

Cañada College Academic Senate Governing Council

<http://canadacollege.edu/academic senate>

Minutes 3/24/16

2:10pm – 4:10pm

Room 2-10

Meetings of the Governing Council are open to all members of the public. Materials are posted on the meeting page of the ASGC website.

No.	Item/Topic	Presenter	Time	Action
1	Call to Order 2:15pm	Hirzel	1	Procedure
2	Introductions VPI		2	Information
3	Adoption of Agenda M: Katie S S: Dani		1	Action
4	Adoption of Consent Agenda		1	Action
<p>Consent Agenda <i>All items on the consent agenda may, by unanimous vote of the Governing Council members present, be approved by one motion after allowing for Council member questions about a particular item. Prior to a motion for approval of the consent agenda, any Council member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i></p>				
4.1	<p>Approval of Minutes: 3/10/16 Removed from consent agenda—Prioritization of faculty position—no mention on the robust dialog in ranking the positions. To be edited and resubmitted for approval at next mtg.</p>			
<p>Public Comment</p>				
5	<p>Questions/comments on non-agenda items</p> <ul style="list-style-type: none"> • VPI Anderson: Regrets not being able to come to our meetings more frequently; sits on the committee for the new HS in EPA/EMP, which meets at the same time. • New HS discussion going well; there have been reports at PBC. Any time we have faculty at a HS teaching a Cañada course they must meet Minimum Qualifications to our standards—VPI came to reassure that this will continue to happen always, as the faculty teaching the college course at the high school are considered Cañada faculty. (All students at this new HS will have earned college credit via Cañada courses. Similar to Early College program.) Full report to ASGC forthcoming—SMCCCD representation in CSM faculty member, VPI, VC J. Moore. • VC J. Moore working on a program to expand working in the jails locally. Very early in the process, and there will be forthcoming reports on this. 	Public	5	Information
<p>Subcommittee Reports</p>				
6.1	<p>President's report A. Nominations for District Senate President for 2016-2018</p>	Hirzel	10	Information

	<p>a. 6 units of reassigned time; candidates need to write a statement. If you wish to nominate self/other, needs to have been a Senate president.</p> <p>B. District Academic Senate Retreat – April 8</p> <p>a. Meeting at CSM. Open to public. Topics include: coordination of curriculum, min quals/equivalency, reformulating the Senate as a Representative Senate, by-laws revisions.</p> <p>C. Request for nominations for AS Treasurer and Secretary</p> <p>a. Solicit nominations...need interested parties to volunteer</p> <p>b. Katie and Sarah are coordinating this</p> <p>D. Exemplary staff, FT faculty and PT faculty nominations</p> <p>a. Dave M and Denise are coordinating this</p> <p>b. Solicit nominations</p> <p>E. End of year party</p> <p>a. Having all-campus BBQ 20 May, lunchtime. Would potentially get more participation.</p> <p>b. No alcohol—very little has been consumed in the past, plus problematic to use dues money for alcohol.</p> <p>c. AA asks for a vote on this issue, especially with respect to usage of dues</p> <p>d. Cost of party is large, and Pres. Hughes has said that the college will share in the cost.</p> <p>e. Consensus: 5/20 noon is fine, but better at the Vista, and provide alcohol (although modest)</p>			
6.2	<p>Treasury</p> <ul style="list-style-type: none"> • \$9000 in the account • Proposal coming at next meeting: Patty Hall to CTE Institute • We did give \$ to Candice to go to her NASBITE conference. 	Aguirre	5	Information
6.3	<p>Academic Committee for Equity & Success (ACES)</p> <ul style="list-style-type: none"> • No report 	Hoffman	5	Information
6.4	<p>Curriculum Committee</p> <ul style="list-style-type: none"> • 28 courses still need to have modifications in order to stay in catalog • Much activity, thanks to reps who have been involved to motivate faculty • Last day to hit submit is 8 April 	Behonick	5	Information
6.5	<p>Professional Development</p> <ul style="list-style-type: none"> • \$118,000 in the fund as of right now, due to a big one-time influx of \$ • CSM has now upped their travel allotment to \$2500; discussion now in ProfDevComt to do the same—whether to do it or not (yes) and to what limit (\$2k vs \$2.5k). Feedback to Denise: what about meals (many feel they should be covered, especially since 	Erickson	5	Information

