

## Cañada College Academic Senate Governing Council

<http://canadacollege.edu/academicsenate>

### Minutes 10/8/15

2:10pm – 4:10pm

Room 2-10

*Meetings of the Governing Council are open to all members of the public. Materials are posted on the meeting page of the ASGC website.*

No.	Item/Topic	Presenter	Time	Action
1	Call to Order - 2:17 Members Present: DH, DB, SM, KS, HL, DE, DT, AA Members Absent: MH Guests: Sarah Aranyakul, Robert Lee, Magnolia, Lorraine Barrales-Ramirez, Dean Bricker	Hirzel	1	Procedure
2	Introductions		2	Information
3	Adoption of Agenda		1	Action
<b>Consent Agenda</b>				
<i>All items on the consent agenda may, by unanimous vote of the Governing Council members present, be approved by one motion after allowing for Council member questions about a particular item. Prior to a motion for approval of the consent agenda, any Council member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i>				
4.0	Adoption of Consent Agenda DB requests removing Board Procedure 6.13.1 from consent – it is being revised by District CC DB motion passes		1	Action
4.1	Approval of Minutes: 9/24/15			
4.2	Committee Appointments: Technology – Lale Yurtseven (BDW rep), Ami Smith (HSS rep) IPC – Nick DeMello (PT rep), Katie Osborne (CTE/ALL rep)			
4.3	Board Policies & Procedures: Board Procedure 3.15.2 Equivalency to Minimum Qualifications; Board Policy 6.13 Curriculum Development, Program Review and Program Viability			
<b>Public Comment</b>				
5	Questions/comments on non-agenda items	Public	5	Information
<b>Subcommittee Reports</b>				
6.1	President's report Chancellor & 2 trustees coming to campus 29 Oct, 3 pm. VPSS pace of replacement likely question. Thursday 22 Oct 4:15 all-faculty open forum, hosted by ASGC and AFT for preparing questions. DB encourages focused note taking so that concerns are moved forward. AA: timelines should be discussed.	Hirzel	5	Information
6.2	Treasury No changes; no money has come in yet.	Aguirre	5	Information
6.3	Academic Committee for Equity & Success (ACES)	Hoffman	5	Information
6.4	Curriculum Committee. Consent agenda technique working well; Curriculum Handbook is published. Reminder of 2 remaining dates for Fall 2016: 6 Nov and 18 Dec. Taskforce on Class Size Maximum – gave PPT presentation	Behonick	10	Information

	showing how the taskforce is suggesting to frame the discussion. Seeking approval of this presentation to divisions.			
6.5	Professional Development 15 Oct deadline for long term proposals. Taskforce on Use of Senate Funds is waiting for information from Lisa Palmer regarding allowable uses of one-time allocation from district. This information will be incorporated into the faculty survey to be created by Hyla.	Erickson	5	Information
<b>Senate Business</b>				
7.1	Philosophy FT Faculty Retirement Replacement – presentation of proposal [ASGC recommendation goes to PBC and the President] Social Sciences faculty are requesting replacement of Frank Young’s position. DH verified that funding for this position is still in “position control”. Division reps should gain feedback from colleagues. Vote on ASGC recommendation will occur at our Oct. 22 meeting.	Lee	10	Discussion
7.2	Approve the Strategic Enrollment Plan progress report Approval postponed. This SEP progress report should include reporting on the development of a marketing plan be part of the next progress report. P. 11, under B.2; the evidence provided was the content of the marketing, not a report on how it was delivered.	Hirzel	10	Action
7.3	Establish timeline for election of ASGC Vice President <ul style="list-style-type: none"> <li>Recruit candidates this month with of goal of approving nominees 12 Nov; on-line election open through mid-November. Responsibilities include attendance at DAS and back-up to president. Three semester term, ending Spring 2017. DCM motion to approve election plan passes unanimously</li> </ul>	Aguirre Behonick	10	Action
7.4	Proposed Board Policy 6.x Regular and Effective Contact Division reps to seek feedback from colleagues on this.	Hirzel	15	Discussion
<b>Study Session</b>				
8.1	Prerequisites – equivalency, challenge, overrides, and multiple measures for placement – What’s the process? What are the roles of counseling faculty and discipline faculty? Discussion of the differences between the Prerequisite Equivalency Petition (usually handled by counseling faculty) and the Prerequisite Challenge Petition (involves discipline expert) The latter can have transfer implications for students. HL: no prerequisite for intro MART courses; so students lack basic computer literacy; counselors recommend adding recommended preparation of CBOT 430 in COR. Only English and Math prerequisites can be overridden by placement tests/multiple measures. (Those were developed by discipline experts.) An “add code” does not override prerequisite blocks.			30
8.2	Revise AS bylaws Deferred work on this due to time; note the need to include information on elections with no candidates			15
<b>Other Reports</b>				
9.1	Upcoming Deadlines: <ul style="list-style-type: none"> <li>New Faculty Position Proposals are due to the VPI by 10/14; college-wide review of proposals will</li> </ul>			

	occur on 10/21 and 10/27, ASGC prioritization on 11/12			
9.2	Upcoming Governance Meetings: <ul style="list-style-type: none"> <li>• District Academic Senate 10/12</li> <li>• District-wide workshop on OEI 10/16</li> <li>• District Committee on Budget and Finance 10/20</li> <li>• College Planning &amp; Budgeting Council 10/21</li> </ul>			
9.3	Division reports and concerns	Division Reps	5	Information
9	Adjourn 4:08	Hirzel	1	Action
	Next ASGC Meeting: study session on budget development and the implications for schedule development and enrollment management			Oct. 22, 2015

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate Governing Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

**Academic Senate Governing Council for the 2015 – 2016 academic year:**

President: Doug Hirzel; Vice President: vacant; Secretary: David Meckler; Treasurer: Alicia Aguirre; Curriculum Committee: Danielle Behonick; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Katie Schertle; Science and Technology Division: Michael Hoffman; Business, Design & Workforce Division: Hyla Lacefield; Athletics, Library and Learning Resources: Ana Miladinova & Diana Tedone; Student Services: Sandra Mendez