

**Business, Design, and Workforce Division Meeting**  
**Thursday, March 5, 2020**

Meeting Minutes

1:00 – 2:00 p.m.

Cañada College

Building 13, Room 217

*Present:* Leonor Cabrera, Jonna Pounds, Jonathan Wax, Ritu Malhorta, David Gainey, Elsa Torres, Annie Nicholls, Althea Kippes, Gampi Shankar, Jamie Hui, Hyla Lacefield, Jamillah Moore, Karen Engle, Bill Burger, Peggy Perruccio, Janice Weeks, Bernadette Newland, Alex Klaxton

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**1. Update from President Moore**

- a. Dean Status Update: We are going back out for the search.
- b. The 5-day school week is in conversation.
  - i. Piloting this idea will be the start of this movement.
  - ii. Academic Senate is where this conversation will be starting on our campus.
  - iii. Interior Design is sharing concern that their subject matter may not work outside of the current block scheduling model.
  - iv. Open office hours 1pm on Monday afternoons

**2. Karen Engle – Strategic Enrollment Management Update**

- a. Looking at data to inform future decisions.
- b. Academic Senate is looking at a compressed schedule, refer to the resolution to explore this in December 2019.
- c. Question re: Conversations happening as district rather than at three separate colleges

**3. Alex Klaxton – CTEOS (CTE Outcomes Survey)**

- a. Survey to former students after they leave.
- b. Job Program Similarity:
- c. Employment Status:

**4. Program Mapper Drop-In Plug**

- a. Hand out review the new
- b. 9-216 Draft is located in here

**5. Committees:**

- i. Academic Senate: Anne Nicholls
- ii. Classified Senate: Jonna Pounds and Jonathan Wax

- iii. Curriculum: Bernadette Newland and Leonor Cabrera
- iv. Distance Ed: Sarita Santos
- v. Professional Development: Sarita Santos
- vi. IPC: Ritu Malhotra
- vii. PBC: Hyla Lacefield and Peggy Perruccio
- viii. Safety Committee: Ronda Chaney
- ix. Technology Committee: Sarita Santos