

FACULTY GRADING SHEET

Student's Name: _____

Employer: _____

Fall _____ Spring _____ Summer _____ 20____

REQUIREMENTS AND POINT SYSTEM:

1. Class attendance and keeping appointments.
2. Professor's approval of completed draft of learning objectives.
3. Professor's consultation with job supervisor to assess: a) the appropriateness of objectives, b) the learning component, c) two months time-frame to complete, d) student consulted with supervisor in developing activities.
4. Written report and completed Co-op evaluation.
5. Supervisor's and Professor's evaluation of degree of accomplishment on each objective. Total of 15 points for each of the 3 objectives based on the following scales:

<u>Outstanding</u> 15 pts.	<u>Above Average</u> 12 pts.	<u>Average</u> 10 pts.	<u>No Progress</u> 0 pts.
<u>90-100 Pts.</u> A grade	<u>80-89 Pts.</u> B grade	<u>70-79 Pts.</u> C grade	<u>69 or less</u> F grade

OPTIONAL: Students who have elected a credit/no credit option must earn at least 70 points to receive credit.

VERIFICATION OF HOURS WORKED:

- Number of weeks worked during the semester: _____
(Average 17.5 weeks per semester)
- Average hours worked per week: X _____
- Total hours worked for the semester: _____

Employer's Signature Date

Title

Student's Signature Date

Professor's Signature Date

Paid Jobs: 75 hours 150 hours 225 hours 300 hours
 1 unit 2 units 3 units 4 units

Volunteers: 60 hours 120 hours 180 hours 240 hours
 1 unit 2 units 3 units 4 units

<u>Possible</u>	<u>Earned</u>
5	_____
15	_____
15	_____
15	_____
5	_____
15	_____
15	_____
<u>15</u>	_____
Total -100	_____
Grade Awarded	_____
No Credit	_____
Credit	_____
Units Awarded	_____

CAÑADA COLLEGE COOPERATIVE EDUCATION

FACULTY SUMMARY REPORT

NAME OF STUDENT: _____
Last First Middle

EMPLOYER: _____
Company City

SUPERVISOR: _____
Name Title

CONSULTATION WITH EMPLOYER OR JOB SUPERVISOR (Beginning of semester) DATE: _____

CONSULTATION WITH EMPLOYER OR JOB SUPERVISOR (End of semester) DATE: _____

CONSULTATION WITH STUDENT (Other than class meetings) DATE: _____

CONSULTATION WITH STUDENT (Other than class meetings) DATE: _____

Professor's Signature

Please Note: Each section must be dated and documented according to Title V of the Education Code.