

Contract Number: _____

APPENDIX FB Requirements for Food Trucks and Caterers

The use of Food Trucks and Caterers (Food Vendors) is subject to review of the Vice Chancellor of Auxiliary Services. Permittee shall ensure that any Food Vendors hired by Permittee are appropriately licensed and permitted by applicable state and local agencies. Permittee understands and agrees that Food Vendors are subject to the following requirements:

1. **Insurance.** Food Vendors are subject to the following insurance limits as further described in Appendix I:

1. General Liability \$1M per Occurrence
2. \$2M Aggregate
3. \$1M Auto Liability
4. Umbrella Coverage \$3M

If alcohol will be served, mandatory additional insurance requirements apply as specified in Appendix I.

Certificates of Insurance and additional insured endorsements must be completed and filed with the District as specified in Appendix I.

2. **Current Business License.** Food Vendors must provide a current Business License.
3. **Health department permit.** Food vendors must provide a Health Department permit to ensure that they are following and trained in food safety and health policies and procedures.
4. **Caterer's permit.** Food Vendors must possess a current Caterer's permit allowing them to transport their food or food preparation facilities from location to location.
5. **San Mateo County Inspectors.** Food Vendors are subject to inspection by San Mateo County Inspectors and will be inspected on the day of the event for proper permitting and compliance with San Mateo County food health and safety standards.
6. **Alcohol.** Events involving selling/serving of Alcoholic Beverages are subject to the Approval of the Vice Chancellor of Auxiliary services. Vendors selling and serving alcohol are subject to insurance with an alcohol rider as specified in Exhibit I. Vendors must also provide a copy of their Alcoholic Beverage Control Caterer's License showing they are allowed to serve alcohol outside their physical premises.
7. **Food Trucks.** Food trucks will have a covering underneath their truck to prevent any stains from leaking oil. No dumping or disposing of trash, hot or cold coals, oils or other waste materials is permitted on campus. Trucks will park only in areas designated by District. Trucks will not be permitted to block driveways, walkways, firelanes, or parking areas designated for disabled persons. Vendors will leave the area where parked in clean condition or additional cleaning fees will be assessed. If vendors use a stand or table, the area must be left in clean condition or additional fees will apply.

Permittee Initials _____ Date: _____