

Requesting Program	Resource Request Status	Resource Type	Resource Request Submitted	Resource Request Description	Critical Question: How does this resource request support closing the equity gap?	Critical Question: How does this resource request support Latinx and AANAPISI students?	One-Time or Recurring Cost?	Amount Requested	Division Prioritization	Alternative Funding Source	Final Status	Notes
Office of Student Services	New Request - Active	Instructional Personnel	Reassigned Time for 4 faculty leads (one for each Interest Area)		Guided pathways reform is a student-centered approach that can dramatically increase the number of students earning community college credentials, while closing equity gaps. Instructional Faculty Leads for each Interest Area are critical for the success of this approach.	Guided Pathways Interest Areas and Success Teams are anticipated to help ensure that all students feel like they belong, that they are connected and supported, and that their academic pathway is clear and well supported. This will assist our Latinx (44% of all students) and AANAPISI (18% of all students) in particular since it will provide support beyond existing programs such as EOPS, Promise, etc.	Recurring Cost	\$100,000.00				
Office of Student Services	Continued Request - Active	Non-Instructional Personnel	New Management Hiring/Position	Please see attached "New Management Hiring/Position Justification" document. Recurring cost for this position is \$205,980 annual (plus benefits).	The Dean of Enrollment Services & Support Programs has oversight and support for existing and innovative operational and organizational strategies to close the obligation gap, specifically in the areas of housing and food insecurity (through SparkPoint), marginalized communities (VROC and Dream Center), and enrollment (A&R and Financial Aid).	Each of the programs and offices within this Division (A&R, Financial Aid, Health Center, SparkPoint, etc.) directly support Latinx and AANAPISI communities at the specific intersections that most often exacerbate disparities that are based on race/ethnicity, such as poverty, citizenship, socioeconomics, and access to healthcare. The vision and oversight of this position is critical to institutionalizing systemic interventions and resources and maximizing efficiencies between programs and functions.	Recurring Cost	\$205,980.00				
Office of Student Services	Continued Request - Active	Non-Instructional Personnel	New Management Hiring/Position_copy	Please see attached "New Management Hiring/Position Justification" document. Recurring cost for this position is \$162,108 annual (plus benefits).			Recurring Cost	\$162,108.00				
							Total Funds	\$468,088.00				

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Learning Center	New Request - Active	Non-Instructional Personnel	2 full-time Retention Specialist positions to support Interest Area Success Teams as part of Guided Pathways Implementation	The two existing Retention Specialist positions in the STEM and Learning Centers rely on funding from grants that have ended or will be ending soon. Interest Area Success Teams are a vital component of Guided Pathways implementation and this request is needed to ensure the positions continue.	The early intervention and support provided by the Success Teams will be critical for our efforts to ensure retention within the Interest Areas and help close equity gaps by providing peer support to students. Peer-to-peer engagement within a structured retention program is a proven practice for improving equity outcomes.	This resource supports our Latinx and AANAPISI students by increasing the number of these students who interact with one or more of the supports provided via the Success Teams.	Recurring Cost	\$184,979.00	N/A			Not reviewing for this cycle
Library	New Request - Active	Equipment (Items Over \$5000)	20 Dell Laptops	In 2016 we purchased 15 Dell laptops using Equity funds to serve ESL, Basic Skills, and STEM students. They have seen strong use, checking out 393 times in 2018 (up from 336 in 2017). Though, because of this heavy use they experience quite a bit of wear and tear and due to damage and loss our collection of Dell laptops has shrunk. By purchasing a collection of Dell laptops using regular funds we can completely open this resource to students who are not ESL, Basic Skills, and STEM. It also ensures that this valuable resource stays up to date for students. This supports the College Goal of Student Completion/Success by minimizing logistical barriers to success, as many of our students do not have access to a desktop or laptop at home. They also align with the College Equity Plan by contributing to student's ability to remain in classes and complete their courses. According to a fall 2017 survey we sent to students who participated in our TLC program (which gave them access to laptops as well as textbooks and graphing calculators) 94.7% of students rated the resources from the TLC program as very important to their academic success and 47.4% of students reported that they would not be able to take their class without access to these resources. About 57% of these respondents had checked out a laptop or Chromebook. These laptops support student learning outcomes by allowing students to access Canvas, student email, and research for their assignments. 20 needed at about \$1,300 each; \$26,000 total			One-Time Cost	\$26,000.00	1			Replace end of life equipment to meet student need
Library	New Request - Active	Equipment (Items Over \$5000)	30 Chromebooks to replace older units (4-5 years old), and missing/unreturned units.	The bulk of existing Chromebooks are older and have extensive wear and tear. Additionally there are some units that have been taken offline due to breakage and some that were not returned from previous semesters.	As online resources become more and more integrated into all aspects of the student learning experience from matriculation to curriculum and student support services, students are in need of reliable learning technology more than ever in order to be successful in their courses. By providing these additional units we will help our most vulnerable students succeed in their courses.	This request supports Latinx and AANAPISI students who do not have the resources to purchase their own technology devices to complete coursework and access online learning resources.	One-Time Cost	\$12,000.00	3			Replace end of life equipment to meet student need
Library	New Request - Active	Information Technology	Additional funds for purchasing eBooks from EBSCO eBook Collection.	Many assigned readings for English (and some for other classes) are available as eBooks through EBSCO's eBook collection database. However, we do need to purchase these eBooks so that they are available to students. We do not currently have an eBook budget for EBSCO, so this will allow us to increase both our online resources and our reserves. This will support the College's efforts to increase ZTC courses and reduce textbook costs to students, which will help with the College Goal of Student Completion/Success (Provide educational and student services programs that highlight inclusivity, diversity, and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success). According to a survey the ZTC/OER Taskforce sent out in Spring 2019, 36% of students reported that the cost of textbooks has prevented them from taking a course and 26% reported that textbook costs have led them to drop a class. Helping to alleviate textbook cost will impact student's ability to complete courses. This will also support the Equity Plans efforts to assist high-needs students by providing more free textbook options.			One-Time Cost	\$3,000.00	9	Possibly Lottery		These costs have been covered via Lottery, need to determine if this can be stable source for these resources
Library	Continued Request - Active	Non-Instructional Personnel	Additional Student Assistant Hours	The Library is in need of additional funding for student assistants. Current funding for student assistants does not adequately provide coverage for the Circulation Desk. This means Library Support Specialists have to take time away from other duties such as ordering, processing, and cataloging new materials for students in a timely manner. This coming year has the additional challenge of the implementation of the new Library Services Platform. The LSP system will require time consuming training, practice, and adjustments to the migration process that will not be possible without sufficient student assistant coverage. The usual student assistant allotment of \$9,900 only covers about half the Library's open hours. It would take about \$18,000 to free up the Library Support Specialists enough to ensure that implementation of the new LSP system does not take away from services provided to students.			One-Time Cost	\$9,000.00	N/A	Will fund via ASLT 3421 budget realignment		Will fund via ASLT 3421 budget realignment
Library	New Request - Active	Supplies (Items less than \$5000)	Archival document boxes and folders	Secure and maintain archives of college's student newspaper (from the opening of the college to the mid 90s), photographs, catalogs, and more. We'd like these items to last at least another 50 years. This can aid in outreach to campus community and Redwood City community. It can also be used to strengthen alumni relationships and be a part of campus events that celebrate Canada history. This aligns with the College Goal Community Connections (To build and strengthen collaborative relationships and partnerships that support the needs of, reflect and enrich our diverse and vibrant local community).			One-Time Cost	\$250.00	12			
Library	New Request - Active	Budget Augmentation	Dedicated funding source to cover the annual operating costs for 150 WiFi hotspots.	An additional 150 WiFi hotspots were purchased during the fall 2020 semester using one-time funds. While these additional units and their associated internet access contracts have helped many more students successfully complete their courses, there is no dedicated funding source to cover the annual operating costs, which are significant.	Students who cannot reliably access the internet are much more likely to drop their classes or experience low course success outcomes. Providing stable funding for these hotspots will ensure that more students can succeed in their courses, particularly students from disproportionately impacted populations.	This resource request will support students in our Latinx and AANAPISI populations who need reliable access to the internet to succeed in their courses, whether online, hybrid, or face-to-face.	Recurring Cost	\$70,000.00	2			
Library	New Request - Active	Supplies (Items less than \$5000)	Graphing Calculators (30)	In the past these have been purchased using a combination of regular funds (specifically from our textbook reserve funds) and equity funds. Graphing calculators have been very popular with student, they were checked out 662 times in 2018. With the implementation of AB 705, students are self-placing into higher/transfer level course such as MATH 200 (Statistics) and this has led to an increase in student need for calculators in order to be successful in their classes. The TI-84 is the standard calculator which supports many different levels of math including most if not all transfer level math courses. Although the library has a fair amount of TI-84 calculators due in part to the equity funded TLC program as well as smaller collection of short term checkout, demand has been overwhelming and it is not uncommon for all TLC calculators as well as short term reserve calculators to be checked out. Unfortunately, this leaves many students without support and since the calculators aren't always affordable for students, purchasing one can create an additional financial barrier that can impact student success. Since this will be an ongoing issue, additional calculators will help the library support students by providing access to technology which is vital to student success and learning. This aligns with College Goal Student Completion/Success as access to graphing calculators minimize logistical and financial barriers to student success. They also align with the College Equity Plan by contributing to student's ability to remain in classes and complete their courses. According to a fall 2017 survey we sent to students who participated in our TLC program (which gave them access to graphing calculators as well as textbooks and laptops) 94.7% of students rated the resources from the TLC program as very important to their academic success and 47.4% of students reported that they would not be able to take their class without access to these resources. About 23% of those surveyed had used graphing calculators from the library's collection. 30 needed at \$136.99 each			One-Time Cost	\$4,109.70	7			