	there's a per diem via Board Policy); go with \$2.5k for now			
Senate Business				
7.1	<p>Setting Class Maximums – next steps</p> <ul style="list-style-type: none"> • Got very little feedback from previous attempts • At last meeting there was an example of a faculty member who had class max raised without knowledge or permission, so this needs to be worked on now. • Hyla: BDW enthusiastically in favor of setting something • Ana: same with ALL • Suggestion: come up with a concrete example, and thereby illicit more response. Use a type of calculator to start the discussion, and allow for overrides when necessary (i.e. CTE courses/RADT, etc.) • Use of calculator seemed to gain more support than rubric. • If we tied it to Curricular (COR) Review, could phase it in; if early adopters wanted to jump on it, they could. • Faculty and Admin must work together to come to the #; State Senate states as such • Physical max cap is not at issue—that's based on equipment, room size, # seats, and fire codes. This is about pedagogical max cap, which is based on course format, assessment, and safety. Admin will also discuss the financial issue—where is the break-even • How can we make a balance point, to create larger survey courses that can handle large class # so that certain classes can remain smaller (i.e. more 'history of...' classes that are tied to degrees/certificates, could be done online or in person—if we create more of these classes, it could offset the load of the smaller classes) • Next step: Division reps will take sample classes and run them through the calculator and show the results, and bring results to the next meeting for evaluation. 	Behonick Schertle	15	Discussion
7.2	<p>Proposed new Board Policy: 6.36 – Faculty Textbook Selection</p> <ul style="list-style-type: none"> • Overall consensus: policy as written is fine. If there is a huge conflict of interest, then it should be addressed. Perhaps involving district peers in the decision is possible. 	Hirzel	10	Discussion
7.3	<p>Institutional goals and ACCJC mid-term report</p> <ul style="list-style-type: none"> • Last year was setting goals on course completion rate (70%). This year, we are looking at the remedial 	Dean Hsieh	15	Action

	<p>rate for cohort who started 08-09 below college level courses over 6 years to 13-14 completed ENGL/MATH transfer level. Also looking at transfer rates/degree-cert in that same time period.</p> <ul style="list-style-type: none"> • Data Scorecard on PRIE site: Transfer rate has been 44.3-53.8% for the cohorts starting in 2004-2005 to cohort 2008-2009. The goal that we set for the 2009-2010 cohort is: 54% (the highest point on the graph). • Remedial score: Math: 34%, ESL: 14.3% (much discussion on this); English: 48% 			
7.4	<p>Use of Senate funds for college-wide professional development</p> <ul style="list-style-type: none"> • Deferred to future meeting 	Aguirre	20	Discussion
7.5	<p>Faculty position vacancies and replacement procedures</p> <ul style="list-style-type: none"> • Deferred to future meeting 	Hirzel	15	Discussion
Other Reports				
8.1	<p>Upcoming Governance Meetings:</p> <ul style="list-style-type: none"> • District Participatory Governance Committee – April 4 • Planning & Budgeting Council – April 6 • District Academic Senate Retreat – April 8 • District Academic Senate – April 12 			
8.2	<p>Upcoming Faculty Conferences</p> <ul style="list-style-type: none"> • ASCCC Spring Plenary – Apr. 21-23 			
8.3	Division reports and concerns	Division Reps	10	Discussion
9	Adjourn 4:11pm	Hirzel	1	Action
	Next Meeting			Apr. 14, 2016

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate Governing Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Academic Senate Governing Council for the 2015 – 2016 academic year:

President: Doug Hirzel; Vice President: Sarah Harmon; Secretary: David Meckler; Treasurer: Alicia Aguirre; Curriculum Committee: Danielle Behonick; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Katie Schertle; Science and Technology Division: Michael Hoffman; Business, Design & Workforce Division: Hyla Lacefield; Athletics, Library and Learning Resources: Ana Miladinova & Diana Tedone; Student Services: Sandra Mendez