



## January 12 – 13, 2017 Cañada College Flex Day Agenda

January 12, 2017

Time	Session Title	Presenter(s)	Location
8:00 a.m. – 9:00 a.m.	<b>Breakfast and Conversations with Colleagues</b>		The Grove
9:00 a.m. – 9:15 a.m.	<b>President’s Welcome</b>	President Jamillah Moore	The Grove
9:15 a.m. – 9:45 a.m.	<b>Educational Master Planning</b> – The Educational Master Planning (EMP) team will update the college on the Educational Master Plan progress including College goals, the forums for the draft Educational Master Plan, and timeline.	EMP Team	The Grove
<b>Breakout Sessions I</b>			
10:00 a.m. – 11:30 a.m.	<b>Planning for GE Pathways</b> – Join this meeting for colleagues currently involved in GE Pathways, or anyone who wishes to become a part of our important new initiative. This will be a working session devoted to planning this fall’s launch, discussing events for both the Social Justice and Sustainability Pathways, and coordinating student outreach.	Denise Erickson	3-142
10:00 a.m. – 11:30 a.m.	<b>From Here You Can Go Anywhere: Teaching Abroad</b> – Interested in teaching abroad for a semester or short term? Learn about how you can teach abroad and hear experiences from Cañada faculty about their experiences teaching abroad in Florence and London.	Supinda Sirihekaphong, Zaid Ghori, and Ronda Chaney	5-223
10:00 a.m. – 11:30 a.m.	<b>Smooth Start to the Semester: Tips for the first few weeks</b> – Learn strategies for making students feel comfortable in a new semester while also discussing methods for avoiding early burn-out for our students and ourselves. This session will discuss ideas for managing a challenging time of year for faculty and staff.	Erin Moore	6-103
10:00 a.m. – 11:30 a.m.	<b>WikiEdu in the Classroom</b> – Discuss how a Wikipedia assignment can help you achieve student learning outcomes in your next course and how the Wiki Education Foundation is here to support you! Through Wiki Ed’s <a href="#">Classroom Program</a> , thousands of students from hundreds of courses at universities in the U.S. and Canada are contributing to Wikipedia as part of their coursework. With the guidance of instructors like you, they’re filling critical content gaps while learning how to digest as well as communicate knowledge in a clear, concise, and comprehensible manner.	Samantha Erickson – WikiEdu Representative	5-227
11:30 a.m. – 12:45 p.m.	<b>Lunch and Conversations with Colleagues</b>	The Grove	The Grove



## January 12 – 13, 2017 Cañada College Flex Day Agenda

January 12, 2017 (cont.)

Time	Session Title	Presenter(s)	Location
11:30 a.m. – 1:00 p.m.	<p><b>Instructional Technology: Canvas, Distance Education, and Assessment</b> – Stop by to get your Canvas, Distance Education, and TracDat questions answered and hear about how these three pieces of instructional technology fit together and overlap.</p> <p>Allison Hugues (Instructional Technologist), Lezlee Ware (Faculty DE Coordinator), and Jessica Kaven (Faculty Assessment Coordinator) will be available to answer questions and work with you on all things learning management system, program review, curriculum, assessment, distance education, and more!  <b>Bring your lunch and a laptop.</b> We look forward to working with you!</p>	Allison Hughes, Jessica Kaven, & Lezlee Ware	3-142
12:00 p.m. – 1:00 p.m.	<p><b>Drop-in support (Budget/Reports, Program Review/Resource Request)</b> – Drop in during lunch to ask questions about program review, learn how to look up budgets in Banner, find out how to access reports in WebSmart, or find out how program planning and resource requests work.</p>	Mary Chries Concha Thia, Vickie Nunes, Doug Hirzel, & Michelle Marquez	13-214
<b>Breakout Sessions II</b>			
1:15 p.m. – 2:45 p.m.	<p><b>How to Capture a Lecture</b> – Explore some of the purposes for capturing lecture while learning the steps and identifying resource for lecture capture. This session will also leave time for participants to explore resources and ideas. <b>Please bring a laptop computer or tablet</b></p>	Erin Moore, Carolyn Ouyang, & Diana Tedone	3-104
1:15 p.m. – 2:45 p.m.	<p><b>What does it mean to be a true ally?</b> – Join the DREAMers Task Force for a conversation about what it means for faculty and staff to be true allies to marginalized communities. As faculty and staff allies, do we have a responsibility to take action? How should we address student demands for equity and protection on campus? This interactive session will include an introduction to the concept of allyship, a panel discussion with student leaders, and the opportunity to develop an action plan.</p>	DREAMers Task Force – Kristen Parks, Mayra Arellano, Allison Field, Trish Guevarra	2-10



