



SAFETY COMMITTEE MEETING MINUTES

Thursday, October 6, 2022

Via Zoom

Regular Meeting: 2:30 p.m. – 4:00 p.m.

Approved

Members and Resource Staff present: Lorraine Barrales-Ramirez, Tony Burrola, John Cuevas, Rob Dean, Casey Fortier, Max Hartman, Ray Hernandez, Michael Hoffman, Chialin Hsieh, Bettina Lee, Kim Lopez, Ingrid Melgoza, Ben’Zara Minkin, Karen Pinkham, Ludmila Prisecar, Megan Rodriguez Antone, Grey Sanderson, Nathan Staples, Diana Tedone-Goldstone, Brian Tupper, Kate Yamahiro

Members and Resource Staff absent: Lucas Cantin, Vince Garcia, Yesenia Haro, Manuel Alejandro Pérez, Michele Rudovsky, Louis Tang.

Guests and others present: Mary Chries Concha Thia, Jacky Ip, Jai Kumar, Sarita Lopez, Monica Malamud, and Chantal Sosa.

AGENDA ITEM	CONTENT
<p>1. Review and Approve Agenda</p>	<p>ACTION: A motion to approve the agenda was made by Lorraine Barrales-Ramirez and seconded by Megan Rodriguez Antone. Motion passed.</p>
<p>2. Review and Approve the August 18, 2022, Meeting Minutes</p>	<p>ACTION: A motion to approve the August 18, 2022, minutes was made by Casey Fortier and seconded by Megan Rodriguez Antone. Motion passed.</p>
<p>3. Reports and Updates</p>	<p>Public Safety: Rob Dean provided the following updates:</p> <ul style="list-style-type: none"> • <u>Parking:</u> If people have any concerns around parking, please notify Rob Dean. If people need more permits for multiple vehicles, come to the Public Safety office to pick one up. • <u>Lockdown/Barricade Exercise:</u> there were a few issues with doors and announcements. • Public Safety did a walk-through with the Building 1 athletic director and coach to find out when the games are and when the athletic club is open so people will know where to go. • When there are multi-use lots, there can be some issues. <p>Facilities: Karen Pinkham reported the following:</p> <ul style="list-style-type: none"> • The Facilities team is working with Public Safety to install signage and stenciling in Lot 6 for motorcycle parking. • Repair work on the walking path in front of Building 8 has been completed. The curbs and sidewalks in the ADA areas are finished and compliant. <p>Emergency Preparedness Office: Ben’Zara Minkin reported that the lockdown barricade drills at all three campuses had been completed, and they will prepare an after-action report. He said the process was better this year than in prior years.</p>

Areas of Improvement:

- At the CSM Athletic Club, SMAC, feedback received from the gym membership shows that the members would like to know what the tactics are so they can be briefed and aware of the process. It is specific to CSM, and they will now prepare one for Cañada's Kinesiology and Wellness Center. They will work with the Cañada group and provide the tactical components of the drill so members can be prepared.
- Communications: At Cañada, the 'All Clear' function had issues only on the Cañada campus. They worked with Rave, and the problem was not on the Rave platform, but was an issue on the district side. The EAS failed to deliver notifications to Building 23, and messaging was delayed in Building 22 for both the morning and evening drills. The 'All Clear' section of the morning drill was not delivered in several buildings, including Buildings 1, 9, and 23.
- There was great participation at Cañada, including participation by students. A Formstack survey is going out on Friday, October 7, so they can get more feedback.
- Ben'Zara will work with the Department of Public Safety in the future so that their personnel are strategically placed so they can interface with community members.

Comments:

- Lorraine Barrales-Ramirez said cell reception is problematic in certain areas of campus. She would like to see if the Formstack survey could allow people to provide their campus location, so they report that data.
- Rob Dean said the location of the cell towers and the provider is an issue. VP Ludmila Prisecar reported the Building 9 issue to ITS since cell reception has worsened over the last four months. ITS is investigating and adding additional equipment to help amplify the signal. Karen Pinkham said ITS installed equipment in Building 9 to help with the signal. VP Prisecar would like cell reception looked at throughout the college.

Recovery and Safety Update: COVID-19 Health Officer Ray Hernandez reported that hospitalization rates continue to drop. He has not heard any news about a variant. The federal government is in conversation with the CDC about when they can lift restrictions around the pandemic, which could be in about one month.

Vaccination Clinics

Vaccination popup clinics are now open for the bivalent booster. As of October 12, all appointment slots at the College of San Mateo popup clinic are full. More vaccines will be provided and people will be able to walk in and receive their booster.

The county will continue with COVID popup clinics every two weeks. The dates are October 26, November 9, November 23, and through the end of November. Ray has asked if they can rotate those clinics throughout the three campuses, and these are the proposed dates:.

- October 26 at Skyline College
- November 9 at Cañada College
- All remaining dates are at College of San Mateo.

Those dates will be confirmed.

