



**APPROVED**

**PLANNING AND BUDGETING COUNCIL MEETING MINUTES**

**Wednesday, December 1, 2021**

**Via Zoom**

**Regular Meeting: 2:00 – 4:00 P.M.**

**Members present:** David Eck, Roslind Young, Alicia Aguirre, Mayra Arellano, Margarita Baez, Nick Carr, Rachel Corrales, Gloria Darafshi, Karen Engel, Denise Erickson, Valeria Estrada, Nimsi Garcia, Max Hartman, Allison Hughes, Candice Johnson, Hyla Lacefield, Ray Lapuz, Kim Lopez, Manuel Alejandro Pérez, Ludmila Prisecar, Megan Rodriguez Antone, Claudia Rosales.

**Members absent:** Derek Lennen, Peggy Perruccio, Tammy Robinson.

**Guests and others present:** Natalie Alizaga, Lorraine Barrales-Ramirez, Wissem Bennani, Jessica Boyle, Marcos Chacon, Sarah Cortez, Jenna French, Joshua Forman-Ortiz, Paul Gaskins, Erik Gaspar, Eddy Harris, Mary Ho, Maria Huning, Jacky Ip, Debbie Joy, Bettina Lee, Matt Lee, Adolfo Leiva, Janette Linares, Kristi Longoria, Carlos Luna, Doniella Maher, Cynthia McCarthy, Ana Miladinova, Georganne Morin, Tessa Noriega, John Perez, Katie Perkins, Vera Quijano, Mahitha Rao, David Reed, Chris Rico, Sarita Santos, Gampi Shankar, Soraya Sohrabi, Jeanne Stalker, Ariela Villalpando, Karin Wiggins-Dowler.

AGENDA ITEM	CONTENT
<p><b>1. Welcome, Introductions and Approval of Consent Agenda</b></p>	<p>Meeting called to order at 2:02 p.m.</p> <p>The consent agenda was reviewed, however the November 17 minutes will be delayed until the December 15 PBC meeting and will be reviewed at that time. The Board Approved Staffing Updates from November 10 were reviewed and approved at the November 17 meeting. There were no updates to review at the December 1 meeting.</p> <p>ACTION: A motion to approve the agenda, but postpone approving the November 17 minutes until December 15 was made by Rachel Corrales and seconded by Dean Hyla Lacefield. Motion passed.</p> <p>The Brown Act was read.</p> <p>ACTION: A motion to approve the Brown Act was made by Dean Hyla Lacefield and seconded by Alicia Aguirre. Motion passed.</p>
<p><b>2. Personnel Request Presentations</b></p>	<p>Personnel request presentations were made for the following positions:</p> <ul style="list-style-type: none"> <li>Library Support Specialist</li> <li>Veterans Center Office Assistant II</li> <li>Instructional Designer I</li> <li>Instructional Designer II</li> <li>Online Instruction Coordinator</li> <li>Instructional Technologist</li> <li>Foster Youth Success Initiative Program Services Coordinator</li> <li>EOPS/Promise Scholars Counselor</li> <li>Promise Counselor I</li> <li>Promise Counselor II</li> </ul>

	<p>Promise Program Retention Specialist          Promise Program Assistant Director          Disability Resource Center Counselor          Personal Counseling Center Counselor          Kinesiology, Athletics, and Dance Dean/Athletic Director          Kinesiology, Athletics, and Dance Division Assistant          Kinesiology, Athletics, and Dance Dean/Athletic Director          Kinesiology, Athletics, and Dance Program Services Coordinator          Kinesiology, Athletics, and Dance Sports Information Director          Kinesiology, Athletics, and Dance Office Assistant II</p> <p>Presentation slides are posted on the PBC website at:  <a href="https://canadacollege.edu/planningbudgetingcouncil/staffing.php">https://canadacollege.edu/planningbudgetingcouncil/staffing.php</a></p>
<p><b>Return to Campus (New Standing Item)</b></p> <ul style="list-style-type: none"> <li>• Follow up on October 15 Town Hall</li> </ul>	Interim President Kim Lopez will provide a report at the December 15 meeting.
<b>Comments on Non-Agenda Items</b>	No comments were made.
<b>ADJOURNMENT</b>	The meeting was adjourned at 5:15 p.m.
<b>Next Meeting</b>	The next meeting will be on December 15, 2021.