

Campus-Wide Professional Development Planning Committee Meeting • February 8th, 2022 •

1:30 pm 3:00 p.m.

Agenda Item	Time	Notes
Revised Coordination assignments <ul style="list-style-type: none"> • Review Flex Day Coordinator • Review Faculty Learning Coordinator • Timeline for filling positions 	10 mins	Flex Day Coordinator description Faculty Learning Coordinator description March 11 is deadline for applications Need to avoid siloing of positions – ensure there is ongoing collaboration betw the two assignments, regular meetings with other coordinators (DE, OER/ZTC) to ensure faculty issues are being addressed proactively
Flex Day Feedback <ul style="list-style-type: none"> • What went well? What didn't? What can we do differently to improve? 	10 mins	<ul style="list-style-type: none"> • Can we replicate the info Skyline had? Was easy to navigate, better interface • Improve method of finding session links – can we add links to marketing email on the day of Flex? Possible, but we have to address issue of presenters changing links • District day – difficult to find chancellors address, registration was challenging possibly due to webinar • Follow up – create a marketing request and share example from SKY with Alessandro, see if they can replicate that design for us. They use google sites for their flex page, not for CTTL
Fall 2021 Faculty and Student Surveys <ul style="list-style-type: none"> • Review survey results & discuss implications for April Flex & beyond 	15 mins	<ul style="list-style-type: none"> • Fall 2021 Student survey • Fall 2021 Faculty Survey
April Flex Agenda Planning <ul style="list-style-type: none"> • Current sessions proposed • Timeline for communications & planning 	15 mins	<ul style="list-style-type: none"> • Link to 4/21/22 draft sessions list
Future agenda items	5 mins	<ul style="list-style-type: none"> • Confirming participant attendance – replace members as needed • Need an additional CSEA member for this committee • Confirm appointment process in shared gov manual/PBC