

CAN Program Review (Instructional) - Digital Art & Animation (Even Year)

Objective: Develop UI/UX/Content Strategy certificate

Develop and offer a new certificate in User Interface/User Experience and Content Strategy for web development. Well-paying jobs are available to graduates with skills in these areas, and local companies are the prime employers of these individuals

Objective Status: 1 - New (PR)

Objective Year: 2019-2020

Estimated Start Date: 01/14/2019

Estimated Completion Date: 04/15/2019

Please select the college goals with which this objective aligns.: Community Connections - Build and strengthen collaborative relationships and partnerships that support the needs of reflect and enrich our diverse and vibrant local community.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success

Action Plans

2018-2019 - Confer with advisory board and subject matter experts to determine the number of classes and class content required for this certificate.

Write preliminary course outlines and seek input from advisory board and SMEs.

Incorporate feedback.

Create necessary new courses in Curricunet.

Create new certificate proposal incorporating courses into certificate offering.

Submit course and certificate proposals to the curriculum process. (Active)

Who's Responsible for Completing this Action Plan?: Paul Naas, Hyla Lacefield

Estimated Completion Date: Early Fall 2019

Objective: Upgrade presentation monitors in 22-113, 13-211, and 13-214

Replace existing projectors in three Digital Art & Animation studios with video monitors. Projector resolution is too low for detail work, and color presentation is not accurate for classes like Digital Painting, Digital Illustration, Color Theory, and Compositing. In 22-113 specifically, the low projector resolution prevents use of the entire computer monitor, cramming details into a smaller space on screen, making it hard for students to see small details, menu calls, icons, etc.

Objective Status: 1 - New (PR)

Objective Year: 2019-2020

Estimated Start Date: 12/18/2018

Estimated Completion Date: 01/10/2019

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student

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services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success, District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

Action Plans

2018-2019 - Meet with IT and Facilities to discuss installation locations, installation options, and monitor sizes (Active)

Who's Responsible for Completing this Action Plan?: Paul Naas

Estimated Completion Date: 11/2018

Resource Requests

Three 85" TV monitors at ~ \$1,700 each. - Example:

<https://www.hdvisionmax.com/Samsung-85-LED-Smart-TV-4K-UltraHD-p/un85ju7100fxza.htm>

Type of Resource: Equipment (Items Over \$5000)

Cost: 5100

Three monitor mounts at ~ \$105 each - Example:

https://www.displays2go.com/P-28302/Swing-Out-TV-Mount-for-42-90-Screens?utm_source=google.pla&utm_medium=cpc&utm_campaign=GooglePLA&gclid=EAlaIqobChMI75i0muiz3gIVz2B-

Type of Resource: Supplies (Items less than \$5000)

Cost: 315

Objective: Relocate Digital Art & Animation studios after new Science and Technology building opens

Relocating DA&A studios into vacated space in existing Science and Math classrooms so that studios occupy contiguous space and are not scattered all over camps as they are currently. Ideally, faculty offices will move as well, but priority is bringing all three studios together.

Objective Status: 1 - New (PR)

Objective Year: 2019-2020

Estimated Start Date: 07/15/2019

Estimated Completion Date: 08/12/2019

Please select the college goals with which this objective aligns.: Community Connections - Build and strengthen collaborative relationships and partnerships that support the needs of reflect and enrich our diverse and vibrant local community., Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success

Action Plans

2018-2019 - Identify studio spaces and schedule relocation of existing studios into contiguous spaces located somewhere within existing Science and Math buildings (Active)

Who's Responsible for Completing this Action Plan?: Paul Naas, Hyla Lacefield, Leonor Cabrera, Jamillah Moore, Facilities, IT

Estimated Completion Date: Summer 2019

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Resource Requests

Relocation of furniture and equipment from existing DA&A studios into vacated space in existing Science and Math buildings

Type of Resource: Facilities

Cost: 20000

Objective: New computer and scanner for 22-113

The computer and scanner combination in 22-113 is very old technology. The Mac that drives the scanner is at least 10 years old, and the scanner was donated by Professor Naas several years ago.

The department needs at least one large-format scanner for students who work on paper larger than 8.5x11

Objective Status: 1 - New (PR)

Objective Year: 2019-2020

Estimated Start Date: 05/20/2019

Estimated Completion Date: 08/05/2019

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success.

