



**Annual Program Plan/Review Feedback Form - IPC**

**Program** Theatre Arts **Division** Humanities  
**IPC Member(s)** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Reviewers** Jan Roecks, Patty Hall **Reviewed** 5/14/13

**The purpose of this form is to provide feedback to the Department/Program.**

<b>I. Curriculum Offerings</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: This section should include the following:</i>				
1. Status of curriculum updates for all courses.	Click here to enter text.	Information complete from previous years	Click here to enter text.	Click here to enter text.
2. Status of SLOAC for all courses.	Click here to enter text.	Tracdat looks complete but not updated recently	Click here to enter text.	Click here to enter text.
3. A description of the complete curriculum offering cycle.	Click here to enter text.	Listing of classes; actual years should be identified	Click here to enter text.	Click here to enter text.
4. A plan for necessary curriculum development.	No new curriculum planning identified	Click here to enter text.	Click here to enter text.	Click here to enter text.
<b>Comments/Questions:</b> Please be sure that Tracdat is updated and that all classes are identified.				

<b>II. Program Level Data</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The data is prepared by the Office of Research and Planning and is to be attached to this document. This section should include the following:</i>				
1. Identification of trends on data	Click here to	Some data analysis	Click here to	Click here to



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packets.	enter text.	and comments	enter text.	enter text.
2. Identification of program performance.	Click here to enter text.	PSLOs have not been in place long enough to accumulate meaningful data and full assessment	Click here to enter text.	Click here to enter text.
3. Identification of PLOs (Program Learning Outcomes) assessment plan.	Click here to enter text.	Performance indicators are discussed	Click here to enter text.	Click here to enter text.
4. Analysis of PLOs (Program Learning Outcomes) results.	No specific outcomes of PLOs	Click here to enter text.	Click here to enter text.	Click here to enter text.
Comments/Questions: Click here to enter text.				

<b>III. Action Plan</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: This section should include the following:</i>				
1. Reflections on Department/ Program needs and goals.	No comments on this	Click here to enter text.	Click here to enter text.	Click here to enter text.
2. An action plan for what is to be accomplished for the next year.	Click here to enter text.	Plan is to introduce e-portfolios	Click here to enter text.	Click here to enter text.
Comments/Questions: What are the department's plans for this coming year?				



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<b>IVa. Faculty and Staff hiring needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly and with supporting data how it will serve Department/Program/Division/College needs. Information from the most recent comprehensive program should be included.</i>				
1. Justification is consistent with accurate data.	No plans	Click here to enter text.	Click here to enter text.	Click here to enter text.
2. Justification fits Department/Division/College needs.	No plans	Click here to enter text.	Click here to enter text.	Click here to enter text.
Comments/Questions: Click here to enter text.				

<b>IVb. Professional Development needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly how it will serve Department/Program/Division/College needs</i>				
Justification is consistent with Department/Program needs.	Click here to enter text.	Request meets department/program needs	Click here to enter text.	Click here to enter text.
Comments/Questions: Click here to enter text.				

<b>IVc. Classroom and Instructional Equipment needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs including Item description, Number of Items, Total Cost</i>				
1. Complete source/cost information (item description, suggested vendor, number of items, total	Items are listed without vendors, etc.	Click here to enter text.	Click here to enter text.	Click here to enter text.



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cost).				
2. Justification is consistent with Department/Division/College needs (uses previous program plan information).	Click here to enter text.	provided	Click here to enter text.	Click here to enter text.
<b>Comments/Questions:</b> More information is needed in order to process and justify plan.				

<b>IVd. Office of Planning, Research &amp; Student Success data needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
<b>Comments/Questions:</b> No comment mentioned.				

<b>IVe. Facility needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Detailed observations of facility upgrade needs	Click here to enter text.	Click here to enter text.	Click here to enter text.
<b>Comments/Questions:</b> While the facility upgrades are noted there is no estimate of expenses for upgrades or timeline for request.				

**Other/General Comments:**  
 Click here to enter text.



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IPC Co-Chair Signature Carol Rhodes Date 5/23/13

VPI Co-Chair Signature [Signature] Date 5/23/13