

Cañada College Academic Senate Governing Council

<http://canadacollege.edu/academicsenate>

Minutes 4/14/16

2:10pm – 4:10pm

Room 2-10

Meetings of the Governing Council are open to all members of the public. Materials are posted on the meeting page of the ASGC website.

No.	Item/Topic	Presenter	Time	Action
1	Call to Order at 2:21	Hirzel	1	Procedure
2	Introductions Attending: Doug Hirzel, Alicia Aguirre, Dani Behonick, Denise Erickson, Katie Schertle, Michael Hoffman, Hyla Lacefield, Ana Miladinova, Sarah Harmon, David Meckler Guests: ASGC Rep Eli Agkelos-Solari, Erin Moore, Elizabeth Terzakis, Doniella Maher, Monica Malamud Absent: Sandra Mendez		2	Information
3	Adoption of Agenda DB motion to adopt agenda passes unanimously		1	Action
4	Adoption of Consent Agenda minutes pulled from consent agenda KS motion to approve consent agenda approved unanimously		1	Action
Consent Agenda				
<i>All items on the consent agenda may, by unanimous vote of the Governing Council members present, be approved by one motion after allowing for Council member questions about a particular item. Prior to a motion for approval of the consent agenda, any Council member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i>				
4.1	Approval of Minutes: 3/10/16 and 3/24/16			
4.2	Approval of Academic Senate funding of approximately \$540 (air and hotel) for Patty Hall to attend ASCCC's CTE Leadership Institute May 5-8. Patty is our appointed CTE Liaison to the ASCCC.			
4.3	Revisions to Board Policy 7.43 Student Financial Aid Programs https://smccd-public.sharepoint.com/dpgc/Meeting_Handouts/20160404/7.43 Student Financial Aid Programs.pdf			
Public Comment				
5	Questions/comments on non-agenda items Elizabeth Terzakis provided a report as AFT co-chair: AFT recommends rejecting District's proposal to amend evaluation procedures; (evaluations can be cleaned up, but not substantially changed) ET urges individuals to send email to herself or Joaquin Rivera-Contreras before next negotiation meeting on Friday 22 Apr.	Public	5	Information
Subcommittee Reports – submitted in writing				
Reports will be submitted in writing and posted online; 5 minutes will be available for questions and clarification				
6.1	President's report; Reports posted on line	Hirzel	--	Information
6.2	Treasury. Balance \$9256	Aguirre	--	Information
6.3	Academic Committee for Equity & Success (ACES)	Hoffman	--	Information
6.4	Curriculum Committee	Behonick	--	Information
6.5	Professional Development	Erickson	--	Information
Senate Business				
7.1	Nominations for ASGC Treasurer and Secretary:	Harmon	5	Action

	<p>Secretary: Lisa Palmer Treasurer: Sarah Aranyakul No further nominations from the floor. AA motion to approve nominations passes unanimously.</p>			
7.2	<p>Recommendation to establish a faculty Assessment Coordinator. Office of Instruction, PRIE have been discussing how to complete the plan to redistribute responsibilities of former SLOAC Coordinator. In doing so, it is important that any faculty coordinator should be focused on work that is restricted to faculty; he or she should not provide IT tech support work, or spend time on non-instructional assessments (Admin Services, non-counseling student services, etc.). A proposal is presented for an “Instructional Assessment Coordinator” that requires about 2.5 hrs per wk; 1-2 units of release time. DB: such a person is important to support curriculum committee’s review of SLO and assessments. DCM Motion to support the creation of a faculty assessment coordinator as generally described in the minutes passes unanimously</p>	Hirzel	10	Action
7.3	<p>Faculty representation on new college-wide Professional Development Committee Summary of presentation provided by Erin Moore at PBC was provided. New committee won’t duplicate the work of the Faculty conference/travel PD committee or the comparable committee for classified staff. Most groups on campus want student representation on the committee. ASGC members observed that this is “yet another committee”. Why not make this a function of PBC? State requires an actual PD committee with fac/staff/admin representation required; also requires a PD plan. The presentation by Erin Moore provided exemplar compositions from similar-sized colleges. DH proposes the smallest committee example: 2 faculty (perhaps CTE, non-CTE), 2 classified (Student Services, non-SS), 2 admin and 1 student. We can always add additional members in the future but it is harder to shrink a committee once established. MH: could we overlap current faculty PD committee reps (which focuses on funding approval) to serve on the new committee? Monica M: could we create a nominal committee? General consensus is that the mission has not been getting done, so a real functioning committee is needed. In-house, on-campus. PBC will be creating this committee next week; please attend to voice opinions or send perspective to DH.</p>	Hirzel	20	Discussion
7.4	<p>Setting Class Maximums – next steps. First test of calculator done using sample classes from each of the GC member’s disciplines. Mixed results but most found the calculator not to be too far afield. It could be useful as long as we don’t use it exclusively – more as an objective frame of reference. Faculty must have option to</p>	Behonick Schertle	20	Discussion

