



Honors Advisory Committee Meeting Minutes
October 14, 2015

Members in attendance: Alicia Aguirre, Denise Erickson, Sarah Harmon, Jessica Kaven, David Meckler, Paul Roscelli, Lezlee Ware, Gloria Darafshi, Soraya Sohrabi, Janet Stringer, Jessica Rose

Members Absent: Bob Tricca, Gregory Anderson, Michael Stanford, Lisa Palmer

Guests: Kim Lopez

1. Approval of the agenda – passed unanimously
2. Approval of the minutes – May 19, 2015 – passed unanimously
3. Business
 - A. PTK Email System. Paul Roscelli shared the PTK email program with group. It was discussed that the HTP could email students directly from the program or Roscelli could download the email addresses so we can use them outside of the program. Because PTK students meet the HTP GPA requirements, targeting students through PTK can be an effective advertising tool. It was also mentioned that targeting HTP students and encouraging them to participate in PTK could help, too (assuming students have at least a 3.45 GPA and not a 3.3, the minimum GPA to be in the HTP). One issue with using the email system as a way to target HTP students is that the PTK does not have the MATH and ENGL requirements. A discussion around PTK's \$85 registration fee occurred. Many agreed that our college or foundation should assist students with the registration costs. Roscelli shared that EOPS students receive fee assistance, while other students on campus are responsible for the fee on their own. It was mentioned that students still do not know the difference between PTK and the HTP program, so Jessica Kaven decided to share a new flyer focused on distinguishing the three honors options offered at Cañada: Honors courses (open to all), Honors Transfer Program, and PTK.
 - B. Membership. Currently all positions are filled, which includes 9 faculty members, the maximum number according to our bi-laws. Membership was approved unanimously. There was discussion around adding more STEM faculty to the membership list. Members volunteered to approach faculty in STEM and Business.

- C. Review 2014 – 2015 Highlights. Jessica shared document which included a brief summary surrounding the Cañada College Honors Showcase & Honors Research Symposium at Stanford University last spring, the enrollment agreement with the Office of Instruction, and an HTP summary.
- D. 2015-2016 Early Highlights and Timeline. Continuing with the form Jessica shared, Honors Contract data from Spring & Summer 2015 was shared. Additionally, the HTP goals set at the end of last year was discussed.
- E. Campus Honors Data. Gloria shared data on HTP students regarding new students, total number of HTP students, SEP's and students who still have not completed 1-unit of honors (see attached form)
- F. Promotional materials. Jessica passed out the Spring 2016 posters (8x11 & 11x17) advertising the classes and the transfer data (e.g., CSU, UC (IGETC: 5A). Collaborating more with PTK was discussed, especially for social and tabling events. Additionally, it was discussed that events in the Arts should be open to all honors students. All agreed that attending the opera, etc., would be a great opportunity for our honors students.
- G. Conferences: Jessica Kaven and Paul Roscelli will be attending the National Collegiate Honors Council (NCHC) in November. Jessica will be co-presenting with the two other honors coordinators in our district. Gloria will be attending the UCLA TAP conference this month. Tentatively, Jessica Kaven, Denise Erickson, Patty Hall and Sarah Harmon will be attending the Honors Faculty Roundtable at Mills College on 10/24. Sean Vallor, last year's top 5 finalist and former Cañada student will be presenting at Mills, while Jessica Kaven will be co-presenting with the two other honors coordinators in our district