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Library	New Request - Active	Non-Instructional Personnel	Increase current Library Support Specialist position from 11 months to 12 months	This is not an entirely new position; instead we are requesting an extension of our current LSS position (Technology and College Reserves LSS) to be 12 months instead of 11 months. The position requires extensive contact with students, staff, faculty, and the general public in which information is exchanged regarding county wide and college library services, resources, policies, and procedures. Due to the nature of this work the required 22 days of unpaid time off can only be taken during the times when classes are not in session: winter break, spring break, and hiatuses between the end of a semester and the beginning of a new semester. With the extension of the position from 11 months to 12 months employee will be able to more effectively assist with and complete: a. Migration to a state-wide college library services platform (AlmaPrimo) that will launch in January 2020. Logistics such as data migration, new circulation procedures, inter-library loan (ILL), and student assistant and staff training need to be developed, reviewed, and implemented. b. Thorough inventory and maintenance of library material (college reserve items and technology items) c. Planning and conducting training sessions for new student assistants and refresher training sessions of current student assistants.			Recurring Cost	\$0.00	4				
Library	New Request - Active	Information Technology	Increasing Kanopy funds by \$3,000	Last year we put \$3,000 into our Kanopy account and were able to use one-time funds to put in an additional \$2,000. Still, we ran out of Kanopy funds in April 2019 and had to scramble to find funding to support some student's class assignments, negatively affecting student learning outcomes. Kanopy uses a patron-driven acquisitions model. This means that we put in a set amount of money and each time a video is triggered (watched four or more times) Kanopy deducts \$150 from the funds we put into it. Kanopy is used by campus groups for outreach events, as it includes the public performance rights for all its films, by faculty for course-specific assignments, and by students for research. Puente and the International Office have used it to show films as part of their programing. Anthropology, History, and English classes have used films in Kanopy as part of their course curriculum. This streaming film databases both aligns with the College Goal of Student Completion/Success (Provide educational and student services programs that highlight inclusivity, diversity, and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success) and the College Goal of Organizational Development (Focus institutional resources on the structures, processes, and practices that invest in a diverse student population and prioritize and promote equitable, inclusive, and transformative learning.) by supporting curriculum. It also aligns with the Equity Plan by supporting equity events put on by Puente and potentially others such as the Equity Lecture Series. It has proved VERY popular, with 4,480 visits, 1,825 plays, and a total of 52,755 minutes of video watched since we started subscribing to it. With the popularity of this service we would like to put in an additional \$3,000 into our funds (\$6,000 total).			Recurring Cost	\$3,000.00	8		Possibly Lottery		These costs have been covered via Lottery, need to determine if this can be stable source for these resources
Library	New Request - Active	Information Technology	Journal of Communication and Communication Theory Online subscription	These are core journals in Communication studies and are requested by Communication faculty to support their courses. These could also be used by Business, Social Sciences, and other programs. This aligns with College Goal Student Completion/Success by minimizing logistical barriers to success.			Recurring Cost	\$1,776.00	13		Possibly Lottery		These costs have been covered via Lottery, need to determine if this can be stable source for these resources
Learning Center	Continued Request - Active	Budget Augmentation	Learning Center Peer Tutoring Support to include all levels of academic support including STEM, Below Transfer, ESL, Non-STEM	Peer and professional tutoring is a core component of academic support for students and is vital to support course success and retention. We currently allocate some funding to support these efforts from SEA categorical funds, however the yearly cost exceeds that amount and we anticipate reductions to those allocations in coming years.	Tutoring and learning support programs are high-impact practices in successful efforts to eliminate equity gaps. Programs such as peer tutoring and supplemental instruction consistently demonstrate success in reducing equity gaps in student success and increasing retention for disproportionately impacted student populations.	This resource request supports our Latinx and AANAPISI students by providing vital academic support programs to increase course success and semester-to-semester retention.	Recurring Cost	\$80,000.00	N/A	Will fund via ASLT 3421 budget realignment		Will fund via ASLT 3421 budget realignment	
Library	New Request - Active	Information Technology	Mergent Online Database	Mergent Online database is an excellent resource for in-depth business and financial research. It includes corporate and financial data for all publicly traded companies (both active and inactive), covering both U.S. and international companies. In addition, company profiles include historical financials and management profiles. The database also provides access to government SEC filings and comes with a number of exportable report-building options. There are about 660 students (not unique headcount) taking business classes in fall 2018. As such, the Library has been working closely with the Business department/faculty at Cañada College in providing business research support for students enrolled in various business classes, in particular, Business 100, Business 180, and Business 150. These courses require specialized company and industry profiles, and financial information to supplement student research projects. According to one business professor, approximately 200-250 BUS 100 students per calendar year rely on the library's business databases for their research needs. This does not count BUS 100 sections taught by other professors. Mergent Online will serve as the key database of research interest and would certainly be of use to all business students taking a variety of business courses at Cañada College. By supporting Business courses we are aligning with the College Goal of Student Completion/Success by minimizing logistical barriers to success. We are also supporting student learning by providing resources students need to be successful in their Business courses			Recurring Cost	\$2,500.00	9		Possible Lottery		These costs have been covered via Lottery, need to determine if this can be stable source for these resources
Library	New Request - Active	Equipment (Items Over \$5000)	New projector cart setup (cart, computer & screen)	Secure and maintain archives of college's student newspaper (from the opening of the college to the mid 90s), photographs, catalogs, and more. We'd like these items to last at least another 50 years. This can aid in outreach to campus community and Redwood City community. It can also be used to strengthen alumni relationships and be a part of campus events that celebrate Canada history. This aligns with the College Goal Community Connections (To build and strengthen collaborative relationships and partnerships that support the needs of, reflect and enrich our diverse and vibrant local community).			One-Time Cost	\$6,000.00	10				
Learning Center	New Request - Active	Equipment (Items Over \$5000)	New Signage, Proctoring Half-Wall, Smart TVs/Digital Whiteboard in the Learning Center	<ul style="list-style-type: none"> New Signage: The Learning Center requests new interior signage for its space. The current signage is outdated and no longer reflects current programming or locations. (A2B, Beating the Odds, SSS, etc. need to be removed). Identification of Dream Center, Learning Lab, Writing Center, General Tutoring and new print station location must be posted. Proctoring area half-wall enclosure: The Learning Center proctors between 400 and 600 exams per semester as a service for Cañada instructors and students. We proctor both paper and web-based exams. Currently, the proctoring area is located adjacent to the front counter and is separated from the LC main lab by a 54" tall temporary partition wall. We request to have a taller 8'+ half wall (similar to the one in the BTO space) installed along the proctoring area to help mediate noise levels and keep the area more separated and secured. Smart TVs/Digital Whiteboards w/ CRESTRON Boxes for Study Rooms: The Learning Center recently acquired two large digital whiteboards for its open space labs. This new technology has been a huge improvement to student learning. They allow students to create digital copies of notes, connect person devices to displays and are WiFi connected. The Learning Center has four student study rooms (9-251B, 252, 253, 254), and two larger conference rooms 9-257A and 9-251C, which we would like outfitted with this technology. 			One-Time Cost	\$10,000.00	6				(1) Signage details need to be updated to reflect current pgms (2) need to confirm space allocation changes have not impacted proctoring area plans
Library	New Request - Active	Information Technology	New York Times Online Subscription	The New York Times Academic Site License will allow students, staff, and faculty access to current NYT articles as well as the NYT archives from 1851 to today. It includes Spanish and Chinese language editions, which will help our international/ESL student population. This aligns with College Goal Organizational Development by investing in our diverse student population with inclusive academic resources. It also provides resources faculty can use to incorporate NYT content to their courses. Already two faculty members from Business and Economics expressed the need for this subscription for their courses. The NYT subscription will also be used by English, Communication, History (access to primary sources through archives), ESL, and more. This aligns with College Goal Student Completion/Success by minimizing logistical barriers to success.			Recurring Cost	\$2,662.00	11		Possibly Lottery		These costs have been covered via Lottery, need to determine if this can be stable source for these resources

