



SAFETY COMMITTEE MEETING MINUTES

Wednesday, August 30, 2021

Via Zoom

Regular Meeting: 10:00 – 11:00 A.M.

Approved

Members present: Lorraine Barrales-Ramirez, Ronda Chaney, Alex Claxton, Mary Chries Concha Thia, Xitlali Curincita, Albert Elzey, Jose Garcia, Vince Garcia, Ray Hernandez, Michel Hoffman, Jamie Hui, Kim Lopez, Carlos Luna, Graciano Mendoza, Ben’Zara Minkin, Griselda Paredes, Manuel Alejandro Pérez, Karen Pinkham, Tammy Robinson, Megan Rodriguez Antone, Michele Rudovsky, Jessica Silver-Sharp, Nathan Staples, Diana Tedone-Goldstone, Brian Tupper, Roslind Young.

Members absent: Yesenia Haro, Max Hartman, Michiko Kealoha, Bettina Lee.

Guests and others present: Wissem Bennani, Andrea Garcia-Rittgers, Daman Grewal, Jamie Hui, Maria Huning, Jacky Ip, Candice Johnson, Monica Malamud, Jose Nuñez, Chantal Sosa.

AGENDA ITEM	CONTENT
<p>I. Agenda</p>	<p>Meeting called to order at 10:01 a.m.</p> <p>Vice President and Chair Graciano Mendoza led the review of the August 30th agenda and the draft minutes from the July 21st meeting. A correction to the minutes to remove Rika Yonemura-Fabian was made by Jessica Silver-Sharp.</p> <p>ACTION: A motion to approve the August 30th agenda and the July 21st minutes with the correction noted was made by Jamie Hui and seconded by Alex Claxton. Motion passed.</p>
<p>II. Report/Updates</p>	<p>a. Public Safety Update: Director of Public Safety Brian Tupper reported that:</p> <ul style="list-style-type: none"> • Cañada College has a new Public Safety Captain, Albert “Al” Elzey, who will also join the Safety Committee. • As the campus has reopened, it has been quiet and there have been no large-scale crowds. <p>b. Facilities Update: Facility Manager Karen Pinkham provided an update:</p> <ul style="list-style-type: none"> • The annual hazardous materials inspection was done and they are pleased with the handling of materials on campus. • Facilities staff is busy and happy to receive work orders, see people on campus and ease back into things. They are continuing with ongoing projects, continuous, preventative maintenance and painting. • New signage was installed on the roadways. New signage for Building 9 will be prepared because people and offices have moved. Temporary signage will be installed with the support of the Marketing Department. Public Safety has moved to Building 22, so signage on the Quad is being updated. Signage in Buildings 5 and 6 will be updated and temporary signage is currently in place. <p>c. Emergency Preparedness Update;</p> <ul style="list-style-type: none"> • Ben’Zara Minkin reported that the other colleges want a briefing on the Air Quality Index (AQI) and the district will establish a policy on addressing it.

Because of precautions being taken for COVID-19, the administrative and operational controls work contradictory of air quality controls. With air quality emergencies, the air must be filtered and doors and windows closed, which is the opposite of COVID requirements. There are state regulations that the district must follow regarding HVAC systems during wildfires. Currently, the state applies the regulations when the AQI is 151, but the college district is working to reduce that number in order to comply with COVID restrictions.

The district is looking at implementing controls for AQI ranges between 100 and 151 so that it is more equitable for sensitive groups. They are also looking at all of colleges' heritage and non-heritage buildings, the capabilities in those buildings as well as the protocol for COVID. The executive leadership and the board will approve any information on AQI.

COVID-19 Update: Ray Hernandez said the country is still in the midst of the pandemic and things change regularly. San Mateo County has higher vaccination rates and the curve of new cases per 100,000 has been dropping. The vaccines were never intended to prevent COVID, but they are very effective at preventing severe disease and death. The death rates in San Mateo County lowered once the vaccines were available.