Please select the district goals with which this objective aligns.: District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

Action Plans

2018-2019 - Source PC and large-format scanner from district-approved vendors. (Active)

Who's Responsible for Completing this Action Plan?: Paul Naas, Hyla Lacefield, IT department

Estimated Completion Date: Summer 2019

Resource Requests

Desktop PC - Example:

https://store.hp.com/us/en/pdp/hp-slimline-desktop-290-a0035z?&jumpid=cs_con_nc_ns&utm_medium=cs&utm_source=ga&utm_campaign=PSG_CONS_LGM_DESKTOPS_BR&utm_content=sp&adid=289683348674&addisttype=gpla&X6B99AA%23ABA&gclid=EAlaIqobChMI1P3rkeyz3gIVjvhkCh1RogM4EAQYAyABEgJzc_D_BwE&gclsrc=aw.ds

Type of Resource: Supplies (Items less than \$5000)

Cost: 300

Large format scanner - Example:

https://www.bhphotovideo.com/c/product/1387810-REG/xerox_xdm47005m_wu_xerox_documate_4700_simplex.html?ap=y&gclid=EAlaIqobChMIllqKw_euz3gIVCo9-

Type of Resource: Supplies (Items less than \$5000)

Cost: 600

PC monitor - Example:

https://express.google.com/u/0/product/10739257114293129918_1402125645040995609_125181302?utm_source=google_shopping&utm_medium=tu_prop&utm_content=eid-lsjeuxoeqt,eid-lcjbysgxm>im=CJy_ovrMwP_d6AEQ6ZPc-pSV7obrARjwiMxalgnVU0QooPeY3wUw9rrYOW&utm_campaign=125181302&gclid=CjwKCAjwyOreBRAYEiwAR2mSkRbdQ9oKEoW

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VgDdG2c4XTvnnwO8Bf9ZNTuJYdBlvkW3pWlxKuzUf2BoCqKcQAvD_BwE

Type of Resource: Supplies (Items less than \$5000)

Cost: 180

Objective: Replace computers in traditional animation studio 13-214

The computers in the traditional animation studio that are used by the instructor for demonstration and the students for filming are old and in need of replacement. The operating system cannot be upgraded anymore due to obsolete CPUs, and they were repurposed when the machines in 22-113 were upgraded four years ago. I estimate they've been in use for nearly 10 years, and it's time they were retired.

Objective Status: 1 - New (PR)

Objective Year: 2019-2020

Estimated Start Date: 05/20/2019

Estimated Completion Date: 07/29/2019

Please select the college goals with which this objective aligns.: Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

Please select the district goals with which this objective aligns.: District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

Action Plans

2018-2019 - Meet with IT to determine technology needs, create system specifications (Active)

Who's Responsible for Completing this Action Plan?: Paul Naas, IT department

Estimated Completion Date: Fall 2018

Resource Requests

Three PC monitors - Example:

https://www.bestbuy.com/site/acer-sa230-23-ips-led-fhd-monitor-black/6051020.p?skuId=6051020&ref=212&loc=1&extStoreId=140&ds_rl=1260666&ds_rl=1266837&ref=212&loc=1&ds_rl=1266837&gclid=EAlaIqobChMIhNHZ6_az3gIVEr3sCh3XqA7zEAKyAYABEGKZ9_D_BwE&gclid=aw.ds

Type of Resource: Supplies (Items less than \$5000)

Cost: 160

Three PC towers - Example:

<https://www.dell.com/en-us/shop/cty/pdp/spd/inspiron-3470-desktop/fdcwgmsfc313s?mkwid=skVx7wX5p&pcriid=166251983483&pkw=&pmt=&pdv=c&slid=&product=FDCWGMSFC313S&pgrid=36243867583&pgrid=36243867583&ptaid=pla-350369672290&ptaid=pla-350369672290&VEN1=skVx7wX5p,166251983483,901pdb6671,c,,FDCWGMSFC313S,36243867583,pla-350369672290&VEN1=skVx7wX5p,166251983483,901pdb6671,c,,FDCWGMSFC313S,36243867583,pla-350369672290&VEN2=,&VEN2=,&dgcs=st&dgcs=st&dgseg=dhs&dgseg=dhs&acd=1230980731501410&acd=1230980731501410&cid=308989&st=&gclid=EAlaIqobChMIsPvdvaz3gIVDIB->

Type of Resource: Supplies (Items less than \$5000)

Cost: 400

Objective: 20 new Wacom Intuos Pro tablets to replace worn out

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tablets

We have Intuos tablets dating back several versions that have reached the end of their usable life. Need to replace at least 20

Objective Status: 1 - New (PR)

Objective Year: 2019-2020

Estimated Start Date: 12/10/2018

Estimated Completion Date: 01/10/2019

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success.