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Learning Center	New Request - Active	Equipment (Items Over \$5000)	Projectors, Laptops and Charging Stations	<ul style="list-style-type: none"> New Staff and SA Administration Laptops: the Learning Center has two Staff administration laptops which are grossly out of date and no longer supported by ITS. They are currently still working and are utilized for a variety of different uses (mobile presenting, mobile sign in stations, workshops, etc.), but should be replaced with newer more functional models. Pico Projectors: The Learning Center would like to purchase two pico-projectors at a cost of around \$350 each. This would be used as mobile projectors for workshops and meetings, utilized during COLTS-CON and the Jams and would be available for student checkout and use. PA System: The Learning Center requests the addition of a PA system for its floor. We serve a large number of students in a huge space that is split into several areas. We need a way to address the entire population quickly and effectively across the entire floor. This could prove critical in cases of emergency, but would also be utilized for all major Learning Center events (JAMS, COLTS, etc.) and general announcements (Campus events, LC Workshop advertising, closing, etc.) Table Charging Stations: The Learning Center requests desktop charging solutions for changing student needs. Today students carry a variety of multiply electronic devices which require electricity to power and charge. We would like to have several universal charging points installed at strategic locations and tables throughout the LC to support students' electronic needs. 			One-Time Cost	\$5,500.00	5			This item has been divided into separate requests due to the nature of the resources (some are for student use, some are for staff). We will also propose funding some of these items via federal emergency relief funds.
Learning Center	New Request - Active	Supplies (Items less than \$5000)	Study pods/booths and High-top desks:	The Learning Center would like to support student health and wellness by offering an alternative to traditional sitting desks by installing several High-top desks and chairs which would allow for standing studying. We would also like the addition of study pods/booth seating to promote quiet study and/or group work.			One-Time Cost	\$5,000.00	7			
Library	New Request - Active	Information Technology	Wall Street Journal online subscription	<p>The Wall Street Journal College membership will allow students, staff, and faculty access to current and the past four years of Wall Street Journal articles. The subscription also includes interactive graphics, videos, and charts. It also gives students an opportunity to be published on the Wall Street Journal's website through their Young Audiences section. It also provides resources, such as case studies, for faculty to incorporate WSJ into their classes.</p> <p>Already two faculty members from Business and Economics expressed the need for this subscription for their courses. The Wall Street Journal subscription will also be used by English, Communication, Social Sciences, ESL, and more. This aligns with College Goal Student Completion/Success by minimizing logistical barriers to success.</p>			Recurring Cost	\$5,300.00	14	Possibly Lottery		These costs have been covered via Lottery, need to determine if this can be stable source for these resources
							Total Funds	\$431,076.70				

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Digital Art & Animation	New Request - Active	Equipment (Items Over \$5000)	Replacements for iMacs in 13-211	The iMacs in 13-211 are old and need replacing. There is no longer a Fund 1 Technology fund to do this, so this request is coming through regular resource request process.	Students in lower socio-economic strata are the least able to afford their own computers and rely entirely upon those provided in the computer labs. If we do not provide these high-quality graphic design computers, the students who will be most impacted are those who are already the most disadvantaged. It is imperative if we are to close the equity gap that we make both the training and the computers accessible to all.	Latinx and AANAPISI students are the least likely to have access to the computers that are capable of running the graphic design software that is necessary for the training to get the living wage jobs in our area. It is part of our mission to make sure that those with the most need get the support they need to access these jobs in our area.	One-Time Cost	\$56,000.00	N/A	Strong Workforce	Funded (Grant)	
							Total Funds	\$56,000.00				

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Ethnic Studies	New Request - Active	Instructional Personnel	New faculty member in Ethnic Studies		Cañada College's values represent the unique truths and opportunities represented and valued by our college community such as transforming lives, providing high academic standards, creating a diverse and inclusive environment that supports student success in achieving their educational goals. An active Ethnic Studies department will support these directives by providing students the opportunity to more deeply understand equity and American group dynamics that help to shape us politically, economically and socially	Student Equity and Achievement Plan 2019-2021 states that as an Hispanic Serving Institute (HSI) and Asian-American and Native American Pacific Islander (AANAPSI) serving institution we must proactively serve our students by enriching and supporting their academic experience, which aligns with the objective of creating an Ethnic Studies Department with the hiring of a full-time Ethnic Studies faculty member that will create and teach classes that acknowledge and celebrate their communities' experiences.	Recurring Cost	\$81,732.00				
							Total Funds	\$81,732.00				

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Biological & Health Sciences	Continued Request - Active	Supplies (Items less than \$5000)	Micropipettors P-1000 size (4 pack)	We need a few complete sets (4 each of P-1000) of micropipettors to support independent student projects outside of regular class time, especially with the new student Independent Projects lab space in Building 23. 1-4 pack https://www.pipette.com/P3940-4P-Labnet-Biopette-Plus-4-Pack-Mix-and-Match-Please-specify-sizes-at-checkout-1-Carousel-Stand-and-2-Racks-of-Tips Price quoted is before tax and excluding SH			One-Time Cost	\$650.00	15			
Biological & Health Sciences	Continued Request - Active	Supplies (Items less than \$5000)	Micropipettors P-20 size, (4 pack)	We need a few complete sets (4 each of P-20) of micropipettors to support independent student projects outside of regular class time, especially with the new student Independent Projects lab space in Building 23. https://www.pipette.com/P3940-4P-Labnet-Biopette-Plus-4-Pack-Mix-and-Match-Please-specify-sizes-at-checkout-1-Carousel-Stand-and-2-Racks-of-Tips 1-4 pack Price quoted is before tax and excluding SH			One-Time Cost	\$650.00	16			
Biological & Health Sciences	Continued Request - Active	Supplies (Items less than \$5000)	Micropipettors P-200 size (4 pack)	We need a few complete sets (4 each of P-200) of micropipettors to support independent student projects outside of regular class time, especially with the new student Independent Projects lab space in Building 23. https://www.pipette.com/P3940-4P-Labnet-Biopette-Plus-4-Pack-Mix-and-Match-Please-specify-sizes-at-checkout-1-Carousel-Stand-and-2-Racks-of-Tips 1-4 pack Price quoted with before tax and excluding SH			One-Time Cost	\$650.00	17			
Biological & Health Sciences	New Request - Active	Equipment (Items Over \$5000)	Automated Agar/Media Filler	Biology Support Our lab tech pours 8 liters of agar any given day into Petri dishes creating substantial repetitive strain on her shoulders over time. An automated filler will significantly reduce the potential for workplace injury and, more importantly, will reduce the chance of plate contamination and wasting of supplies. https://www.neutecgroup.com/products/agar-media-fillers-preparators/agar-media-filler-ps200-400-detail	This equipment is needed for our Lab Technicians to adequately support our faculty and students and prevent potential workplace injury.	This equipment is needed for our Lab Technicians to adequately support our students. In 2019-20 over 900 of our biology students (47.8%) identify as Hispanic which is 7% higher in the college as a whole. Since our classes have higher percentages of Latinx students than the overall college population, an investment here will have additional positive impact on the target population.	One-Time Cost	\$29,412.00	14			
Biological & Health Sciences	New Request - Active	Supplies (Items less than \$5000)	Balance/Scale	BIOL 110 and 230 We currently have to carry balances between the two labs which risks damage and loss of calibration. \$1912 x 2 = \$3824 total https://www.fishersci.com/shop/products/pioneer-px-balance-26/01922170?searchHijack=true&searchTerm=01922170&searchType=RAPID&matchedCatNo=01922170	Despite the consistently high success rate (70%) of students in biology courses, we do have an equity gap of nearly 8% for our Hispanic students. Without adequate equipment for each lab, we are forced to transport sensitive equipment between labs. This risks damaging and loss of calibration which adds extra expense and loss of use while repair and replacement occur. All of this compromises our ability to offer students the learning experience they need to succeed.	In 2019-20 over 900 of our biology students (47.8%) identify as Hispanic which is 7% higher in the college as a whole. Since our classes have higher percentages of Latinx students than the overall college population, an investment here will have additional positive impact on the target population.	One-Time Cost	\$3,824.00	11			
Biological & Health Sciences	New Request - Active	Supplies (Items less than \$5000)	Brain model	BIOL 250 We no longer are able to maintain multiple actual human brain specimens and so need to augment our existing models. We need two additional brain models to distribute among student groups. https://www.a3bs.com/classic-human-brain-model-5-part-3b-smart-anatomy-1000226-c18-3b-scientific.p_13_243.html \$234 x 2 = \$468	Despite the consistently high success rate (70%) of students in biology courses, we do have an equity gap of nearly 8% for our Hispanic students. Without adequate numbers of models to distribute among the class, we have to limit the time each student has to use them for their learning. This is unfair for all students but especially for those who are kinesthetic and visual learners. Limiting access to student learning materials is counter to the District's strategic plan to increase access by investing in resources to eliminate barriers to learning.	In 2019-20 over 900 of our biology students (47.8%) identify as Hispanic which is 7% higher in the college as a whole. Since our classes have higher percentages of Latinx students than the overall college population, an investment here will have additional positive impact on the target population.	One-Time Cost	\$468.00	2			
Biological & Health Sciences	New Request - Active	Supplies (Items less than \$5000)	Compact centrifuge	BIOL 230 This is my most major need -- we process dozens of tissue/cell samples (2-3 cycles each) per lab period every week of the academic year. Currently we can only process 6 samples in our centrifuge at a time. With 30 students and 8 groups of them, this causes serious additional wait times, delays, and labs to run over/late when things don't go perfectly -- which is the case most of the time. We need at least 1 lower-cost centrifuge that can process 50ml Centrifuge at at least 4,000xg. This is the least expensive centrifuge and rotor I can find that meets these requirements. Centrifuge \$2031 https://ecatalog.coming.com/life-sciences/b2c/US/en/Equipment/Centrifuges/Compact-Centrifuges/Corning®-LSE™-Compact-Centrifuge/p/6756?clear=true Rotor \$1014 https://ecatalog.coming.com/life-sciences/b2c/US/en/Equipment/Centrifuges/Centrifuge-Accessories/Corning®C2%AE-LSE%E2%84%A2-Compact-Centrifuge-Rotors/p/480143 Total \$3045	Despite the consistently high success rate (70%) of students in biology courses, we do have an equity gap of nearly 8% for our Hispanic students. Without adequate equipment, we end up delaying students' progress through the learning activities and often labs run over class time. This is unfair to all students especially those that have other classes and outside responsibilities. It adds an extra barrier to success that could be eliminated by simply investing in sufficient equipment. This is consistent with the District's strategic plan to increase access by investing in resources to eliminate barriers to learning.	In 2019-20 over 900 of our biology students (47.8%) identify as Hispanic which is 7% higher in the college as a whole. Since our classes have higher percentages of Latinx students than the overall college population, an investment here will have additional positive impact on the target population.	One-Time Cost	\$3,045.00	1			

