

2020 Administrative Program Reviews



CAN Program Review (Administrative) - Office of Student Services (Fall 2021)

STEP 1: Annual Updates

2021-2022

- 1. Changes & Updates:** The Guided Pathways college redesign effort has informed the staffing needs for Interest Areas and Success Teams more fully.
 - 2. Progress Reports:** Interest Areas have been created and Success Teams and being created now
 - 3. Rationale for New Goals:** Fulfill the College's EMP goal of implementing Guided Pathways. Also the College's commitments to the ACCJC.
- Annual Update Status:** In Process
- Related Documents & Links:**
[Interest Area Lead Faculty Reassigned Time Scope of Work for 2021 as of 10.23.20.docx](#)

2021-2022

- 1. Changes & Updates:** N/A
 - 2. Progress Reports:** Currently in progress as a continued request from prior program review cycle
 - 3. Rationale for New Goals:** Requesting a new management/hiring justification for a Dean of Enrollment Services & Support Programs position
- Annual Update Status:** In Process

Goal Description: Dean of Enrollment Services and Support Programs

Hire a full-time and permanent Dean of Enrollment Services and Support Programs with General Funds

Goal Status: 2 - Continuing (PR)

Relevant Program Review Cycle: 2020-2021, 2021-2022

Estimated Start Date: 07/01/2021

Estimated Completion Date:

Who's Responsible for this Goal?: VPSS

Please select the college goals with which your program goal aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity, diversity, and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success., Community Connections - Build and strengthen collaborative relationships and partnerships that support the needs of, reflect, and enrich our diverse and vibrant local community., Organizational Development - Focus institutional resources on the structures, processes, and practices that invest in a diverse student population and prioritize and promote equitable, inclusive, and transformative learning.

Please select the college strategic initiatives with which your program goal aligns.: Develop Clear Pathways, K-12 & Adult School Partnerships, Implement Guided Pathways, Implement Guided Pathways, Create Process for Innovation, Promote a Climate of Inclusivity, Institutionalize Effective Structures to Reduce Obligation Gaps

Action Plans

2020-2021 - Organize search committee and set up hiring timeline to successfully hire a full-time and permanent Dean of Enrollment Services and Support Programs with General Funds for the 2020-2021 academic year. (Active)

Who's Responsible for Completing this Action Plan?: Vice President of Student Services

Estimated Completion Date: 7/01/20

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Related Documents & Links:

[Dean of Enrollment Services and Support Programs - Management Hiring Justification Fall 2019.pdf](#)

Resource Requests

New Management Hiring/Position - Please see attached "New Management Hiring/Position Justification" document. Recurring cost for this position is \$205,980 annual (plus benefits).

Status: Continued Request - Active

Type of Resource: Non-Instructional Personnel

Cost: 205980

One-Time or Recurring Cost?: Recurring Cost

Critical Question: How does this resource request support closing the equity gap?: The Dean of Enrollment Services & Support Programs has oversight and support for existing and innovative operational and organizational strategies to close the obligation gap, specifically in the areas of housing and food insecurity (through SparkPoint), marginalized communities (VROC and Dream Center), and enrollment (A&R and Financial Aid).

Critical Question: How does this resource request support Latinx and AANAPISI students?: Each of the programs and offices within this Division (A&R, Financial Aid, Health Center, SparkPoint, etc.) directly support Latinx and AANAPISI communities at the specific intersections that most often exacerbate disparities that are based on race/ethnicity, such as poverty, citizenship, socioeconomics, and access to healthcare. The vision and oversight of this position is critical to institutionalizing systemic interventions and resources and maximizing efficiencies between programs and functions.

New Management Hiring/Position_copy - Please see attached "New Management Hiring/Position Justification" document. Recurring cost for this position is \$162,108 annual (plus benefits).

Status: Continued Request - Active

Type of Resource: Non-Instructional Personnel

Cost: 162108

One-Time or Recurring Cost?: Recurring Cost

Critical Question: How does this resource request support closing the equity gap?:

Critical Question: How does this resource request support Latinx and AANAPISI students?: