

## Cañada College Academic Senate Governing Council

<http://canadacollege.edu/academicsenate>

### Minutes 11/13/14

2:10pm – 4:00pm

Room 3-104

*Meetings of the Governing Council are open to all members of the campus community. Materials are posted on the meeting page of the ASGC website.*

No.	Item/Topic	Presenter	Time	Action
1	Called to Order at 2:15	Hirzel	1	Procedure
2	Introductions Doug Hirzel, Annie Nicholls, David Meckler, Sandra Mendez, Michael Hoffman, Diana Tedone, Denise Erickson (Quorum met) Members Absent: Hyla Lacefield, Alicia Aguirre, Katie Schertle, Ana Miladinova Guests: Kathy Smith and Kim Lopez, Valeria E., Anniqua Rana, Monica Malamud, Salumeh Eslamieh, Amira Abedrabbo, Soraya S., Lorraine B., David Johnson, Lina Tsvirkunova (student rep).	Nicholls	2	Information
3	Adoption of Agenda MH motion passed unanimously	Nicholls	1	Action
<b>Consent Agenda</b> <i>All items on the consent agenda may, by unanimous vote of the Governing Council members present, be approved by one motion after allowing for Council member questions about a particular item. Prior to a motion for approval of the consent agenda, any Council member, interested student, citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.</i>				
4.3 Removed from consent agenda DM motion to pass remainder of consent agenda passed unanimously				
4.1	Approval of Minutes: 09/25/14			Action
4.2	Approval of Minutes: 10/23/14			Action
4.3	Board Policy 8.12 Reserve Requirements for the Unrestricted General Fund – this is a new policy requested by the board. It codifies how our current reserves will be categorized and identifies our intent to increase these reserves. This policy and percentages were adapted from best practices from the Governmental Finance Officers Association. DH clarifies; Monica M budget conservatively; money usually leftover at the end of the year; reserve could be put in “cannot be touched” requires 2/3 vote of board to go into reserve; how large does reserve need to be? 15-30%? Is this necessary with Basic Aid status, which is probably stable enough? Do we need to be so cautious? DH procedure: policies go out to senates for approval. DT motion to approve MH agrees with MM. motion failed unanimously			Action
4.4	Women’s Soccer Coach screening committee – Mike Garcia (Athletic Director), Nathan Staples (content specialist for Kinesiology), Erik Gaspar (content specialist for soccer); non-faculty include Cindy Jimenez and Anniqua Rana			Action
<b>Public Comment</b>				
5	Questions/comments on non-agenda items	Public	10	Information
<b>Subcommittee Reports</b>				

6.1	President's report – a link to Fall Plenary Resolutions can be found on our meetings page; any comments should be emailed to DH by Friday night	Hirzel	5	Information
6.2	Treasury; no report	Aguirre	5	Information
6.3	Academic Committee for Equity & Success (ACES) Meeting on Tuesday to reform placement; by-laws finished and will be on ASGC agenda in December. Prof Dev conference presented by 3CSN; training on uncovering effective components of sustainable long term prof dev. Example models include SRJC's standing courses with experts from within offered that give units and feed into pay rates. Ideas for incentives at other institutions. Materials on website	Hoffman	5	Information
6.4	Curriculum Committee DT meeting tomorrow. DH reported that the accreditation visiting team conveyed that we are model of what CCs should be; high praise for Curriculum Committee	Tedone	5	Information
6.5	Professional Development DE reported that there was one long-term proposal which has been rejected as incomplete. DH questioned whether the proposal's significant impact on the total PD budget was a factor in the decision; DE replied that it was not a factor in the decision to reject. Dean Rana reminder of Flex day covering curriculum, Tracdat, prof development	Erickson	5	Information