Biological & Health Sciences	New Request - Active	Equipment (Items Over \$5000)	Gas Analysis System	<p>BIOL 260</p> <p>The Gas Analysis System will allow us to measure oxygen and carbon dioxide in students' breath. This allows us to measure their metabolism during rest and exercise, measure VO₂, and perform Wingate tests which assess student's physical fitness. These types of measurements are used to enhance the training of athletes and so could be relevant not only to our physiology students but also our college coaches.</p> <p>One complete Gas Analysis System with all necessary couplers, costs \$7900. We have 6 Biopac workstations that connect to this system to do the data acquisition; we are requesting at least 3 complete systems now which is the minimum needed to run a lab with 30 students. We will request 3 additional systems in the future to finish equipping the lab.</p> <p>We will need to purchase one (1) set of equipment to calibrate each of the systems; the calibration equipment costs \$2,510.</p> <p>Grand total for 3 systems and calibration equipment = \$26,235. Grand total for 6 systems plus calibration equipment = \$50,000.</p> <p>https://www.biopac.com/product/co2-and-o2-analysis/</p>	Despite the consistently high success rate (70%) of students in biology courses, we do have an equity gap of nearly 8% for our Hispanic students. Investing in new equipment will allow us to enrich our curriculum with labs in exercise physiology. These are of particular interest to students as they are obviously relevant to their personal experiences and career goals. Research shows that when students' interest is piqued and they can draw upon prior knowledge, they are more likely to engage and learn.	In 2019-20 over 900 of our biology students (47.8%) identify as Hispanic which is 7% higher in the college as a whole. Since our classes have higher percentages of Latinx students than the overall college population, an investment here will have additional positive impact on the target population.	One-Time Cost	\$26,300.00		6			
Biological & Health Sciences	New Request - Active	Supplies (Items less than \$5000)	Head musculature model	<p>BIOL 250</p> <p>We have 5 existing head models and need one additional model to distribute among the 30 students in lab.</p> <p>https://www.a3bs.com/head-and-neck-musculature-model-5-part-3b-smart-anatomy-1000214-c05-3b-scientific.p_32_226.html</p>	Despite the consistently high success rate (70%) of students in biology courses, we do have an equity gap of nearly 8% for our Hispanic students. Without adequate numbers of models to distribute among the class, we have to limit the time each student has to use them for their learning. This is unfair for all students but especially for those who are kinesthetic and visual learners. Limiting access to student learning materials is counter to the District's strategic plan to increase access by investing in resources to eliminate barriers to learning.	In 2019-20 over 900 of our biology students (47.8%) identify as Hispanic which is 7% higher in the college as a whole. Since our classes have higher percentages of Latinx students than the overall college population, an investment here will have additional positive impact on the target population.	One-Time Cost	\$1,161.00		8			
Biological & Health Sciences	New Request - Active	Supplies (Items less than \$5000)	Incubator	<p>BIOL 240</p> <p>We need 2 incubators, one at 37C and one at 55C. We only have one in the prep room and it is beginning to fail (25-30 years old). We need to replace it and purchase a second.</p> <p>\$1764 x 2 = \$3528 total</p> <p>https://www.fishersci.com/shop/products/basic-microbiological-incubators-3/150152634?searchHjack=true&searchTerm=150152634&searchType=RAPID&matchedCatNo=150152634</p>	Despite the consistently high success rate (70%) of students in biology courses, we do have an equity gap of nearly 8% for our Hispanic students. Without adequate equipment for each lab and aging equipment, we are at risk of not being able to support the existing curriculum. Equity gaps will only be worse if students are not able to perform the learning activities due to equipment failure. Inadequate and aging equipment creates a barrier to access which is counter to the District's Strategic plan.	In 2019-20 over 900 of our biology students (47.8%) identify as Hispanic which is 7% higher in the college as a whole. Since our classes have higher percentages of Latinx students than the overall college population, an investment here will have additional positive impact on the target population.	One-Time Cost	\$3,528.00		13			
Biological & Health Sciences	New Request - Active	Equipment (Items Over \$5000)	Leica DM500 compound microscopes with pointers	<p>BIOL 250 and the Upward Bound/UCB extension lab (16-204)</p> <p>15 scopes will be used in BIOL 250, 15 in the UCB Extension lab approximately \$1500 x 30 = \$45000 (will submit updated pricing information when quote arrives)</p> <p>JH Technologies: 402 890 8249</p>			One-Time Cost	\$45,000.00	low				
Biological & Health Sciences	New Request - Active	Equipment (Items Over \$5000)	Leica EZ4 dissecting scopes	<p>Upward Bound/UCB Extension lab (16-204)</p> <p>Need 30 new dissecting scopes approximately \$1065 x 30 = 32,000 (will update pricing when quote arrives)</p>			One-Time Cost	\$32,000.00	low				
Biological & Health Sciences	New Request - Active	Equipment (Items Over \$5000)	Micro Balances	<p>BIOL 110 and 240 and Biology Support</p> <p>These balances provide very precise measurements of tiny amounts of chemicals needed to perform experiments.</p> <p>\$6185 x 2 = \$12370 total cost</p> <p>https://www.fishersci.com/shop/products/mettler-toledo-newclassic-ms-semi-micro-balances-3/01911371#?keyword=01-911-371</p>	Despite the consistently high success rate (70%) of students in biology courses, we do have an equity gap of nearly 8% for our Hispanic students. Without adequate equipment, we end up delaying students' progress through the learning activities and often labs run over class time. This is unfair to all students especially those that have other classes and outside responsibilities. It adds an extra barrier to success that could be eliminated by simply investing in sufficient equipment. This is consistent with the District's strategic plan to increase access by investing in resources to eliminate barriers to learning.	In 2019-20 over 900 of our biology students (47.8%) identify as Hispanic which is 7% higher in the college as a whole. Since our classes have higher percentages of Latinx students than the overall college population, an investment here will have additional positive impact on the target population.	One-Time Cost	\$12,370.00		10			
Biological & Health Sciences	New Request - Active	Supplies (Items less than \$5000)	Mini Microcentrifuges	<p>BIOL 230 and 110</p> <p>WE need mini-microcentrifuges for the BIOL 230 lab (at least 2) and BIOL 110 labs (at least 1). Ones we've had were old donations, and some are no longer working. We desperately need more.</p> <p>\$283 each x 3 = \$850</p> <p>Green lid: https://www.sigmaaldrich.com/catalog/product/sigma/z763896?lang=en&region=US&cm_sp=insite_-_prodRecCold_xviews_-_prodRecCold10-3</p> <p>Purple lid: https://www.sigmaaldrich.com/catalog/product/sigma/z763926?lang=en&region=US&cm_sp=insite_-_prodRecCold_xviews_-_prodRecCold10-1</p> <p>Blue lid: https://www.sigmaaldrich.com/catalog/product/sigma/z763853?lang=en&region=US&cm_sp=insite_-_prodRecCold_xviews_-_prodRecCold10-8</p>	Despite the consistently high success rate (70%) of students in biology courses, we do have an equity gap of nearly 8% for our Hispanic students. Without adequate equipment, we end up delaying students' progress through the learning activities and often labs run over class time. This is unfair to all students especially those that have other classes and outside responsibilities. It adds an extra barrier to success that could be eliminated by simply investing in sufficient equipment. This is consistent with the District's strategic plan to increase access by investing in resources to eliminate barriers to learning.	In 2019-20 over 900 of our biology students (47.8%) identify as Hispanic which is 7% higher in the college as a whole. Since our classes have higher percentages of Latinx students than the overall college population, an investment here will have additional positive impact on the target population.	One-Time Cost	\$850.00		3			