Pfizer Vaccine Approval and Attestation

- With the approval of the Pfizer vaccine by the FDA, the Board of Trustees has adopted policy BP 2.90 that mandates vaccinations for all employees and students. Information is available on the district's website under the Return to Campus link for both students and employees at <https://smccd.edu/return-to-campus/employees.php>.
- Ray Hernandez clarified that the board policy has been approved and in effect. The procedures for attestation are being rolled out for employees and students starting November 1, 2021 with the enforcement of attestation beginning in January 2022.
- Procedures have been implemented for attestation for employees, who would either submit their data if vaccinated or decline to state if unvaccinated. There are about 2,000 employees in the district and as of the last week, 1,200 have attested and 800 had not. Of the 1,200 employees who have attested, approximately 75 declined to state if unvaccinated.
- HR will send reminders to employees and once there is full attestation, the aggregate data will be posted. Eventually, the district will connect with people who have declined to state or are unvaccinated. Since the vaccine has been approved, the two exemptions that will apply will be for an approved medical reason or sincere religious belief.
- Students have not been officially asked by the district to do attestation, but they have been alerted that the policy for attestation is in effect. Attestation will follow the same procedure for students as it has for employees through WebSmart, however there are nearly 20,000 students district-wide. ITS is working on setting up the same process for students.
- The exemption process will go through HR. The district, in its equity framework, wants to take an educational approach rather than a punitive approach for those who do not want to go through with the process or who

	<p>are not moving forward. The Chancellor’s Cabinet approved a Visualization of Enforcement Framework and the next step is to operationalize it.</p> <ul style="list-style-type: none"> o Faculty Member Monica Malamud said there is a concern that the exemption process is not yet implemented. Faculty who are exempted do not know if their status has been approved and they are being required to confirm their schedules for spring. Ray will notify HR, letting them know the urgency, so they can approve the forms and get things out. Monica would like the administration to communicate to the deans so they know the position that faculty are in. <p>d. Reporting on Safety Concerns: No concerns were reported.</p>												
III. Membership: Welcoming New Members	<p>The Academic Senate reps were voted in and Nathan Staples and Diana Tedone-Goldstone were approved over the summer and for the upcoming year as well. The 2020-21 membership was lower, but Michael Hoffman and Lorraine Barrales-Ramirez are new members representing AFT. The committee will take the time in the fall to review the membership and the size and representation of the committee. Some memberships are contractually required. The membership number is high and the recommendation is to reduce it and get the representation that is needed while looking at what is efficient and effective for the College.</p> <p><u>Committee Structure and Bylaws:</u> Vice President Mendoza noted that there have been conversations at the district level with the other two colleges and there should be alignment between the three colleges and at the district level. The representation should be the same or very similar at the various institutions and the colleges should move toward the same goals and purpose, which will lead to a structure and bylaws. That work will be done in the fall.</p>												
IV. Proposed Fall 2021 Meeting Schedule	<p>Proposed fall 2021 meeting dates were listed on the agenda. The proposal is to hold meetings on the last Monday of each month at 11:00 a.m.-12:30 p.m. with a suggestion to hold the December meeting on the second Monday due to final exams. After discussion, the committee would like to consider the following suggestions:</p> <ul style="list-style-type: none"> • Avoid Mondays in order to allow information updates from the District’s Critical Action Team. • Avoid mornings. Faculty are more available during the afternoon. • Schedule for 60 minutes but remain flexible regarding length of meeting as well as whether meetings should begin with the ‘round table’ session. <p>Working with those guidelines, the following dates and times were confirmed and Outlook invitations were sent:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">September 30th</td> <td style="width: 33%;">Thursday</td> <td style="width: 33%;">3:00-4:00 p.m.</td> </tr> <tr> <td>October 28th</td> <td>Thursday</td> <td>3:00-4:00 p.m.</td> </tr> <tr> <td>November 18th</td> <td>Thursday</td> <td>3:00-4:00 p.m.</td> </tr> <tr> <td>December 9th</td> <td>Thursday</td> <td>3:00-4:00 p.m.</td> </tr> </table>	September 30th	Thursday	3:00-4:00 p.m.	October 28 th	Thursday	3:00-4:00 p.m.	November 18 th	Thursday	3:00-4:00 p.m.	December 9 th	Thursday	3:00-4:00 p.m.
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V. Round Table Health and Safety Discussion	<p><u>Round Table Questions/Concerns:</u> There were no questions raised or topics discussed.</p>												
VI. Next Meeting	September 30th												
VII. ADJOURNMENT	The Safety Committee meeting was adjourned at 10:56 a.m.												