

Cañada College Academic Senate Governing Council

<http://canadacollege.edu/academicsenate>

Minutes 10/22/15

2:10pm – 4:10pm

Room 2-10

Meetings of the Governing Council are open to all members of the public. Materials are posted on the meeting page of the ASGC website.

| No. | Item/Topic | Presenter | Time | Action |
|-----|--|-----------|------|-------------|
| 1 | Call to Order 2:14 Members Present: Doug Hirzel, Danielle Behonick, Katie Schertle, David Meckler, Hyla Lacefield, Ana Miladinova, Sandra Mendez, Michael Hoffman, Denise Erickson Members Absent: Alicia Aguirre Guests: ASCC Rep Xinyi Huang (Magnolia), Anne Nichols, Paul Naas, Leonor Cabrera, Robert Lee, Lezlee Ware, Dean Johnson, Sarah Harmon, Candice Nance, Michelle Marquez | Hirzel | 1 | Procedure |
| 2 | Introductions | | 2 | Information |
| 3 | Adoption of Agenda Motion approved. | | 1 | Action |

Consent Agenda

All items on the consent agenda may, by unanimous vote of the Governing Council members present, be approved by one motion after allowing for Council member questions about a particular item. Prior to a motion for approval of the consent agenda, any Council member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.

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| 4.0 | Adoption of Consent Agenda DB motion approved unanimously | | 1 | Action |
| 4.1 | Approval of Minutes: 10/8/15 | | | |
| 4.2 | Committee Appointments: ACES non-basic skills STEM rep – Martin Partlan SSPC faculty at-large rep – Nicholas Jerrard | | | |

Public Comment

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| 5 | Questions/comments on non-agenda items none | Public | 5 | Information |
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Subcommittee Reports

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| 6.1 | President's report A. Pros/cons are being sought for a proposal to relocate the Transfer and Career Centers to building 9 Art Gallery and CIETL. ASGC will discuss at our Nov. 12 meeting. B. A small grant opportunity exists to support faculty adoption of Open Educational Resource textbooks. Interest in the project will be gauged by survey. ASGC will act on possible proposal at our Nov. 12 meeting. C. Reminder that three new FT faculty position proposals are online and will be prioritized at our Nov. 12 meeting. D. Input is being sought from English and ESL faculty regarding a proposal to use TOEFL and IELTS scores as a multiple measure for placement of international students. E. Vacancies exist for faculty to serve on PBC. Science division and HSS division reps, at-large rep. | Hirzel | 5 | Information |
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| | F. Nominations for VP position due Nov. 12. | | | |
| 6.2 | Treasury – no report | Aguirre | 5 | Information |
| 6.3 | Academic Committee for Equity & Success (ACES) – no report | Hoffman | 5 | Information |
| 6.4 | Curriculum Committee DB – Few curriculum revisions have been submitted to-date. CC urges programs to submit revised curriculum in a timely way and not wait to the last deadline. | Behonick | 5 | Information |
| 6.5 | Professional Development – no report | Erickson | 5 | Information |
| Senate Business | | | | |
| 7.1 | District Strategic Plan implementation VC Moore is leading implementation of the plan. Each college received an allocation to implement specific aspects of the plan. Cañada’s allocation focused on Sparkpoint. Colleges will be asked to submit volunteer representatives to serve on implementation task force. L.C. asked whether there would be release time for serving on implementation task force. | Vice Chancellor Moore | 15 | Discussion |
| 7.2 | Endorse proposal to replace FT Philosophy faculty Those in attendance expressed support for the proposal. The only concern asked was whether there is sufficient workload for a FT position. Those present examined five-year enrollment data from Program Review data packets which showed greater than 1.0 FTE worth of workload for all but the most recent semester. When disaggregated, LOAD and Fill-rates were very high for online philosophy courses which supports the assertions made by the proposal. Philosophy is an important discipline for the college by providing critical thinking GE courses. DB motion to endorse replacement position was approved unanimously. | Schertle | 10 | Action |
| 7.3 | a. Resolution to adopt Canvas CMS The district will join Cohort 2 and begin an approximately 15-mo transfer process with support from the OEI. Moodle and Canvas will run concurrently during the next academic year. It was reported that a few faculty members have concern over the lack of CSS support in Canvas, though the vast majority of faculty are supportive of the migration. KS motion to adopt Canvas CMS was approved with HL abstaining. b. Endorse adoption of Course Design Rubric for DE courses. First reading of a proposed resolution. Feedback is sought and a vote will occur at next ASGC meeting. | Hirzel | 10 | Action |
| 7.4 | Proposed Board Policy 6.x “Regular and Effective Contact” Feedback on a proposed new policy on regular and effective contact is being sought. District Senate will be crafting a proposed Board Policy. | Hirzel | 10 | Discussion |
| Study Session | | | | |
| 8.1 | Development of college budget for instruction – What is the 50% law? What is the FON? How does the college budget for part-time faculty and number of sections? What impact does Load have on the college budget? Presented by Michelle Marquez with Q&A; Powerpoint is posted on ASGC webpage. Topics included: the 50% Law, 75:25 goal, FON, how the adjunct and hourly (1310) budget is constructed, financial implications of LOAD. | | | 45 |
| 8.2 | Revise AS bylaws – no time; deferred to future meeting | | | 15 |

| Other Reports | | | | |
|---------------|---|---------------|----|---------------|
| 8.1 | Upcoming Conferences & Events <ul style="list-style-type: none"> • Pie Throwing Fundraiser – Oct. 29; come throw or be thrown at! • Chancellor’s Forum – Oct. 29 • ASCCC Fall Plenary – Nov. 5-7 | | | |
| 8.2 | Upcoming Governance Meetings <ul style="list-style-type: none"> • College-wide review of New Position Proposals – 10/27 • District Participatory Governance Committee – 11/2 • College Planning and Budgeting Council – 11/4 • ASGC prioritization of new faculty positions – 11/12 | | | |
| 8.3 | Division reports and concerns – deferred to future meeting | Division Reps | 10 | Discussion |
| 9 | Adjourn | Hirzel | 1 | Action |
| | Next Meeting <ul style="list-style-type: none"> • Proposal to relocate Transfer and Career Centers • Study session with VPI and Deans to discuss enrollment management – How is Load balanced? What is the impact of enforcing minimum class sizes? Can minimum fill-rate be used instead of absolute number of students? | | | Nov. 12, 2015 |

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate Governing Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Academic Senate Governing Council for the 2015 – 2016 academic year:

President: Doug Hirzel; Vice President: vacant; Secretary: David Meckler; Treasurer: Alicia Aguirre; Curriculum Committee: Danielle Behonick; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Katie Schertle; Science and Technology Division: Michael Hoffman; Business, Design & Workforce Division: Hyla Lacefield; Athletics, Library and Learning Resources: Ana Miladinova & Diana Tedone; Student Services: Sandra Mendez