Biological & Health Sciences	New Request - Active	Supplies (Items less than \$5000)	Muscle models of upper and lower limbs	BIOL 250 We currently have 2 upper limb models and 2 lower limb models. Adding a third model of each will make it easier to distribute these among a class of 30 students. https://www.a3bs.com/anatomy-set-musclcd-limbs-8000841-3b-scientific_p_46_30677.html	Despite the consistently high success rate (70%) of students in biology courses, we do have an equity gap of nearly 8% for our Hispanic students. Without adequate numbers of models to distribute among the class, we have to limit the time each student has to use them for their learning. This is unfair for all students but especially for those who are kinesthetic and visual learners. Limiting access to student learning materials is counter to the District's strategic plan to increase access by investing in resources to eliminate barriers to learning.	In 2019-20 over 900 of our biology students (47.8%) identify as Hispanic which is 7% higher in the college as a whole. Since our classes have higher percentages of Latinx students than the overall college population, an investment here will have additional positive impact on the target population.	One-Time Cost	\$1,371.00	9			
Biological & Health Sciences	New Request - Active	Supplies (Items less than \$5000)	pH meters	BIOL 110, 132, 230, 240 We only have 1 pH meter in the prep room and need to carry it to each lab for use during class. We need one meter in each lab. \$1132 x 3 = \$3396 https://www.fishersci.com/shop/products/mettler-toledo-s220-sevencompact-ph-ion-benchtop-meter-4/01915101#?keyword=01-915-101	Despite the consistently high success rate (70%) of students in biology courses, we do have an equity gap of nearly 8% for our Hispanic students. Without adequate equipment for each lab, we are forced to transport sensitive equipment between labs. This risks damaging and loss of calibration which adds extra expense and loss of use while repair and replacement occur. All of this compromises our ability to offer students the learning experience they need to succeed.	In 2019-20 over 900 of our biology students (47.8%) identify as Hispanic which is 7% higher in the college as a whole. Since our classes have higher percentages of Latinx students than the overall college population, an investment here will have additional positive impact on the target population.	One-Time Cost	\$3,396.00	7			
Biological & Health Sciences	New Request - Active	Supplies (Items less than \$5000)	Portable vacuum station	Lower priority Biology Support and various labs Need 1 https://www.fishersci.com/shop/products/air-cadet-portable-vacuum-pressure-station/13875239?searchHjack=true&searchTerm=13875239&searchType=RAPID&matchedCaINo=13875239	This equipment is needed for our Lab Technicians to adequately support our faculty and students.	This equipment is needed for our Lab Technicians to adequately support our students. In 2019-20 over 900 of our biology students (47.8%) identify as Hispanic which is 7% higher in the college as a whole. Since our classes have higher percentages of Latinx students than the overall college population, an investment here will have additional positive impact on the target population.	One-Time Cost	\$460.00	18			
Biological & Health Sciences	New Request - Active	Supplies (Items less than \$5000)	Utility carts (2)	Biology Support We need two (2) additional mobile carts for transporting lab supplies and equipment to the classrooms. All equipment setups are delivered and left in the classroom labs for use that day and then returned to the stockroom. \$756 x 2 = \$1512 https://www.fishersci.com/shop/products/rubbermaid-heavy-duty-utility-cart-aluminum-uprights/1192671?searchHjack=true&searchTerm=1192671&searchType=RAPID&matchedCaINo=1192671			One-Time Cost	\$1,512.00	12			
Biological & Health Sciences	New Request - Active	Supplies (Items less than \$5000)	Water bath - 10L	Lower priority Various biology labs 2 needed \$676 x 2 = \$1352 total https://us.vwr.com/store/product?keyword=76308-896			One-Time Cost	\$1,352.00	19			
Biological & Health Sciences	New Request - Active	Supplies (Items less than \$5000)	Water baths - 20L	Lower priority Various biology labs 1 needed https://us.vwr.com/store/product?keyword=76308-900			One-Time Cost	\$842.00	20			
Earth Science	Continued Request - Active	Supplies (Items less than \$5000)	Set of 8 durable, accurate globes: six-12 inch globes with clearview mounting and two 12-inch globes with full-swing meridian	Needed for GEOG 100 and new GEOG 101 lab	*	*	One-Time Cost	\$1,020.00	5			
Engineering	Continued Request - Active	Facilities	Facilities requests, including, fume hood and eye wash station	In order to provide safe usable laboratory space to perform engineering experiments			One-Time Cost	\$25,000.00	low			
Engineering	New Request - Active	Equipment (Items Over \$5000)	Laboratory Supplies	Many conventional hands-on activities for the introduction to engineering class are currently not in place. This makes it very difficult to achieve student learning objectives related to hands-on learning, such as performing experiments, making measurements and analyzing data. This resource request will put in place sufficient resources to provide every student in the Intro to ENGR class an opportunity to participate a several different hands-on activities.	Access to such resources will ensure that student who have not had prior access or experience with working with laboratory resources, for instance, due to differences in high school resources available, will now be able attain equity in essential engineering and STEM hands-on laboratory work.	ENGR classes have significant fraction of students coming from the Latinx and AA/NAP/IS/ communities and access to requested resource will enhance their long term success in engineering and/or STEM fields.	One-Time Cost	\$11,785.00	4			
							Total Funds	\$206,646.00				

Requesting Program	Resource Request Status	Resource Type	Resource Request Submitted	Resource Request Description	Critical Question: How does this resource request support closing the equity gap?	Critical Question: How does this resource request support Latinx and AANAPISI students?	One-Time or Recurring Cost?	Cost	Division Prioritization	Alternative Funding Source	Final Status	Notes
Distance Education	Continued Request - Active	Budget Augmentation	Budget to pay 25 faculty for their time completing the Quality Online Teaching & Learning Work Group.	25 @ \$1500, for the Summer, Fall & Spring semesters.	Faculty preparation for online teaching will lead to courses that are designed well, organized and easy to access for students. QOTL also gives faculty an introduction to tools to make their courses accessible.	Faculty preparation for online teaching will lead to courses that are designed well, organized and easy to access for students. QOTL also gives faculty an introduction to tools to make their courses accessible.	Recurring Cost	\$37,500.00				
Distance Education	Continued Request - Active	Instructional Personnel	1 Full-Time Instructional Designer, Tenure Track	The distance education program at Cañada is severely understaffed with a .2reassigned time Faculty Online Education Coordinator, a Full-Time Classified Instructional Technologist (who also supports Instructional Assessment, Program Review, etc.) and the Dean of ASLT (who oversees Distance Education among many other assignments). Distance Education requires another team member to share the existing work load, which includes offering the QOTL Work Group each semester and reviewing courses with CVC-OEI Course Design Rubric. The Instructional Designer position would also be absolutely essential to being able to move the distance education program forward, by making sure all online and hybrid faculty are trained and re-trained every 3 years to teach online and making sure that all courses align with the CVC-OEI Rubric.	Faculty would be able to learn from this position's specific skill set to design courses that meet students needs in the areas of accessibility, student engagement and effective pedagogy. Access to this skill set will benefit all of our students, especially Latinx, AANAPISI students, and students impacted by equity gaps.	Faculty would be able to learn from this position's specific skill set to design courses that meet students needs in the areas of accessibility, student engagement and effective pedagogy. Access to this skill set will benefit all of our students, especially Latinx, AANAPISI students, and students impacted by equity gaps.	Recurring Cost	\$180,000.00				
Distance Education	Continued Request - Active	Software	Renewal of Screencast-O-Matic License for 2 Years		Faculty being able to create high-quality video and audio content can allow students to take in course content in the format that works best for them, and see their instructors faces, which can lead to students feeling more connected and engaged in their courses.	Faculty being able to create high-quality video and audio content can allow students to take in course content in the format that works best for them, and see their instructors faces, which can lead to students feeling more connected and engaged in their courses.	Recurring Cost	\$2,520.00				
Distance Education	New Request - Active	Information Technology	College license for Padlet	Padlet is an online collaboration tools that allows faculty to create interactive bulletin boards where students can share their thoughts, images, videos, etc. with one another.	Enhancing online technology with tools that allow faculty to build activities with interaction can help to engage students more, and give them multiple means of interacting with their instructor and peers.	Enhancing online technology with tools that allow faculty to build activities with interaction can help to engage students more, and give them multiple means of interacting with their instructor and peers.	Recurring Cost	\$2,000.00				
							Total Funds	\$222,020.00				