	disagree with the calculator’s results. Further discussion will occur next meeting.			
7.5	<p>Proposed amendment of District, Cañada, CSM and Skyline Academic Senate Constitutions to model them after the ASCCC constitution</p> <p>District Senate is proposing that DAS and all three local senates revise their constitution and Bylaws to follow the state ASCCC model. The constitution should identify “who we are” and “where our authority comes from” - this is unlikely to change. Bylaws describe “how we function” – these are more likely to change over time. In our spring election we will add proposed amendments to reform constitution and by-laws mix. Soliciting feedback.</p>	Hirzel Harmon	15	Discussion
7.6	<p>New faculty positions discussion with President Hughes</p> <p>When the ASGC prioritization was done, the number of positions that would be funded was not known; it was possible that there would be one from the release of the former Interior Design position that was never filled (is funded by no longer allocated to INTD). Faculty expressed the desire that we not begin the new position proposal process until we know the number of possible hires; we don’t want to waste time.</p> <p>The President explained that deciding not to hire was not due to a lack of funding. There was funding for one position. Instead, she is reserving that spot for fall, in case an outstanding need emerges. MM shared that faculty are not comfortable competing with each other (even with ranking positions) DB: how do others do it? We are understaffed by most objective methods in most departments; pedagogically recommended levels. If you meet a need level and demonstrate an FTE level that would support it, the college should fill it. MH what could go wrong? Having additional FT will strengthen the campus. DCM: “No clear priority came to the top” is not a satisfying reason. General sentiment that faculty would be okay if the Pres disregarded Senate’s ranking; DB: The last time a president disregarded faculty’s priority, we did complain. Others responded that we have respected the decision if substantive reasons were given. Hearing justification of decision is important to ASGC members.</p> <p>English requests every opportunity; they have the personnel to put the proposals forward. MM: many small dept in a “why bother” mode. President Hughes: Truly trying to gather feelings on the positions reflecting on discussion; really better to wait until Fall; perhaps there will be 2 positions. ASGC should communicate whether there is flexibility in its rankings. DH: PBC has noted that we have done a twice/year prioritization process for 3 years and is re-evaluating. Do faculty want to go back to once a year cycle when we know in advance how many positions will be funded?</p>	Hughes	30	Discussion
Important Deadlines & Matters of Senate Interest				
8.1	Proposals for District Innovation Funds – April 20			

	http://canadacollege.edu/adminservices/innovation.php			
8.2	Upcoming Governance Meetings: <ul style="list-style-type: none"> District Committee on Budget and Finance – April 19 Planning & Budgeting Council – April 20 			
8.3	Upcoming Faculty Conferences <ul style="list-style-type: none"> ASCCC Spring Plenary – Apr. 21-23 Resolutions for consideration at Spring Plenary - http://asccc.org/sites/default/files/Executive Committee Resolutions from Area Meetings v3rev.docx Please provide DH and/or SH with your concerns about any of the proposed items 			
9	Adjourn 4:16	Hirzel	1	Action
	Next Meeting			Apr. 28, 2016

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate Governing Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Academic Senate Governing Council for the 2015 – 2016 academic year:

President: Doug Hirzel; Vice President: Sarah Harmon; Secretary: David Meckler; Treasurer: Alicia Aguirre; Curriculum Committee: Danielle Behonick; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Katie Schertle; Science and Technology Division: Michael Hoffman; Business, Design & Workforce Division: Hyla Lacefield; Athletics, Library and Learning Resources: Ana Miladinova & Diana Tedone; Student Services: Sandra Mendez