

**Business, Design, and Workforce Division Meeting – Friday, December 8, 2017**  
Meeting Minutes

12/08/2017

12 – 2:00 p.m.

Building 13, Room 116

*Present:* Jonathan Wax, Lale Yurtseven, Anne Nicholls, Melinda Day, Paul R, Paul Naas, Elsa Torres, Candice Nance, Peggy P., Ronda Chaney, Hyla Lacefield, Ryan Chan, Patty Hall, Wanda Nalls, Brian Bennett, Leonor Cabrera, Ritu M., Jamie Hui

*Next meeting:* November 3, 2017

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- 1. Jamillah Moore– Interim Positions and New Position Proposals**
  - a. Positions are on hold for now, but a decision will be made in Feb.
  - b. Handout on Interim
  - c. Question re: load and classroom limit size
    - i. David Johnson will address this topic later in much greater detail.
- 2. Susan Mahoney – Honors Transfer Program**
  - a. Overview of classes offered through the program.
    - i. Anyone can sign up for the class
    - ii. Two models
      1. Stand-alone honors classes– Honors Addendum needed, Sarah can help anyone do this.
      2. Dual CRN honors classes – Honors Addendum needed, Sarah can help anyone do this.
    - iii. Courses have to be transferable to have an honors contract, and faculty can say yes or no to any honors contract.
  - b. Honors Transfer Program
    - i. ENGL 100 or MATH 125 eligibility
    - ii. 15 Honors Units and 3.3 transfer GPA
    - iii. Priority transfer opportunities
    - iv. ULCA – 75% transfer rate acceptance rate
  - c. Ideas and Future Directions
    - i. Please respond to the Faculty Survey
    - ii. Ideally create a cohort/learning community
    - iii. Reexamining the math requirement for our Honors Transfer Program
- 3. Jonathan Wax – Spring 2018 Enrollments**
  - a. Trying Facebook Ads for the first time, so far it is effective
  - b. Going forward, please identify classes ASAP.

- c. It is a good strategy to bring awareness to a program, but not necessarily a way to fill a class that needs 10 more enrollments last minute.

**4. Leonor Cabera – Class Load Update**

- a. Friday January 6, Curriculum Meeting, and again on January 11, decisions will be made on what classes we have to cancel.
- b. Goal of 500 load for the division.

**5. David Johnson – Further Explanation of Class Load**

- a. Lengthy discussion on standards from the District on Load, goal of 500 for the Division needs to be met.
- b. Enrollments are down across the District.
- c. Faculty brought up concerns of “proliferation at the district level at the expense of faculty”