Requesting Program	Resource Request Status	Resource Type	Resource Request Submitted	Resource Request Description	Critical Question: How does this resource request support closing the equity gap?	Critical Question: How does this resource request support Latinx and AANAPISI students?	One-Time or Recurring Cost?	Cost	Division Prioritization	Alternative Funding Source	Final Status	Notes	
Admissions & Records	New Request - Active	Budget Augmentation	Admissions and Records needs to put in place permanent funding for hourly assistance during peak registration periods. The estimated need is \$15,000.00.	Admissions and Records needs to put in place permanent funding for hourly assistance during peak registration periods. The estimated need is \$15,000.00. Need hourly help during the months of January, May, June, August, September and December to better support our students in applying and registering.			Recurring Cost	\$15,000.00	3			ESSP	
Admissions & Records	New Request - Active	Professional Development	Admissions and Records needs to increase the budget for conferences and workshops by \$4,000.00 to ensure that the A&R staff all have the opportunity to attend the annual conferences.	Admissions and Records staff need to be updated on all of the new state rules and regulations that are constantly changing.			Recurring Cost	\$4,000.00	7			ESSP	
Admissions & Records	New Request - Active	Budget Augmentation	Admissions and Records needs to request an additional \$4,000.00 in supply dollars.	Admissions and Records needs to increase our supply budget to provide staff with the tools they need to get their job done. A&R has not been adequately funded for supplies for many years.			Recurring Cost	\$4,000.00	5			ESSP	
Admissions & Records	New Request - Active	Budget Augmentation	Admissions and Records needs to increase our overtime budget by \$3,000.00.	Admissions and Records needs to increase our overtime budget by \$3,000.00 to better serve our students during the peak registration periods.			Recurring Cost	\$3,000.00	6			ESSP	
Dream Center	Continued Request - Active	Non-Instructional Personnel	One full-time, 1.0 FTE Dream Center Program Services Coordinator	The permanent, 1.0FTE Dream Center PSC will: 1. Support Cañada College's mission of being a Hispanic Serving Institution (HSI). a. Expand educational opportunities for, and improve the academic attainment of Hispanic students b. Expand and enhance the academic offerings, program quality, and institutional stability of the colleges and universities that educate the majority of Hispanic students. 2. Meet the CCCC mandate that each community college have at least one primary Undocu-Liaison (Dream Center Liaisons) to: a. Serve as the point of contact for undocumented students on their campus. b. Coordinate and share information with their campus Undocumented Student Taskforce or need-to-know representatives. c. Have regular attendance and active participation in UndocuLiaison Regional calls. Two-hour regional calls will be scheduled every semester. The purpose of the calls are to elevate innovative and effective support models, resources, concerns and promote collaboration among regions. d. Serve as the primary point of contact for the Chancellor's Office and the FoundationCCC when new guidance is issued. e. Stay up-to-date on legislation, training, and undocumented student efforts on a statewide level to connect 3. Assist in addressing the six institutional challenges that statewide Dream Centers face as identified by the CCCCC: a. Inadequate ability to outreach to undocumented students and protect student data b. Insufficient institutional support/campus-wide training. c. Need for dedicated stakeholders, staff and space on campus d. Need for better access to financial support e. Need for increased student engagement and direct services to increase student retention f. Need for definitive guidance from the CCCCC. 4. Coordinate the day-to-day activities for the Dream Center at Cañada College a. Coordinate the Free Legal Clinic b. Work with the faculty advisor to oversee the DREAMers Club c. Promote community building and awareness events on campus (Undocumented Student Week of Action, Latino Heritage Month, Migration Celebration) that promote and celebrate the Undocumented student experience. d. Assist with AB540, DREAM Act, DACA and scholarship applications e. Access college and community resources (SparkPoint, Financial Aid, Personal Counseling) f. Provide professional development for staff and faculty and students around immigration updates, students needs and resources available to them. g. Build community connections (high schools, core agencies, community partners, etc.)	This position is aligned with Cañada's Equity Goals 1, 2 and 5 1. ACCESS: Increase full-time enrollments of new and continuing students from low-socio-economic backgrounds, in particular students coming to the college from North Fair Oaks and East Palo Alto 2. PERSISTENCE: Over the next two years, increase fall-to-spring persistence rates for disproportionately impacted students with a particular focus on African American and Latino/Hispanic students 5. COMPLETION RATE: Increase percentage of students who complete their educational goal (certificate, degree, and/or transfer) from 47.6% to 52.6%, with a focus on goal completion by underprepared students This position also serves to educate/update administrators, staff, faculty and students on current issues impacting our diverse community by offering Flex Day and Professional Development opportunities. This position supports the college mission by ensuring that all students have equitable opportunities to achieve their transfer, career education, and lifelong learning educational goals, regardless of their immigration status. This position aligns with the College's Strategic Goal #1 in that it provides student services programs that highlight inclusivity, diversity, and equity in their mission to help students meet their unique educational goals.	This position directly impacts Latinx students. It informs our community around challenges (immigration issues, basic needs, resources, academics and employment opportunities) that impact our Latinx community and provides just-in-time access to resources and services both on campus and off campus.	Recurring Cost	\$98,589.00					
Dream Center	Continued Request - Active	Budget Augmentation	Secure Ongoing funding for the Dream Center	Existing funding for the Dream Center is 100% reliant on Equity funding. However, Equity funding is not secure and may not be a long-term option. Each year, the Dream Center must request funding and therefore, is unable to make long-term planning and strategizing. In evaluating Dream Centers effectiveness across the state, six institutional challenges were identified by the CCCCC. 1. Inadequate ability to outreach to undocumented students and protect student data 2. Insufficient institutional support/campus-wide training. 3. Need for dedicated stakeholders, staff and space on campus 4. Need for better access to financial support 5. Need for increased student engagement and direct services to increase student retention 6. Need for definitive guidance from the CCCCC. This funding will allow the CCCCC mandated Undocu-Liaison with the funding to address each of these challenges.	As an HSI, and as a department who serves one of the most under-resourced communities, this position's entire purpose is to reduce the equity gap experienced by our Undocumented community. There inequities range from academic to socio-cultural to economic. There inequities are further compounded during the current pandemic we are experiencing since most financial assistance programs available for individuals struggling are not available to our undocumented community. This role also reduces stigma that our Undocumented students and their families face, along with connecting individuals to needed community resources and education.	Our Undocumented community is primarily LatinX but may include any of number of other communities including AANAPISI. As an HSI and AANAPISI campus, we are serving these communities every day in an effort to increase their success, persistence and retention.	Recurring Cost	\$5,000.00		This position was approved. We're in the hiring process.			
Financial Aid	New Request - Active	Facilities	Pending information on product and installation estimates used by Promise (SMCCCD Facilities installed) - estimate based on verbal that Promise Office reconfiguration was estimated at \$20,000 but cost came in much lower. Our project is 1/3 size and should cost less.	Staff member experiences a lack of privacy when meeting with students or having uninterrupted quiet time when performing complex data entry and file review and states this is negatively impacting the work environment.			One-Time Cost	\$12,000.00	1			ESSP	
										N/A			