Monkey Pox Vaccine

The Health Centers will be having a parallel vaccination with the monkey pox vaccine tentatively on October 26 at Skyline, November 9 at Cañada and November 23 at College of San Mateo.

	<p>The SMCCCD and Board of Trustees will be looking at the vaccination policy and the Chancellor has led an ad hoc group to start the process. The work has to be done and the board must approve by the October 26 Board Meeting in time for spring registration.</p> <p>VPAS Prisecar asked if popup vaccination clinics are open to community members as well as students, staff and faculty. Ray confirmed that they are and the vaccine is available for people and children ages 5 and up.</p> <p>Ray said there are focus groups at the county for groups where they see gaps in vaccination and they are asking for our input. Ray will speak on behalf of the general community, but has forwarded the information to the health centers and child development centers across the district so they can weigh in and improve vaccination rates for gapped groups.</p> <p>Human Resources Office: Ingrid Melgoza reported the following:</p> <ul style="list-style-type: none"> • The district is encouraging people to get ergonomic assessments and should contact Ingrid for an evaluation. • David Feune sent out an email to all employees regarding supplemental COVID sick leave, and people can use the balance they have through the end of the year. • The district is hoping to provide more mental health resources to employees. Ingrid said employees are needing more time for sick leave related to mental health and the district is trying to expand services. The district offers EAP services, but they are not as usable for people who may need longer term support since EAP only offers three sessions per incident per year. EAP does offer a lot of workshops and people are encouraged to participate. <ul style="list-style-type: none"> ○ VPAS Prisecar asked if Human Resources can look into support for adjunct faculty and hourly staff.
<p>4. Lockdown/Barricade Drill Update (Ben’Zara Minkin)</p>	<p>This update was provided the Emergency Preparedness Reports and Updates, Item 3.</p>
<p>5. Safety Committee Purpose, Membership and Bylaws (Ludmila Prisecar)</p>	<p>VPAS Ludmila Prisecar said the bylaws, which were approved last semester, are posted on the Safety Committee website. She will reformat the bylaws using the template provided by the district.</p>
<p>6. Safety Training: Blood Borne Pathogen and Fume Hood Safety Trainings and Chemical Hygiene Plan (Ludmila Prisecar)</p>	<p>VPAS Prisecar said that Michele Rudovsky, Chief Facilities, and Operations Officer, is taking responsibility for the safety trainings and will be assigning someone to coordinate the trainings.</p>
<p>7. October 20, 2022 Preliminary Agenda Items</p>	<ul style="list-style-type: none"> ○ Reports and Updates ○ The use of ‘home-made’ lab kits for DE without liability waivers ○ Chemical Hygiene Plan ○ Safety Trainings: Blood Borne Pathogen and Fume Hood Safety Trainings; ○ Safety Trainings for Students: How to deal with hazardous situations on campus <p>Please email any additional topics to Ludmila Prisecar.</p>
<p>8. Round Table</p>	<p><u>Building Captain Trainings:</u> Building Captain Trainings: Signups for Building Captain trainings are underway. It is a three-day training and they are offered at all three</p>

	<p>campuses. Since the trainings are the same, people can attend the sessions at any campus which fits their schedule and location. Here is a link to the sign-up form: https://docs.google.com/forms/d/e/1FAIpQLSeYIFPKJsGKT5AAsqrROtwgTJOdXYKLz8hTGf4RZCizpJyoSw/viewform?usp=sf_link</p> <p><u>CPR Training:</u> CPR training was held at Cañada on September 15.</p> <p><u>Fire Blankets:</u> Michele Rudovsky is looking into fire blankets for Building 23. We are not required to provide the blankets, but if it is something we want to do, Michele will work with her team to make sure there is a process put in place. The topic was presented at the districtwide Health & Safety Committee for their input.</p> <p><u>Home-Made Chemistry Kits:</u> VPAS Prisecar said she checked with the other two campuses and it looks like Cañada is the only one mailing the kits. She is working with Roxanne Brewer to determine the liability. Roxanne recommends we not do it, so it was discussed with the Dean of Science/Technology. Casey Fortier said they ship the kits by UPS and they don't mail them. Casey said their concern is more about the liability for the person using the kit. He said the Biology Department is also doing kits. Casey said next semester, they will have to prepare kits because students have signed up for classes that use them. Ludmila said they will work with departments and will follow the district process.</p> <p><u>Electric Scooters:</u> A concern was raised about the increased use of electric scooters on campus pathways and in the hallways. VPAS Prisecar will check with Roxanne on what the rules are.</p>
<p>9. Next Meeting</p>	<p>The next Safety Committee Meeting will be held on October 20, 2022, from 2:30-4:00pm.</p>
<p>10. ADJOURNMENT</p>	<p>ACTION: A motion to adjourn the Safety Committee Meeting was made by Max Hartman and seconded by Ron Dean. Motion passed.</p> <p>Meeting adjourned at 3:19 p.m.</p>