Please select the district goals with which this objective aligns.: District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

Action Plans

2018-2019 - IT to request quote and order 20 new Intuos Pro tablets (Active)

Who's Responsible for Completing this Action Plan?: Paul Naas, Hyla Lacefield, IT

Estimated Completion Date: Winter 2018

Resource Requests

10 Intuos Pro tablets, Large size - Replacing worn out Intuos 2 and 3 model tablets

Type of Resource: Equipment (Items Over \$5000)

Cost: 5000

10 Intuos Pro tablets, Medium size - Replacing worn out Intuos 2 and 3 model tablets

Type of Resource: Supplies (Items less than \$5000)

Cost: 3500

Objective: Green screen stand for shooting compositing video

We have a green screen kit, but it didn't come with a stand to support the screen itself. Instructors have been pinning the green screen to the wall. A collapsible stand will make the kit easier to set up and take down.

Objective Status: 1 - New (PR)

Objective Year: 2019-2020

Estimated Start Date: 12/18/2018

Estimated Completion Date: 01/31/2019

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success.

Please select the district goals with which this objective aligns.: District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

Action Plans

2018-2019 - Source and request purchase of a support stand for our existing green screen. (Active)

Who's Responsible for Completing this Action Plan?: Paul Naas

Estimated Completion Date: Winter 2018

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Resource Requests

Support stand for green screen (used in Compositing class) - Example:

<https://www.walmart.com/ip/Limo-Studio-Photo-Video-Studio-Adjustable-Muslin-Background-Backdrop-Support-System-Stand-Cross-Bar-LIWA18/300973836?athcpid=300973836&athpgid=athenaltPage&athcgid=null&athznid=PWVUB&athieid=v0&athstid=CS020&athguid=1493db92-aa0-166d12503f2edd&athena=true>

Type of Resource: Supplies (Items less than \$5000)

Cost: 45

Objective: VR rig for developing VR elements of 3D animation

VR is becoming a big part of gaming and 3D. Requesting a full VR system - headset, controllers, and computer - to allow for development of VR projects in the department.

Objective Status: 1 - New (PR)

Objective Year: 2019-2020

Estimated Start Date: 01/14/2019

Estimated Completion Date: 08/12/2019

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success.

Please select the district goals with which this objective aligns.: District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

Action Plans

2018-2019 - Identify, source, and request quotes on VR components. IT to purchase (Active)

Who's Responsible for Completing this Action Plan?: Paul Naas, IT department

Estimated Completion Date: End of Spring 2019

Resource Requests

HTC Vive headset and controllers - Example:

https://www.neweggbusiness.com/Product/Product.aspx?Item=9B-26-918-011&ignorebbr=1&nm_mc=KNC-GoogleBiz-PC&cm_mmc=KNC-GoogleBiz-PC-_pla-_VR+Headsets-_9B-26-918-011&gclid=CjwKCAjwyOreBRAYEiwAR2mSkgLS5beXMB6mMhjPPDj4SYiZVmoW_Cnxc1rykS0ZI90PjcfksCushBoCbGYQAvD_BwE&gclid=aw.ds

Type of Resource: Supplies (Items less than \$5000)

Cost: 500

PC monitor - Example:

https://express.google.com/u/0/product/10739257114293129918_1402125645040995609_125181302?utm_source=google_shopping&utm_medium=tu_prop&utm_content=eid-lsjeuxoeqt,eid-lcjbysgxm>im=CJy_ovrMwP_d6AEQ6ZPc-pSV7obrARjwiMxalgNVU0QooPeY3wUw9rrYOW&utm_campaign=125181302&gclid=CjwKCAjwyOreBRAYEiwAR2mSkrbdQ9oKEoWVgDdG2c4XTvnnwO8Bf9ZNTuJYdBlvkW3pWlxKuzUf2BoCqKcQAvD_BwE

Type of Resource: Supplies (Items less than \$5000)

Cost: 200

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VR- capable PC tower - Example:

https://www.dell.com/en-us/shop/cty/pdp/spd/alienware-aurora-r7-desktop/dpcwxtc01h?mkwid=sE4YKQaAT&pccid=256712733275&pkw=&pmt=&pdv=c&slid=&product=DPCWXTC01H&pgrid=53981611158&pgrid=53981611158&ptaid=aud-537409439212:pla-424455544503&ptaid=aud-537409439212:pla-424455544503&VEN1=sE4YKQaAT,256712733275,901pdb6671,c,,DPCWXTC01H,53981611158,aud-537409439212:pla-424455544503&VEN1=sE4YKQaAT,256712733275,901pdb6671,c,,DPCWXTC01H,53981611158,aud-537409439212:pla-424455544503&VEN2=,&VEN2=,&dgc=st&dgc=st&dgseg=dhs&dgseg=dhs&acd=1230923830920560&acd=1230923830920560&cid=312465008&st=&gclid=CjwKCAjwyOreBRAYEiwAR2mSkmpF5jfkVKXC3bg047xRqKBV7zJPD_kRh0xotLOj095bInYfy7Gy0BoCG0wQAvD_BwE&lid=59673390032&VEN3=113904623016107910

Type of Resource: Supplies (Items less than \$5000)

Cost: 800

Objective: Add 3D resin printer to our equipment

3D printing is an important part of working in animation and 3D development. We have two filament printers. Wish to add a DLP resin printer to the mix so students can learn to use both.