Financial Aid	Continued Request - Active	Non-Instructional Personnel	1.0 FTE Financial Aid Assistant Hourly	1.0 FTE Financial Aid Assistant Hourly estimate included below if permanent staffing is not approved through annual position request and justification process. Budgeted amount in this justification assumes short term hourly rate at \$22.34/hr x 7.5 hrs x 180 days max. No benefits. We do not have department staffing to provide professional staffing at our front counter. We have relied on student staffing for several years with short-term funds approved in different years with no resolution to create a permanent staff presence at this high volume student facing location.				Recurring Cost	\$30,159.00	N/A			
Financial Aid	Continued Request - Active	Professional Development	Funds to send one or two staff to a variety of required trainings including CCCSFAAA, CASFAA, Ellucian, Federal Student Aid each year - 2020-2021 need.	Staff will rotate attendance and trainings based on need and job duties.				Recurring Cost	\$15,000.00		4		ESSP
Financial Aid	Continued Request - Active	Non-Instructional Personnel	Staff overtime (\$6,000) and student assistant budget (\$6,000)_copy	2021-2022 need	This budget augmentation supports that financial aid department in assisting our community in applying for financial aid and informing them of various financial resources. Many of the communities that we assist are our marginalized students and it's critical they receive this information.	The majority of the students that this resource would support are our Latinx and AANAPISI students. We would support them in completing their financial aid application and connecting them to other critical resources such as EOPS, Promise Scholars, Puente, etc		Recurring Cost	\$12,000.00		2		ESSP
Financial Aid	Left Blank?	Non-Instructional Personnel	1.0 FTE Financial Aid Program Services Coordinator	Hourly estimate included below if permanent staffing is not approved through annual position request and justification process. Budgeted amount in this justification assumes short term hourly rate at \$25.05/hr x 7.5 hrs x 180 days max. No benefits. Staffing needed to coordinate all financial aid outreach efforts (event staffing, presentations, scheduling, etc.); serve as a financial aid liaison for local area outreach and with special populations including Promise students, Homeless and Foster Youth, and Study Abroad; maintain all communications (website, social media, marketing materials); coordinate Cañada Scholarship Program and serve with Director in liaison capacity with Foundation, donors, etc.				Recurring Cost	\$33,817.00				
International Students	Continued Request - Active	Instructional Personnel	Establish the temporary International Counselor as a permanent, tenure-track position.	The International Counselor position has been temporary for the past two academic years, and filled by several adjunct faculty. Two of these faculty left for permanent positions as Counselors. Permanency of this position is vital to the technical, specialized demands of the international student population and to the growth of the international program. The temporary international counselor is funded from the International program categorical budget. No additional funding is requested.	International students are non-resident, non-immigrant F-1 students who are somewhat outside of what is considered the equity gap in US public higher education. International students pay higher tuition and must show financial sponsorship in order to be granted a US visa. Sometimes this means that they may come from wealthier backgrounds, but our international students at Cañada College typically come from a wide variety of socioeconomic backgrounds, racial backgrounds, religious backgrounds and academic levels. Upon arriving and settling into the USA, all international students face unique challenges in language and cultural adjustment. Additionally, some face the same challenges that local resident students face such as racial discrimination, religious persecution, and xenophobia. The International Counselor directly helps ALL international students, regardless of their background, with how to navigate the US Higher Education system and overcome the inherent challenges they face in order to achieve their goals. As seen in the high transfer and completion success of Cañada College international students of all backgrounds, this position does support closing the equity gap.	Typically 80% or more of the international student population at Cañada College come from LatinX Countries or countries in Asia. This resource request directly supports and enhances the academic success of these 100 or more students.		Recurring Cost	\$114,865.00				
International Students	Continued Request - Active	Printing	Additional funds to design, print and distribute international recruitment materials; including short videos describing the international student experience.	This remains a highly critical, urgent objective for 2020-2021. COVID-19 has posed significant challenges to international students studying in the USA. SEVP regulations prevent us from issuing I-20's for new students coming from outside the USA as long as classes remain online. We have seen a moderate decrease to our Cañada College F-1 international student population from Fall 2019 to Fall 2020 (-16%), but anticipate further declines in Spring 2021 since we will be online. A significant recruitment effort for Fall 2021 will be required and we will need to have marketing materials ready.	International students are non-resident, non-immigrant F-1 students who are somewhat outside of what is considered the equity gap in US public higher education. International students at Cañada College typically come from a wide variety of socioeconomic backgrounds, racial backgrounds, religious backgrounds and academic levels. While there are unique challenges international students face, many of them face the same challenges that local residents face such as racial discrimination, religious persecution, and economic disadvantages. This resource request will create marketing materials which promote Cañada College as an equitable, anti-racist destination with numerous support services welcoming students from all backgrounds.	Typically 80% or more of the international student population at Cañada College come from LatinX Countries or countries in Asia. This resource request directly supports the continued recruitment and enrollment of students representing these countries.		One-Time Cost	\$2,000.00				
Personal Counseling Center	New Request - Active	Non-Instructional Personnel	One adjunct personal counseling position		The resource request will provide access to free mental health services regardless of income, race, or gender.	The PCC has one Spanish speaking counselor. This request will give the college an opportunity to hire another personal counselor whose background reflects the demographic of our diverse student population, which our students desperately need.		Recurring Cost	\$55,000.00				
SparkPoint	Continued Request - Active	Non-Instructional Personnel	Hiring an additional SparkPoint Coordinator	The need for SparkPoint services is increasing with the high cost of living. Qualified coaches need to be outreaching and also meeting with students. We are at capacity. Due to COVID-19, students are increasingly coming to SparkPoint facing multiple layers of crisis. These needs are often urgent and have negative financial impacts on students if timely action is not taken. However, due to the nature of the crisis that students are facing, the average amount of time needed to resolve student issues has increased 3 fold. Additionally, as the pandemic has stretched out, the needs of our under-resourced and marginalized students are only compounding at a growing rate.	This position will close the equity gap by providing students with access to resources they may not have known about, did not know they could access, did not know how to access and did not know they were eligible for. Since SparkPoint also serves students' family members by increasing financial stability within the family unit, it creates a pathway for students' family members to access college and increase their ability to break the cycle of poverty that has historically held back our under-resourced students. Additionally, SparkPoint works closely with EOPS, CalWORKS, TRIO, CWD, Puente, Food Grant Program students and Veterans to ensure that equity gaps are closed and that the work that is done is with social justice lens.	The Director of SparkPoint also oversees the Dream Center and the work of the Dream Center PSC, all Latinx students are directly supported by all SparkPoint services and resources. In addition, SparkPoint is open to all students and the community including AANAPISI. SparkPoint serves all students, regardless of their immigration status with increasing their financial stability. This includes Latinx and AANAPISI students. Many of our under-resourced students are Latinx and AANAPISI.		Recurring Cost	\$95,560.00				
SparkPoint	Continued Request - Active	Supplies (Items less than \$5000)	Purchasing a BW printer for the Food Pantry	SparkPoint would like to increase students income when eligible by screening and enrolling them in SparkPoint. Additionally, the pantry has found an increasing need to print out information on community services and resources on-site at the pantry.				One-Time Cost	\$344.59	N/A			
SparkPoint	Continued Request - Active	Supplies (Items less than \$5000)	Purchasing a BW printer for the Food Pantry_copy	SparkPoint would like to increase students income when eligible by screening and enrolling them in SparkPoint. Additionally, the pantry has found an increasing need to print out information on community services and resources on-site at the pantry.	Many students who come to the pantry are in need of resources and we often need to print out referrals, contact information and general information including instructions. These resources are all working towards eliminating equity gaps by increasing access to information for under-resourced students.	Many of the Food Pantry students who are in need of resources are Latinx or AANAPISI students so Pantry staff, including financial coaches and coordinators provide information designed to increase financial stability for Latinx and AANAPISI students. This then leads towards increased retention for students.		One-Time Cost	\$344.59	Duplicates / please remove			

TRIO Student Support Services	New Request - Active	Facilities	Furniture for VROC study room/office	VROC space is not currently being utilized effectively. There is old (worn) mismatched furniture currently located in VROC that is too bulky and not meeting the growing needs of VROC. We plan on modernizing VROC by adding modular and multi-use furniture that will add computer laptop study spaces, small group study space and functional furniture for the VROC PSC, academic counselor and Veterans Administration / Community partners serving our veteran community. Furniture would be purchased from Office Depot	Our Veteran students transition back to civilian life after serving in the military and so their physical/socio/academic needs are unique and different from who we would consider a traditional student coming to college right out of high school or even a returning student. Our veterans are highly resourceful but they often come to college with mental health issues, a different expectation compared to other students and difficulty transitioning back to civilian life. A proper VROC provides them with a quiet place to study, a place to gather and a place to call "home". This also serves as a setting to meet with a counselor, work with their coordinator, meet with community and VA representatives and a quiet place to study free of distractions. We often don't think of our veterans when we think of an equity gap and that is because they are often overlooked. However, over the past (at least) 6 years at Cañada, we have not had the resources and staffing to support our Veterans who are returning after serving our county.	Many of our veterans are Latinx and / or AANAPISI students. Both of these demographics will benefit from this resource including those who are military connected (dependents, reservists, and military affiliated) who may also be Latinx and AANAPISI.	One-Time Cost	\$2,000.00				
TRIO Student Support Services	Continued Request - Active	Professional Development	Additionally, due to changes in recent staff structuring within each department, we would like to request \$3000 for TRIO SSS and \$3000 for TRIO Upward Bound full time staff to attend TRIO Trainings Program provided by the Office of Postsecondary Education.	We estimated the costs at these prices based on the last time we traveled to the COE conference in 2017 for 3 staff which was around \$3000 per person for a 3 day conference. We are asking the institution to cover these costs because our existing budgets cannot be used for these kinds of training. It's chance for TRIO professionals to connect, network gain best practices and learn new methodology to keep current on changes in the grant writing and annual performance report processes.			One-Time Cost	\$6,000.00				
Veterans	New Request - Active	Facilities	Furniture for VROC study room / office	VROC space is not currently being utilized effectively. There is old (worn) mismatched furniture currently located in VROC that is too bulky and not meeting the growing needs of VROC. We plan on modernizing VROC by adding modular and multi-use furniture that will add computer laptop study spaces, small group study space and functional furniture for the VROC PSC, academic counselor and Veterans Administration / Community partners serving our veteran community. Furniture would be purchased from Office Depot	Our Veteran students transition back to civilian life after serving in the military and so their physical/socio/academic needs are unique and different from who we would consider a traditional student coming to college right out of high school or even a returning student. Our veterans are highly resourceful but they often come to college with mental health issues, a different expectation compared to other students and difficulty transitioning back to civilian life. A proper VROC provides them with a quiet place to study, a place to gather and a place to call "home". This also serves as a setting to meet with a counselor, work with their coordinator, meet with community and VA representatives and a quiet place to study free of distractions. We often don't think of our veterans when we think of an equity gap and that is because they are often overlooked. However, over the past (at least) 6 years at Cañada, we have not had the resources and staffing to support our Veterans who are returning after serving our county.	Many of our veterans are Latinx and / or AANAPISI students. Both of these demographics will benefit from this resource including those who are military connected (dependents, reservists, and military affiliated) who may also be Latinx and AANAPISI.	One-Time Cost	\$2,200.00				
							Total Funds	\$1,685,308.18	N/A			

