

Perkins & SWP Review Team
Resource Request Scoring Sheet | Fall 2024

The following scoring sheet will be used to evaluate resource requests for Perkins & SWP funds. Using the scoring criteria below, please rank each proposal for: alignment with Perkins & SWP metrics, the college mission, and the college Education Master Plan (EMP); proposed timelines and milestones; and overall budget. Scores will be reviewed when the Review Team meets to discuss and approve requests.

Resources

[Perkins & Strong Workforce Program Metrics](#)

[Cañada College Education Master Plan \(EMP\) Strategic Priorities](#)

Scoring Criteria

You may allocate 1-5 *points* for each of the following sections:

1. Alignment with Perkins & SWP Metrics
 - a. Is the request aligned with one or more of the Perkins & SWP metrics?
2. Alignment with EMP
 - a. Is the request aligned with one of more of the strategic priorities outlined in the EMP?
 - b. Is the request aligned with the mission of the college?
3. Timeline/Milestones
 - a. Is the request timeline within the allowable funding period (July 1, 2025 - June 30, 2026)?
 - b. If a project, can the project deliverables be accomplished within the proposed timeline?
 - i. Are milestones clearly defined?
4. Proposed Budget
 - a. Is the proposed budget aligned with the scope of work?
 - b. Is the funding request reasonable?
5. Equity Focus
 - a. Is your request equity focused?
 - b. Does your request support non-traditional and special populations?

