

Task Details Report

Planning Unit: EOPS/CARE/CalWORKs and FFYSI

Unit Manager: Barrales-Ramirez, Lorraine

Objective: 477 - Strategic Action Plans for EOPS/CARE/CalWORKs and FFYSI

Objective Description:

Use this objective to describe the action plans that your program intends to implement. Scroll to the "Action Plan and Required Resources" section and click the Add button. Describe your plan. Be sure to describe any research or training you will need to accomplish these plans. Then select PRIE and/or Professional Development in the "Units Impacted" section.

Start Date:
2/24/2017

Task Type:
Resource Request

Priority Level:
Medium

Task Order:
3

Due Date:
6/30/2017

Completion Date:

Task Status:
New

Budget:
\$630

We would like to have the color printer as we often need to print reports for various meetings and activities. Between EOPS/CARE/CalWORKs, we offer about fifteen workshops each semester and it will be very efficient to have a color printer if we need to print flyers. This color is for Jose Romero who is responsible for creating flyers, brochures and other program materials. He has to constantly seek help from other staff to print.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
ITech	EOPS/CARE/CalWORKs and FFYSI	HP LaserJet Pro M476dn Color All-in-One Printer	\$630.00	\$630.00

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Start Date: 2/24/2017	Task Type: Resource Request	Priority Level: Medium	Task Order: 5
Due Date: 6/30/2017	Completion Date:	Task Status: In Progress	Budget: \$1

EOPS/CARE/CalWORKs/FFYI would like to secure a permanent space. In 2010 EOPS/CARE/CalWORKs student study area was used as swing space due to remodeling to building 5 and the addition of CIETL. When the remodeling was completed that space was not returned to the Programs. The area was used by students to study, EOPS Cub meetings, EOPS/CARE/CalWORKs /FFYI activities, food pantry, computer and printing usage, text book library, etc. This has also limited the opportunity for the Programs to offer additional academic support and resources due to the lack of space. The need to have space close to the EOPS/CARE/CalWORKs office allows the programs to build community, a safe haven to study, and to connect with students. This is shown in programs that are at Cañada already (i.e. TRiO, STEM, etc.). Significant research supports the creation of Third Space to help students, especially first generation students, create community, meaning, and context to their college experience.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
Facili	EOPS/CARE/CalWORKs and FFYSI	EOPS/CARE/CalWORKs and FFYSI Student Study Area	\$1.00	\$0.00

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Start Date:
2/26/2017

Task Type:
Resource Request

Priority Level:
Medium

Task Order:
4

Due Date:
6/30/2017

Completion Date:

Task Status:
New

Budget:
\$300

We need a new desk chair for our EOPS adjunct counselor office, Cindy and Dega share this office. Their desk chair is over ten years old, it is now worn and needs to be replaced.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
Supply	EOPS/CARE/CalWORK s and FFYSI	WorkPro® Quantum 9000 Series Ergonomic Mid-Back Mesh/Fabric Chair, Black	\$300.00	\$300.00

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Start Date:
2/26/2017

Task Type:
Committee/College
Action Plan

Priority Level:
High

Task Order:
2

Due Date:
9/29/2017

Completion Date:

Task Status:
In Progress

Budget:
\$97,567

We plan to continue requesting a Full-Time Tenure Track EOPS counselor. This position would also help to support efforts in creating a Promise Program at Cañada by increasing the number of low-income, full-time students. EOPS was established to provide "over and above" support services for financially needy and educationally disadvantaged students by creating an environment which values each individual's potential to achieve their goals, educational careers and objectives, including, obtaining job skills, occupational certificates or associate degrees and transferring to four-year institutions. In order to expand EOPS student supportive services, the request includes funding a Full-Time Tenure Track Counselor. It would allow EOPS to increase our wrap around services that have proven to be successful. In addition, we would be able to further develop our outreach and in-reach efforts targeting Former Foster Youth and DREAMERs and expanding our collaborations with on campus departments and community partners. Attached please find our justification hiring proposal submitted in Fall 2016.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
InsPer	EOPS/CARE/CalWORK s and FFYSI	Full-Time Tenure Track EOPS Counselor	\$97567.00	\$0.00

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Start Date:
3/29/2017

Task Type:
Resource Request

Priority Level:
High

Task Order:
1

Due Date:
5/26/2017

Completion Date:

Task Status:
New

Budget:
\$68

Printer Stand - Ergonomic recommendation from HR for Jessica Boyle .

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
Supply	EOPS/CARE/CalWORK s and FFYSI	Printer Stand	\$68.00	\$68.00

Assignment Details:

Name:	Email:
No Data to Display	