Requesting Program	Resource Request Status	Resource Type	Resource Request Submitted	Resource Request Description	Critical Question: How does this resource request support closing the equity gap?	Critical Question: How does this resource request support Latinx and AANAPISI students?	One-Time or Recurring Cost?	Cost	Division Prioritization	Alternative Funding Source	Final Status	Notes
Disability Resource Center	New Request - Active	Non-Instructional Personnel	Fund 1 budget augmentation to support additional adjunct counseling hours for DSPS		Students with disabilities are an important and vibrant community at Canada college. Additional counseling resources to support our students with disabilities will reduce delays in students receiving their required accommodations to help these students be more successful in their courses as they pursue their educational goals.	According to the CCCC Datamart, During the 19-20 academic year 44.09% of the students enrolled in the program identified as Latinx. 10.75% of the students in the program identified as American Indian/Native Alaskan, Asian, Filipino, or Pacific Islander. Increased counseling support will result in reduced wait time for services and increased opportunities to authorize reasonable accommodations to help these students be successful in their courses and programs of study.	Recurring Cost	\$60,000.00	1			
EOPS, CARE, & FYSI	New Request - Active	Other	Cellular Mobile Service Gift Cards			EOPS's mission is to work with low-income, educationally disadvantage students.	One-Time Cost	\$5,000.00	8			
EOPS, CARE, & FYSI	New Request - Active	Non-Instructional Personnel	Full-time tenure track EOPS Counselor Position				Recurring Cost	\$127,000.00	NA		Approved	Already Funded
EOPS, CARE, & FYSI	New Request - Active	Equipment (Items Over \$5000)	25 Hot spot devices and monthly service fees			EOPS's mission is to work with low-income, educationally disadvantage students.	One-Time Cost	\$8,500.00	5			
EOPS, CARE, & FYSI	New Request - Active	Supplies (Items less than \$5000)	200 School Supplies Kits			EOPS's mission is to work with low-income, educationally disadvantage students.	One-Time Cost	\$7,800.00	7			
EOPS, CARE, & FYSI	Continued Request - Active	Facilities	EOPS/CARE/CalWORKs/FFYI would like to secure a permanent space. In 2010 EOPS/CARE/CalWORKs student study area was used as swing space due to remodeling to building 5 and the addition of CIETL. When the remodeling was completed that space was not returned to the Programs. The area was used by students to study, EOPS Cub meetings, EOPS/CARE/CalWORKs /FFYI activities, food pantry, computer and printing usage, text book library, etc. This has also limited the opportunity for the Programs to offer				One-Time Cost	\$0.00	NA			Previous year request
EOPS, CARE, & FYSI	Continued Request - Active	Non-Instructional Personnel	Funding for Summer Counseling 2020. In summer 2019, we served approximately 120 students. Unfortunately, we can determine if we are able to provide summer services (which also includes a book voucher, food voucher and transportation costs), until after the summer registration starts. For many of our students not having EOPS support over the summer meant they were not able to take class(es).				Recurring Cost	\$5,000.00	NA			Previous year request
EOPS, CARE, & FYSI	Continued Request - Active	Other	Food Vouchers (\$7/day/pp). The food voucher addresses the food inequities our students face daily. Since we have expanded the service to The Grove and have increased from \$6/day to \$7/day, it is becoming more in demand. This is the third highest cost of direct services to students in the EOPS budget. In 2018-19, \$21,020 was spent on the food vouchers.				Recurring Cost	\$15,000.00	2			
EOPS, CARE, & FYSI	Continued Request - Active	Professional Development	Professional Development Funds				Recurring Cost	\$5,000.00	NA			Previous year request
EOPS, CARE, & FYSI	Continued Request - Active	Other	Transportation: Bus Passes (\$69 each) & Parking Permits (\$30 each). Next to books, transportation is the next biggest EOPS expense. In 2018-19, \$53,884 was spent on transportation.				Recurring Cost	\$25,000.00	6			
EOPS, CARE, & FYSI	Continued Request - Active	Non-Instructional Personnel	Funding for Summer Counseling 2021. In summer 2020, we served approximately 150 students. Unfortunately, we can determine if we are able to provide summer services (which also includes a book voucher, food voucher and transportation costs), until after the summer registration starts. For many of our students not having EOPS support over the summer meant they were not able to take class(es).			EOPS's mission is to work with low-income, educationally disadvantage students.	Recurring Cost	\$8,000.00	3			
EOPS, CARE, & FYSI	Continued Request - Active	Non-Instructional Personnel	Full-time tenure track EOPS Counselor Position. EOPS SAOs support the importance of counseling in how students rank it as a high priority.	The cost listed below is a request for fund 1. The remainder of the position would be covered by EOPS and SEAP.	The cost listed below is a request for fund 1. The remainder of the position would be covered by EOPS and SEAP.	EOPS's mission is to work with low-income, educationally disadvantage students.	Recurring Cost	\$32,000.00			Approved	
EOPS, CARE, & FYSI	Continued Request - Active	Other	The food voucher addresses the food inequities our students face daily. All EOPS student who indicate they would like to receive food assistance, are signed up with SparkPoint. Since the pandemic SparkPoint has seen an increase in serving students and had to decrease their amount from \$150 to \$75 per month. We plan to subsidize by providing a \$75 gift card. This is the third highest cost of direct services to students in the EOPS budget. In 2019-20, \$20,319 was spent on the food vouchers. Ho			EOPS's mission is to work with low-income, educationally disadvantage students.	One-Time Cost	\$15,000.00	2			
EOPS, CARE, & FYSI	Continued Request - Active	Facilities	EOPS/CARE/FYSI/CalWORKs Student Study Space – Since 2010 the EOPS/CARE/FYSI/CalWORKs student study area was used as swing space due to remodeling building 5 and the addition of CIETL. When the remodeling was completed that space was not returned to the Programs. The area was used by students to study, EOPS Cub meetings, EOPS/CARE/FYSI/CalWORKs activities, food pantry, computer and printing usage, text book library, etc.	The lack of space limits the ability of EOPS to build community and expand on a safe place for students to gather.	The lack of space limits the ability of EOPS to build community and expand on a safe place for students to gather.	EOPS's mission is to work with low-income, educationally disadvantage students.	One-Time Cost	\$0.00	NA			Facilities
EOPS, CARE, & FYSI	Continued Request - Active	Other	funding for transportation costs (bus passes and gas cards)	Many of our students are essential workers and still need to get around. Students can select from \$50 gift cards for a bus pass, gas or Uber. Next to books, transportation is the next biggest EOPS expense. In 2019-20, \$39,146 was spent on transportation. Only cards purchased through SVM and the Bookstore will have postage charges.	Many of our students are essential workers and still need to get around. Students can select from \$50 gift cards for a bus pass, gas or Uber. Next to books, transportation is the next biggest EOPS expense. In 2019-20, \$39,146 was spent on transportation. Only cards purchased through SVM and the Bookstore will have postage charges.	EOPS's mission is to work with low-income, educationally disadvantage students.	One-Time Cost	\$25,000.00				
							Total Funds	\$338,300.00				

Name of Requestor/Contact person	Equipment (Items greater than \$5000), Supply (Items less than \$5000), or Subscription/Membership	PROGRAM RANK	Item name	Number needed	Unit price	Total Cost	Description: vendor and catalog/item number	Justification: explain what it is used	Division Rank
Bettina Lee	Budget for Staffing	1	DRC Adjunct Counseling			\$60,000.00		Fund 1 budget augmentation to support	1
Lorraine Barrales-Ramirez	Food Vouchers	1	EOPS Food Voucher			\$15,000.00	Tango	Food Vouchers: The food voucher ad	2
Lorraine Barrales-Ramirez	Budget for Staffing	3	EOPS Summer 2021 Counseling Hours			\$8,000.00	N/A	This is an estimation to provide EOP	3
Lorraine Barrales-Ramirez	Laptops	4	EOPS Laptops	7	\$1,950.00	\$13,650.00	Dell	Laptops are in high demand and we	4
Lorraine Barrales-Ramirez	Hot Spots	5	EOPS Hot Spots	25	\$340.00	\$8,500.00	College Buys	Due to the pandemic, we have seen	5
Lorraine Barrales-Ramirez	Transportation (bus passes, gas cards, uber)	2	EOPS Transportation			\$25,000.00	SamTrans, Tango, SM, Bookstore	Transportation: Many of our student	6
Lorraine Barrales-Ramirez	School Supplies	7	EOPS School Su	200	\$39.00	\$7,800.00	Bookstore	Student need school supplies.	7
Lorraine Barrales-Ramirez	Zoom Equipment	6	EOPS Zoom Equ	1		\$800.00	HoverCam & Bose	Before the pandemic we were alrea	8
Lorraine Barrales-Ramirez	Cellular Cards	8	EOPS Cellular Mobile Service Gift Cards			\$5,000.00		Students staying connected is essen	8
TOTAL REQUEST						\$143,750.00			