

**BOARD POLICY**  
**San Mateo County Community College District**

**Subject:** Policy for SB 893 Authorized Free Community College  
**Revision Date:** XX/23  
**Policy References:** CA Education Code Sections 68000, 68130.5, 76140, 76140.5, 66025.3, 72246(c) (d.1) (d.2), 72252 and 76060.5

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Students who meet the following criteria will qualify for Free Community College support authorized by SB 893.

1. In order to qualify for support authorized by SB 893, students must meet all the following criteria:
  - a. Reside within the boundaries of the San Mateo County Community College District (SMCCCD), which are coterminous with the borders of San Mateo County; and
  - b. Not be international students or other non-resident students, except as identified as students eligible for AB540 status or students eligible for the Non-Resident Tuition Fee Waiver for Undocumented Students (BP 8.75).
2. Students who meet the residency criteria described in Section 1 above and are eligible for the Non-Resident Tuition Fee Waiver for Undocumented Students (BP 8.75) will have the non-resident tuition paid by the District for all enrolled units.
3. Students who qualify for support authorized by SB 893 based on the criteria described above will qualify to receive the following Free Community College supports:
  - a. District payment of the \$46/unit enrollment fee;
  - b. District payment of non-resident tuition fee and capital outlay fee (as applicable);
4. Students who meet the residency criteria described in Section 1 above will also qualify for District payment of all other enrollment associated fees (e.g., including but not limited to the health fee, student body fee, student representation fee, student union fee, inclusive access fee(s), and materials fee(s)) if they also meet the following criteria:
  - a. Have an educational goal of certificate, degree, or transfer with a degree (CCCCO MIS SB14: A, C, or E); and
  - b. Qualify to receive any California College Promise Grant (CCPG: A, B, C, or D); or
  - c. Have documented financial need as defined by an expected family contribution (EFC) of up to 600% of CCPG Type C EFC eligibility.
  - d. Be enrolled in a minimum of six (6) units during the Fall or Spring semester (with no minimum unit requirement for the Summer term); and
5. Students who meet the residency criteria described in Section 1 above and the additional criteria described in Section 4 may also qualify for additional supports authorized by SB 893 as follows:
  - a. Transportation support as defined in AP XX.XX

- b. Technology support as defined in AP XX.XX
  - c. Textbooks as defined in AP XX.XX
  - d. Course Materials as defined in AP XX.XX
  - e. Child and Dependent Care support as defined in AP XX.XX
  - f. Study Abroad support as defined in AP XX.XX
  - g. Instructional Materials Support for Specialized Programs as defined in AP XX.XX
  - h. Bachelor's Degree support as defined in AP XX.XX
6. If a student has a third-party payer or funding source that has agreed to pay for any part of the student's total cost of education, that payer will be billed prior to the use of District general fund dollars authorized by SB 893 as outlined in this Board Policy and subsequent Administrative Procedures.

DRAFT

**ADMINISTRATIVE PROCEDURE XX.XX**  
**San Mateo County Community College District**

**Subject:** Administrative Procedure for SB 893 Authorized Free Community College Supports  
**Revision Date:** XX/23

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1. Students who qualify for support authorized by SB 893 based on the criteria described in BP XX.XX will qualify to receive the following Free Community College supports, as specified below.
  - a. **Full-time students taking at least 12 semester units who are active participants in the Promise Scholars Program (PSP), TRiO Student Support Services, or Extended Opportunity Program and Services (EOPS) programs will be eligible to receive the following supports during the Fall and Spring semesters:**
    - i. **Textbook Support**
      1. A college bookstore credit of \$300/academic year, distributed as \$150/Fall semester, \$150/Spring semester, and \$100/summer session (as applicable); and
    - ii. **Technology Support**
      1. A one-time college bookstore credit for \$500 that can be used at the respective college bookstores toward the purchase of approved educational technology.
        - a. Technology supports can include hardware, software, and/or licensure or subscriptions.
  - b. **Part-time students taking at least 6, but less than 12, semester units will be eligible to receive the following supports during the Fall and Spring semesters:**
    - i. **Textbook Support**
      1. A college bookstore credit of \$200/academic year, distributed as \$100/Fall semester, \$100/Spring semester, and \$100/summer session (as applicable); and
    - ii. **Technology Support**
      1. A one-time college bookstore credit for \$500 that can be used at the respective college bookstores toward the purchase of approved technology.
        - a. Technology support can include hardware, software, and licensure or subscriptions.
  - c. **Transportation Support**
    - i. Students enrolled in a minimum of 6 units of in-person course work (including hybrid) during the Fall and/or Spring semester will receive \$50/month.
  - d. **Instructional Materials Support for Specialized Programs**

- i. The District will allocate \$1,073,200 each academic year to support students that have been accepted into and are enrolled in approved career education (CE) specialized programs that require instructional materials or other fees. Students will receive a one-time college bookstore credit to pay for such required course materials or other fees.

**e. Study Abroad Support**

- i. The District will allocate \$504,000 each academic year to fund scholarships for study abroad opportunities for up to 45 students (15 per college).

**f. Child and Dependent Care Support**

- i. Students who have children who are enrolled in subsidized childcare services (CCTR, CSPP, Alternative Payment, etc.) will be eligible for financial support if assessed a Family Monthly Fee, up to the maximum amount as determined by the State of California (for the 2022-2023 academic year the maximum monthly amount is \$595).
- ii. The District will allocate enough funds each fiscal year depending on the maximum Family Monthly Fee to support a minimum of 20 students per college (60 students in total).

**g. Bachelor's Degree Support**

- i. The District will pay the \$130/unit upper division course enrollment fee for students that have been accepted into and are enrolled in the Respiratory Care bachelor's degree program at Skyline College.