Objective Status: 1 - New (PR)

Objective Year: 2019-2020

Estimated Start Date: 05/20/2019

Estimated Completion Date: 08/05/2019

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success.

Please select the district goals with which this objective aligns.: District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

Action Plans

2018-2019 - Work with IT to identify and spec an appropriate printer, obtain quote, and order printer (Active)

Who's Responsible for Completing this Action Plan?: Paul Naas, IT department

Estimated Completion Date: Spring 2019

Resource Requests

3D resin printer, DLP type - Example:

https://www.gearbest.com/3d-printers-3d-printer-kits/pp_1848041.html?wid=1433363#goodsDetail

Type of Resource: Supplies (Items less than \$5000)

Cost: 560

Objective: Attend Game Developer's Conference

The annual Game Developer's Conference in San Francisco is a perfect opportunity for our full-time faculty to view the latest and greatest in game development and delivery, allowing us to adjust curriculum to meet the needs of the industry our students are training for.

Objective Status: 2 - Continuing (PR)

Objective Year: 2019-2020

Estimated Start Date: 01/14/2019

Estimated Completion Date: 03/15/2019

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Please select the college goals with which this objective aligns.: Community Connections - Build and strengthen collaborative relationships and partnerships that support the needs of reflect and enrich our diverse and vibrant local community.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success

Action Plans

2018-2019 - Attend Game Developer's Conference and use acquired information to make changes to curriculum to meet student needs. (Active)

Who's Responsible for Completing this Action Plan?: Paul Naas, Hyla Lacefield

Estimated Completion Date: Spring 2019

Resource Requests

Registration fees for Game Developer's conference

Type of Resource: Professional Development

Cost: 3000

Objective: Attend Infographics class at CCSF

Professor Hyla Lacefield has requested to attend an infographics class taught at City College of San Francisco. The class addresses conveying information through graphic elements, and is very much related what we teach our students.

Objective Status: 1 - New (PR)

Objective Year: 2019-2020

Estimated Start Date: 01/07/2019

Estimated Completion Date: 06/03/2019

Please select the college goals with which this objective aligns.: Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success

Action Plans

2018-2019 - Register for and attend Infographics class at CCSF (Active)

Who's Responsible for Completing this Action Plan?: Hyla Lacefield

Estimated Completion Date: Spring 2019

Resource Requests

Tuition reimbursement for Infographics class

Type of Resource: Professional Development

Cost: 850

Objective: Subscribe to SyncSketch software

SyncSketch is a cloud-based tool that allows drawing over a .mov or .avi file. We want to add it to our teaching tools in order to give detailed, saveable feedback to the animation and motion graphics students.

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Objective Status: 1 - New (PR)

Objective Year: 2019-2020

Estimated Start Date: 05/20/2019

Estimated Completion Date: 08/12/2019

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success.

Please select the district goals with which this objective aligns.: District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

Action Plans

2018-2019 - Obtain educational pricing for SyncSketch and subscribe to service (Active)

Who's Responsible for Completing this Action Plan?: Paul Naas

Estimated Completion Date: 8/2018

Resource Requests

SyncSketch software subscription

Type of Resource: Software

Cost: 540

Objective: Attend Lightbox Expo

Lightbox Expo is a convention in Southern California oriented toward commercial visual arts: animation, games, film, illustration. Next year (2019) is the inaugural convention

As it is a new convention, costs are estimated (no ticket price has been published to date).

Objective Status: 1 - New (PR)

Objective Year: 2019-2020

Estimated Start Date: 09/06/2019

Estimated Completion Date: 09/08/2019

Please select the college goals with which this objective aligns.: Community Connections - Build and strengthen collaborative relationships and partnerships that support the needs of reflect and enrich our diverse and vibrant local community.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success

Action Plans

2019-2020 - Register for and attend Lightbox Expo convention (Active)

Who's Responsible for Completing this Action Plan?: Paul Naas

Estimated Completion Date: September 8, 2019

Resource Requests

Registration and travel fees to attend Lightbox Expo convention

Type of Resource: Professional Development

Cost: 1000