

Humanities and Social Sciences Division

Minutes

Friday, March 1, 2019

12:00 to 2:00

Location: 3-142

ATTENDEES: James Carranza, Joan Murphy, Gloria Pena, Diana Espinoza, Bob Lee, Gerardo Pacheco, Natalie Alizaga, Ami Smith, Julie Carey, Jessica Kaven, Sarah Harmon, David Eck, David Meckler, Danielle Pelletier, Rebekah Taveau, Yolanda Valenzuela, John Kenny, Lezlee Ware, Maureen Wiley, Salumeh Eslamieh, Lisa Palmer, Susan Gangel, Anna Budd, Mike Nagler, Doniella Maher, Alicia Aguirre, David Clay

GUESTS: Allison Hughes, James Aganon, Tammy Robinson

ABSENT: Denise Erickson (teaching), Bill Morales, Katie Schertle, Elizabeth Terzakis, Mike Stanford, Alison Field

12:00 12:08 Meeting Starts

12:10 Standing Updates

Participatory Governance Committees

1. Academic Committee for Equity and Success, Rebekah Taveau-Flex Day Presentation on Equity, healing and equity-minded practices. What burns energy and rejuvenates energy? ACES Equity Lecture Series on Thursday, March 7th from 11-12:30. Distributed the "Student Equity Video Project" script. Paul Naas developed this script. The script was read by participants. When you see an email asking for participation in the video that will be created please participate! We want Humanities & Social Sciences to be featured.
 - Ami Smith- Please ask your students to attend the upcoming TOI "Topics of Interest". Two former students will speak about things to know about transferring to a UC in the social sciences. Wednesday, March 13th from 11:15-12:30 in the Social Sciences Hub.
2. Academic Senate, Doniella Maher- Conversations about TAC the Technology Advisory Committee. For the hiring process-Improving the process of posting a job announcement. Instead of using "boiler plate" announcements have a process of putting forward an organized set of ideas. How to respond to campus closures (such as a closures due to the fires). Clarify expectations for both students and faculty, have a clear statement regarding making up class work. Craft a recommendation of how to deal with this from Academic Senate which would then go to the District Academic Senate.
3. Curriculum Committee, Lezlee Ware-Update COR's as the deadline is fast approaching. Candice Nance will continue as the curriculum chair. Katie Schertle will not be continuing in fall 2019.
4. Distance Education Advisory Committee, Lezlee Ware- Will send out an email about how the decision is made whether to offer face-to-face classes vs. online. What is the process for deciding which or what to offer.

5. Instructional Planning Committee- Jessica Kaven-Evaluated Program Review submissions. Working on by-laws.
6. Planning and Budget Committee, David Meckler-Reactivate the space committee to discuss space allocations on campus. Please RSVP for Flex Day.
 - *Redwood Symphony-Pride and Prejudice*-The Redwood Symphony will present the concert performance world premiere of Kirke Mechem's opera, *Pride and Prejudice*, Saturday, April 6, at 7:30 p.m., and Sunday, April 7, at 2:30 p.m. in the Main Theater. Free to faculty, staff and students.
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Division Updates

1. Guided Pathways-Maureen Wiley-On Flex Day at 8:30 the opening day activity will focus on building program maps to guide students. Provide suggested sequences. What would it look like for incoming students for finish in 2yrs. Please attend this interactive session. Faculty input is needed to reflect the needs of both students and faculty. Maureen posted 5 posters in 3-142 for faculty to vote on design principles. Place stickers and post-its with your choices & recommendations.
2. AFT, Doniella Maher-Back in negotiations with the District. Have had 2 meetings so far. Got the budget report from the District. AFT would like to create more transparency on campus re: budget. Concerns about concurrent and dual enrollment issues. Need clarification.

12:40 Information and Discussion

1. Humanities and Social Sciences Reflection-James Carranza
 - a. As a department, what are you most proud of?
 - b. As a division, what do we want the college community to know about? (What are some common misconceptions?)
- Did exercise: If our division was a car, what kind of car would we be?
 - If our division was a farm animal what kind of animal would we be?
2. OER/ZTC, Sarah Harmon, OER Liaison- Sarah gave a presentation on Open Educational Resources and Zero Textbook Cost. On the task force is Diana Tedone, Librarian and Jai Kumar, bookstore manager. The goal is for students to access free content online. Costs of textbooks is an international, national and state concern. See handout, power point:
The slideshow that I presented today is here:
<http://guides.canadacollege.edu/oer>.
Please participate in the survey:
<https://tinyurl.com/OERZTCSp2019Survey>

Assessment Dialogue, Jessica Kaven, SLO Coordinator, Alison Hughes, Instructional Technologist- SLO's began in 2002. Shared PowerPoint slides & did small group exercise.

1. What experiences, strengths and resources do our students bring to their learning experiences?
2. How well do we connect with folks outside of our departments/areas?
What information do we need from other programs/courses/areas to better
3. support student learning success?