**Senate Business**

7.1	Reassigned Time Proposal – for approval; ASGC revised the proposal in October and asked for division feedback. DM motion to approve. Discussion: division comments from Hyla [see addendum]. Motion passed unanimously	All	20	Action																																																																																	
7.2	<p>Prioritization of 8 new faculty position proposals – ASGC will prioritize the new faculty positions that have been proposed to PBC. Annie Nicholls and Kathy Smith talked about the need for the Human Services position. Michael Hoffman talked about Engineering-CIS and the Math positions. Soraya and Lorraine talked about the Transfer-Honors Counselor position. Lorraine also spoke in favor of both counselor positions and the need for the Learning Disability Specialist position. Diana spoke of the need for the Library position. Monica spoke about the need for the Spanish position.</p> <p>Voting results:</p> <table border="1"> <thead> <tr> <th>Position Proposal</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>Total Points</th> </tr> </thead> <tbody> <tr> <td>Engineering-CIS</td> <td>8</td> <td>2</td> <td>6</td> <td>7</td> <td>8</td> <td>8</td> <td>4</td> <td>43</td> </tr> <tr> <td>Learning Disability Specialist</td> <td>6</td> <td>7</td> <td>3</td> <td>2</td> <td>6</td> <td>7</td> <td>8</td> <td>39</td> </tr> <tr> <td>Mathematics</td> <td>7</td> <td>4</td> <td>8</td> <td>5</td> <td>2</td> <td>6</td> <td>6</td> <td>38</td> </tr> <tr> <td>Human Services</td> <td>5</td> <td>5</td> <td>2</td> <td>8</td> <td>7</td> <td>2</td> <td>2</td> <td>31</td> </tr> <tr> <td>Puente Counselor</td> <td>3</td> <td>8</td> <td>4</td> <td>1</td> <td>5</td> <td>3</td> <td>5</td> <td>29</td> </tr> <tr> <td>Transfer-Honors Counselor</td> <td>1</td> <td>6</td> <td>7</td> <td>4</td> <td>4</td> <td>4</td> <td>3</td> <td>29</td> </tr> <tr> <td>Library</td> <td>4</td> <td>3</td> <td>5</td> <td>3</td> <td>1</td> <td>5</td> <td>7</td> <td>28</td> </tr> <tr> <td>Spanish</td> <td>2</td> <td>1</td> <td>--</td> <td>6</td> <td>3</td> <td>1</td> <td>1</td> <td>14</td> </tr> </tbody> </table>	Position Proposal								Total Points	Engineering-CIS	8	2	6	7	8	8	4	43	Learning Disability Specialist	6	7	3	2	6	7	8	39	Mathematics	7	4	8	5	2	6	6	38	Human Services	5	5	2	8	7	2	2	31	Puente Counselor	3	8	4	1	5	3	5	29	Transfer-Honors Counselor	1	6	7	4	4	4	3	29	Library	4	3	5	3	1	5	7	28	Spanish	2	1	--	6	3	1	1	14		30	Action
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	DM notes how despite the ranking, there is no clear trend, almost random scatter of high and low votes for each position. AN motion to forward these rankings to the President; motion passed unanimously			
7.3	State Student Equity Plan 2014-2017 – ASGC must review this state-mandated plan. MH started with the budget on p. 42, explaining the overall approach and intention. DM motion to approve; motion passed unanimously. Goes to PBC next.	Hoffman	10	Action
7.4	Sabbatical Resolution – Faculty sabbaticals are provided for in our AFT contract but they have never been adequately funded. Professors Hall and Marshall have proposed a new funding model. ASGC will vote on whether to recommend this resolution to the District Academic Senate. This is a Canada specific resolution that needs to go the DAS and will help AFT. AN motion; motion passed unanimously and enthusiastically	Hirzel	10	Action
7.5	Hayward Award nominations – ASGC will receive nominations for outstanding part-time faculty members. We will select our finalist at the Dec. 11 meeting. DM submits the name of Kristen Parks	Hirzel	5	Information
<b>Other Reports</b>				
8.1	Division reports on matters of Council interest	Division reps	5	Information
8.2	Reports from Planning Councils, committees, AFT MM Health care premiums and caps are the primary financial negotiating topic	Various	5	Information
9	Adjourned at 4:02	Hirzel	1	Action
	Next Regular Meeting			Dec. 11, 2014

**Academic Senate Governing Council for the 2014 – 2015 academic year:**

President: Doug Hirzel; Vice President: Anne Nicholls; Secretary: David Meckler; Treasurer: Alicia Aguirre; Curriculum Committee: Katie Schertle; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Katie Schertle; Science and Technology Division: Michael Hoffman; Business, Design & Workforce Division: Hyla Lacefield; Athletics, Library and Learning Center: Ana Miladinova & Diana Tedone; Student Services: Sandra Mendez

Lacefield comments on 7.1

Release time

- There needs to be a clear deadline to turn in release time requests before teaching requests
- If we have a class cancelled we need a deadline to submit release time proposals (1-2 weeks)
- A deadline/timeframe for a response from administration to accept/deny the request (1-2 weeks)
- The decision "IN WRITING" (emphasis original)
- Can we pre-prepare and pre-approve release time for class cancellation contingency? (Meaning we have a project we would like to do if it turns out we have time due to a class cancellation?)

How does this relate to adjuncts?

TRANSPARENCY (that's all the note say, but it's written large, capital letters and underlined with a couple of stars around it.)

What type of compensation is available when we have to have events outside of

Is there release time for the coordinator?

How much? Apparently the olive festival coordinator gets some release time but it is a tiny tiny fraction of the actual time it takes to do it.

How do we determine how many hours are actually used vs. how many are compensated?

There are other events that take a huge amount of time that has not previously been compensated, and it should be as these are coordinations that are beyond the scope of our normal work and contribute GREATLY to the status and culture of the campus as a whole.

I think I got about everything. Oh, did I mention TRANSPARENCY?