**Humanities and Social Sciences Division**

**AGENDA**

April 8, 2022

12:00 pm to 2:00 pm

Location: 3-142

(Zoom, if necessary: <https://smccd.zoom.us/j/83129876968?pwd=SW9hMWcvbzNWMUs4UE9UeUZodjk1UT09&from=addon>)

**12:00 General Announcements**

**12:05 Approval of Agenda and Minutes**

**12:10 Standing Reports**

**Participatory Governance Committees (3 minute**

1. Academic Committee for Equity and Success, Alison Field, coordinator (SP 2023)
2. Academic Senate, HSS rep, Katie Schertle (SP 2022)

Nominee:

1. Curriculum Committee, HSS reps, Danielle Pelletier (SP 2022)

Nominee:

and Maureen Wiley (Fall 2022)

1. Distance Education Advisory Committee, HSS rep, Daniel Pelletier (SP 2022)

Nominee:

1. Instructional Planning Council, Jessica Kaven, Co-Chair (SP 2022)

Nominee:

1. Planning and Budget Council, HSS rep, Alicia Aguirre (SP 2023)

**Regular Division Updates**

1. AFT
2. Guided Pathways

**Please post to HSS Division Reports and Updates**

<https://docs.google.com/document/d/1d5mKJSECncn7OPeZLzRftka_anvYK3k7DNPvdR5zOz0/edit?usp=sharing>

**(Agenda Items: Information, Discussion, or Action)**

**12:40 Division Information**

* 1. Library Update, Librarians, Diana Tedone and Valeria Estrada
  2. Dual Enrollment Update, Mayra Arellano, Director of High School Transition and Dual Enrollment

**1:15 Division Discussion**

1. Full-time Faculty Workload Pilot Project (6.5, 10-14), Carranza
2. Division meeting Agenda/Protocol, Carranza

* Addition of professional development agenda requests to division meeting (share-outs)

We may note for everyone that people can request to be on the agenda for PD share-out.

* Agenda announcements - 72 hours prior to meeting is standard, Brown Act.
* Agenda items sent 10-14 days prior to meeting.
* Outlook invites for division meeting. Would people like these sent out?
* Chat guidelines/expectations - provide clear direction how chat will be used when in discussion. Need a decision: Chat is primarily for sharing info or asking for clarification. We will turn it off or refrain from using during presentations or activities which require focused attention.
* Delegate tasks for each meeting or for the semester - notetaking, chat monitor, co-host or hosts.

**1:45**  **Division Action**

1. Addition of regular division equity agenda item.

As a matter of process, should it be a standing agenda item (10 min) or do we rely on process for requesting items to be agendized?

**Reminders:**

COVID-19 test kits are available in the division office. Evening faculty please email Gloria, and she will leave them in your mailbox.

**Spring 2022 Division Meetings:**

*Division meetings are regularly scheduled for the* ***first Friday*** *of the month. Full-time faculty are to attend all meetings. Part-time faculty attendance is appreciated but not required.*

**Spring Recess, Monday, March 28 to Friday, April 1, 2022**

1. Friday, April 8 12:00-2:00, 3-142
2. Friday, May 6 12:00-2:00, 3-142