

## **Business, Design, and Workforce Division Meeting – Friday, November 11, 2018**

### Meeting Minutes

11/09/2018

12:00 – 2:30 p.m.

Building 13, Room 116

*Present:* Leonor Cabrera, Jonna Pounds, Jonathan Wax, Ritu Malhotra, Lisa Webb, Elsa Torres, Peggy Perruccio, Annie Nicholls, Althea Kippes, Paul Naas, Melinda Day, Jamie Hui, Hyla Lacefield, Ronda Chaney, Maureen Wiley, Daryan Chan, Patty Hall, Randy Glover

*Next meeting:* January 2019

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### **1. Maureen Wiley – Guided Pathways**

- a. Overview of Meta Majors
- b. Jam Jar Experiment and the paradox of choice
- c. Our students enter our system overwhelmed
- d. Overview of statistics presented at Flex day on completion rates
- e. The Business, Design, and Workforce Division has already done a lot of this work re: Course Sequencing / Course Mappings
- f. Helping students not be overwhelmed with options when they start on our campus
- g. There will two workshops in January FLEX day to go over Guided Pathways
  - i. Questions:
    1. Is this something we need to implement? In career education we already have specific pathways already built out, and a lot of our students are part-time, or have different goals.
      - a. Answer: There needs to be input from career education faculty to make sure this point gets emphasized.
    2. Digital Art & Animation has this issue where students are CIS majors, and they are connecting the dots on their own and taking DAA classes as CIA majors, and then are being dissuaded from taking more classes. How can Guided Pathways address this issue?

- a. Guided Pathways isn't just about the structure of how students, but connecting with counseling is important.
  3. How can career education not be lost in this process? We already have career education pathways. Why are so many resources being put into this?
  4. Academic Senate will be answering further questions on Career Education.
  5. More discussion needs to happen.
- 2. Reassigned Time – Leonor Cabrera**
  - a. IPC needs representation.
  - b. All of our division's time was approved for reassigned time.
  - c. Dean encourages everyone to attend the next IPC meeting so there is more transparency
  - d. Next Friday at IPC we will be going over these details.
- 3. Resource Allocation – Leonor Cabrera**
  - a. Presented the accumulated information on the resource allocation
  - b. Facilities requests will be addressed by the dean and will not be in this list.
  - c. Went over all the resource allocation details for the business, design, and workforce division.
- 4. Safety Committee Report – Elsa Torres**
  - a. Next meeting is on 11/19
  - b. The Health Center is only open on Tuesday evenings
    - i. Problem is that there is a student fee that they pay for this service, and our evening students, particular in career education, deserve equitable access to this service.
- 5. Technology Committee – Leonor Cabrera**
  - a. The district finally has someone to deal with, finally.
  - b. There are discussions to bring in instructional input into the technology committee from the district going forward.
  - c. Communicate with Lezlee Ware re: requests that have to do with technology (ITS & Instructional).
- 6. PENN TV – Paul Naas**
  - a. Two board members were at the president's luncheon two weeks ago. They will start showing Digital Art & Animation.