTBOOK IS ON
RESERVE IN THE LIBRARY**

There needs to be at least one copy of the textbook for each student.

**MY CLASS HAS A FREE E-BOOK
VERSION OF THE TEXTBOOK,
BUT STUDENTS CAN CHOOSE
TO PURCHASE A PRINT COPY
OF THE TEXTBOOK**

As long as the first option for students is a zero-cost textbook it is okay to offer a secondary option for purchase (like print on demand).

**THE TEXTBOOK IN MY CLASS
IS VERY LOW-COST**

If your course does not offer a free textbook option to your students then it cannot be considered ZTC, even if the textbook is low-cost.

**STUDENTS ACCESS THE
TEXTBOOK THROUGH ONE
OF THE LIBRARY'S EBOOK
DATABASES**

The no-cost textbook option does not have to be OER as long as it is free and accessible to students, it is okay if the institution pays for access to the textbook.

**THERE IS AN EBOOK VERSION
OF MY TEXTBOOK AVAILABLE
BUT IT IS NOT FREE FOR
STUDENTS**

There must be a non-cost textbook option available to students, whatever the format of the textbook.

**THERE IS A PRINT COPY OF
MY TEXTBOOK AVAILABLE
FOR SEMESTER LENGTH
CHECK-OUT FOR ALL THE
STUDENTS IN MY COURSE**

As long there are enough copies of the material for each course that uses the material to go around for each student your course qualifies as ZTC.

**SOME STUDENTS IN MY
CLASS DO NOT HAVE TO PAY
FOR THE TEXTBOOK BECAUSE
THEY ARE PART OF A
PROGRAM THAT PAYS FOR
THEIR TEXTBOOKS.**

All students in your course must have access to a free copy of the textbook.

TO LEARN MORE

[HTTPS://LEGINFO.LEGISLATURE.CA.GOV/FACES/BILLTEXTCLIENT.XHTML
?BILL_ID=2015201605B1359](https://leginfo.ca.gov/faces/billtextclient.xhtml?bill_id=2015201605B1359)

AND

[HTTP://EXTRANET.CCCCO.EDU/PORTALS/1/AA/OER/2017-
18/CEC_78050_78052.PDF](http://extranet.cccco.edu/portals/1/AA/OER/2017-18/CEC_78050_78052.pdf)