

## Cañada College Academic Senate Governing Council

<http://canadacollege.edu/academicsenate>

### Minutes 9/10/15

2:10pm – 4:10pm

Room 2-10

*Meetings of the Governing Council are open to all members of the public. Materials are posted on the meeting page of the ASGC website.*

No.	Item/Topic	Presenter	Time	Action
1	Call to Order 2:20	Hirzel	1	Procedure
2	Introductions DT, KS, DB, HL, AA, CJ, DE, MH Guests: ASCC Rep Xinyi Huang (Magnolia), Chialin Hsieh, Paul Naas, Ana Miladinova		2	Information
3	Adoption of Agenda		1	Action
4	Adoption of Minutes: 8/27/15 KS motion to approve passes unanimously		1	Action
<b>Public Comment</b>				
5	Questions/comments on non-agenda items	Public	5	Information
<b>Subcommittee Reports</b>				
6.1	President's report 1. Committee Appointments (nominated by divisions): –, Counseling rep to PBC – Lorraine Barrales-Ramirez, Grievance Board – Cynthia McCarthy 2. Open at-large faculty positions on college governing councils – PBC (twice/mo), SSPC (twice/mo) (non-counselor), Sustainability (once/mo), Grievance Board (as needed), IPC adjunct and CTE faculty (twice/mo) 3. Class cancelation reports from the VPI are being finalized now that Census has passed and will be publicized soon 4. ASGC will be reviewing new SSSP, Equity plan, Basic Skills plan, and a progress report for the Strategic Enrollment plan Sept. 24 and Oct. 8.	Hirzel	5	Information
6.2	Treasury Under 7.2	Aguirre	5	Information
6.3	Academic Committee for Equity & Success (ACES)	Hoffman	5	Information
6.4	Curriculum Committee 1 <sup>st</sup> mtg tomorrow, 11 Sep; 1 <sup>st</sup> use of consent agenda; revised handbook to be brought for ASGC approval.	Behonick	5	Information
6.5	Professional Development Many applications; Oct 16 deadline for long term proposals.	Erickson	5	Information
<b>Senate Business</b>				
7.1	Criteria for prioritizing new faculty positions – reps to take draft document to divisions for feedback/revisions. Sense of meeting was for div reps to solicit reactions before 24 Sep.	Hirzel	5	Information
7.2	Use of Academic Senate funds – a look at annual income/expenses and discussion about how to use prior years' carryover funds. 41 current donors (of 80 FT). Spending in excess of income	Aguirre	30	Discussion

	<p>by about \$1600, but there is a carryover, \$9700.</p> <p>Revive Great Teacher Seminar support? Statewide Senate programs worthy. Big projects? Goal? Curriculum Institute – any Senate sponsored conferences/institutes. Ask division reps to solicit ideas. Online poll. Prof Dev style application to come to ASGC. Curriculum extra important for CTE folks. Replace Trustee’s Fund for program improvement/inquiry? Up to \$3500. Release time often more important to faculty members than money; can ASGC funds pay for release time? HL to lead survey team.</p>			
7.3	<p>Supplemental travel fund award program – reauthorization for 2015-16.</p> <p>\$2000 (total) status quo; few applications, one looming. Too low? Raise</p> <p>\$500 for PD travel has been increased to \$700.</p> <p>DE.</p> <p>General budget issue – we should have a formal approval of our budget. [7.2]</p> <p>DE motion to renew and increase to \$3000 (augments AFT PD funds, discipline-specific); passes unanimously.</p>	Erickson	10	Action
7.4	<p>Setting class enrollment maximum – lessons from the Curriculum Institute and principles from Cañada’s Curr. Cmte; establish a task force to provide recommendations.</p> <ul style="list-style-type: none"> <li>the issue belongs to Curr. Cmte</li> <li>pedagogical cap not to apply across the district</li> <li>facility/safety/mandated enrollment max v. pedagogical max.</li> <li>approval flow should be similar to curriculum flow</li> </ul> <p>interesting example class size calculator spreadsheet. Linked to minutes page and long term projects. rubric type list also shown.</p> <p>No current documentation of pedagogical caps here at CC.</p> <p>DB suggest a different flow for calculation of minimums.</p> <p>Proposed Task Force of DB, KS, HL, DCM or history, AM. One semester mandate.</p> <p>Naas: BOT policy, even with allowance for exceptions, having the fixed minimum number. HL repeating the same fight for same course every term not efficient.</p>	Behonick	10	Information Action
7.5	<p>Revising AS Bylaws</p> <p>Deferred to next mtg.</p>	All	20	Working session
<b>Other Reports</b>				
8.1	<p>Upcoming Conferences &amp; Events</p> <ul style="list-style-type: none"> <li><a href="#">Teaching Community College Men of Color</a> – contact Michael Hoffman</li> </ul>			

	<ul style="list-style-type: none"> <li>• <a href="#">Regional CTE Meeting</a> – Workforce Taskforce Recommendations – Oct. 16</li> <li>• <a href="#">Museum of Tolerance</a> – Oct. 18-20; contact Doug Hirzel</li> </ul>			
8.2	Upcoming Governance Meetings District Strategic Planning 9/14, District Academic Senate 9/14, District Committee on Budget and Finance, 9/15, College Planning & Budgeting Council 9/16, District Participatory Governance Committee 9/21.			
8.3	Division reports on matters of Council interest No reports	Division reps	5	Information
8.4	Reports from Planning Councils, committees, AFT Monica M: AFT issues on flex day pay; part of contract; district was paying a lower ‘special’ rate rather than regular rate. District not following MOU.	Various	5	Information
9	Adjourned 4:02	Hirzel	1	Action
	Next Meeting			Sept. 24, 2015

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate Governing Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

**Academic Senate Governing Council for the 2015 – 2016 academic year:**

President: Doug Hirzel; Vice President: vacant; Secretary: David Meckler; Treasurer: Alicia Aguirre; Curriculum Committee: Danielle Behonick; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Katie Schertle; Science and Technology Division: Michael Hoffman; Business, Design & Workforce Division: Hyla Lacefield; Athletics, Library and Learning Resources: Ana Miladinova & Diana Tedone; Student Services: Sandra Mendez