## January 12 – 13, 2017 Cañada College Flex Day Agenda

### Breakout Sessions II Cont.

Time	Session Title	Presenter(s)	Location
1:15 p.m. – 3:15 p.m.	<p><b>Hiring Committee Training: Diversity and Bias</b> – The San Mateo Community College District is committed to hiring a diverse workforce that reflects our student body and our community. In order to achieve this goal, the District will be providing increased training related to the benefits of diversity and the elimination of bias in the hiring process. This training is also required by Title 5 of the California Code of Regulations and the District’s Equal Employment Opportunity Plan.</p> <p>Beginning in Fall 2017, completion of the new “Hiring Committee Training: The Benefits of Diversity and Understanding Unconscious Bias” will be required for you to serve in any capacity on a hiring committee. The training will be valid for 3 years from the date of your training. If you anticipate participating on a hiring committee in any capacity you are encouraged to register for the training. If you will be the chairperson of a screening committee in the near future, you will need to ensure that your committee members have received this training in advance of their service on your committee. Your efforts now will help avoid unnecessary delay to your committee since screening and interviewing cannot proceed until all committee members have completed this training. <b>Please bring an internet device</b> (smartphone, tablet, or laptop).</p>	Eugene Whitlock	3-148
3:00 p.m. – 5:00 p.m.	<p><b>Collaborative Inquiry</b> - Existing groups and new members are welcome to attend. Explore the inquiry process first-hand by moving onto the next steps of your project, joining an existing group, or starting a new group. Generate ideas, discuss, collaborate and explore data with colleagues in order to investigate further serve our students.</p>	Anniqua Rana Michael Hoffman Rebekah Taveau	9-154



## January 12 – 13, 2017 Cañada College Flex Day Agenda

### January 13, 2017

Time	Session	Presenter(s)	Location
8:00 a.m. – 8:30 a.m.	<b>Wellness sessions</b> – Learn and practice healthy behaviors. <b>Please bring a notebook and pen/pencil.</b>	Vera Quijano	6-103
8:30 a.m. – 9:30 a.m.	<b>Brunch</b>		The Grove
9:00 a.m. – 10:00 a.m.	<b>Student Panel</b> – Students share their stories of success and support at Cañada.		The Grove
<b>Breakout Sessions III</b>			
10:00 a.m. – 12:00 p.m.	<b>Atomic Absorption usage in an Academic Environment</b> – The Atomic Absorption Spectroscope (AA) manufacturer will provide a hands-on training to teach instructors how to safely use and care for the instrument while discussing lab experiments that take advantage of this cutting edge technology.	Representative from Perkin Elmer (organized by Roslind Young)	18-311
10:15 a.m. – 11:45 a.m.	<b>Drop-in Support for Canvas and TracDat</b> – <b>Please bring a laptop computer</b>	Allison Hughes, Jessica Kaven, & Lezlee Ware	3-142
10:15 a.m. – 11:45 a.m.	<b>Drop-in support for Curriculum</b>	Dani Behonick	13-214
10:15 a.m. – 11:45 a.m.	<b>Best Practices for Helping Students to Stay on Task</b> - This presentation is to help give professors strategies on how to help students with executive functioning deficits. We will discuss the best practices for assisting students with planning, time management, finishing work on time, staying organized, focusing on tasks such as sitting in class, reading, writing, or simply thinking, and working in groups.	Jenna French	5-223
10:15 a.m. – 11:45 a.m.	<b>Professional Learning: Moving from a Framework to a Plan</b> – Learn about the Cañada Professional Learning Framework and the next steps for developing a College Professional Learning Plan. Provide ideas for moving forward with the Plan while discussing the purpose of the Framework and the Plan.	Erin Moore	9-154
10:15 a.m. – 11:45 a.m.	<b>Beyond Warning Signs</b> - This session will offer ideas for designing interventions, programs, and courses that work best for students that are having academic difficulties. The ideologies of this session will be based on the information discussed in the <i>Teaching Men of Color</i> curriculum. This is round 2 of the 13 Warning Signs Sessions.	Diva Ward	5-227
12:00 p.m. – 2:00 p.m.	<b>Division Meetings</b>	Divisions	Check with Division
<b>Breakout Session IV</b>			
Time	Session	Presenter(s)	Location
1:00 p.m. – 3:00 p.m.	<b>Classified Leadership Institute Application Process</b> –The first part of this session will provide an overview of the process for applying for the Classified Leadership Institute. A majority of the session will offer Classified Staff an opportunity to ask questions while	Erin Moore	9-154



## January 12 – 13, 2017 Cañada College Flex Day Agenda

	working on the application. Drop in for the overview or for assistance with the application. This session is flexible, and attendees may come and go as needed.		
--	--	--	--